

FAIRFAX PLANNING COMMISSION

Tuesday, January 7, 2014

Members Present: Greg Heyer, Martha Varney, Mark Hunziker, Mark Kane

Public Present: Skip Taylor, ZA

7:09 PM- **Greg Heyer** called the meeting to order.

The minutes were reviewed from December 3, 2013. **M. Varney** moved to approve the minutes; **M. Hunziker** 2nd. All in favor.

The Planning Commission reviewed some proposed changes to the Development Regulations that **Skip** had prepared based on the Lister’s recommendations. The proposed definition Structural Alteration was discussed. The Planning Commission talked about some of the Lister’s recommendation’s regarding permits. Some of the topics included; free standing decks, decks that are attached to above ground pools, finishing space above garage, finished basement.

There was also discussion of changing or lowering the fee schedule on permits. The Board talked about creating a sample fee schedule that would be based on Accessory Structure and Structural Alteration and creating a grade of fees based on square feet starting in excess of 100 square feet. The fee schedule would need to be reviewed and approved by the Select Board.

Skip inquired with the State of Vermont Division of Fire Safety on code compliance in regards to home owners renting rooms. **Skip** provided a response letter from the State of Vermont which was reviewed and discussed with the Planning Commission.

The next meeting of the Planning Commission will be Wednesday, January 22th, 2014 at 7PM. **Skip** offered to draft some changes for the Planning Commission to review based on this meeting.

Skip mentioned that he would be submitting the agreement this week for the new Municipal Planning Grant from the Vermont Department of Economic, Housing and Community Development which was awarded in 2013. The project is titled: **Fairfax North and South Village Pedestrian Connectivity Feasibility Study**, and it will fund the feasibility study to implement Town Plan goals.

9:11 PM- **M. Hunziker** moved to adjourn; **M. Kane** 2nd. All in favor.

Respectfully submitted,
Jackie Marshall, Planning and Zoning Assistant

Signed: _____ **Date:** _____
For the Planning Commission

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These minutes are unofficial until approved at the next regularly scheduled meeting. All motions were unanimous unless otherwise indicated.