

Members Present: Greg Heyer, Richard Wimble, Martha Varney

Public Present: Michael Willard, S.E. Group; Amanda Holland, NRPC; Amber Soter, ZA

7:00PM – **G. Heyer** called the meeting to order.

7:01PM – **R. Wimble** moved to accept the minute from May 3, 2016; **M. Varney** 2nd. All in favor.

Michael Willard of SE Group met with the Commission as a kick-off meeting for the Village Gateway Enhancement Study. He explained his process to this point, including gathering documents of past studies and the Town Plan. NRPC will provide a map incorporating all past studies on one map. Discussion included a design/form survey, a photo/art contest at the school in the fall to gather suggestions and ideas to encourage local involvement and parent participation (Greg will coordinate with the school before the end of the school year), using the summer months to prepare for a charrette process also to be held in the fall (perhaps October), posting image boards around Town and in the Town Office to generate additional ideas and participation, adding a walking tour to the charrette, and using the 4th of July activities here in town to generate interest and energy. The Commission will aim for a final presentation at Town Meeting in March with boards displayed in the lobby of before and after pictures and images.

The upcoming proposed schedule is as follows:

- May 31st – 7:00PM – Special Meeting (not regularly scheduled time) to go over final package for the proposed Amendments and get everything ready to be warned for the hearing.
- NO MEETING
- June 21st – 7:00PM – Hearing for Development Regulation Amendments

There was additional discussion regarding Dave Raymond’s recommendation for a ‘notice of construction’ for roof-mounted solar panels. The fire Dept. prefers free-standing panels. Do we need this notice? Will discuss with Mark Kane at the next meeting for his suggestions and recommendations.

8:55 PM – **M. Varney** moved to adjourn; **R. Wimble** 2nd. All in favor.

Respectfully submitted,
Martha Varney (for the Assistant to the Planning Commission)

Signed: _____ Date: _____
For the Planning Commission