



Town of Fairfax
Select Board Meeting
October 7, 2019 – 7:00pm

The drafted minutes presented below are unapproved subject to corrections and/or additions at the next Selectboard meeting. Those corrections and/or additions will be written to an amended version of the minutes, which will also be made available to the public.

Selectboard Members Present: Steve Cormier; Chair, Randy DeVine; Vice-Chair, Stephen Bessette, Duane Leach, and Sheri Rainville.

Public Present: Robby Rodimer & Adam Fitzgerald

Employees Present: Brad Docheff (Town Manager) and Deb Woodward

Call to Order: S. Cormier called the meeting to order at 7:00 pm.

Announcements/Additions:

Minutes

9-16-19 S. Bessette made the motion to accept the minutes as written, seconded by Duane, all in favor.

Accounts Payable & Payroll Warrants:

9-23-19 The Town and Utility warrants were reviewed by Sheri.

9-30-19 The Town and Utility warrants were reviewed by Duane.

10-7-19 The Town warrants were reviewed by Randy; Utility warrants were reviewed by Sheri, all in favor

Public Comment: None

Correspondence:

- Access Permit- Henning; Hunt Street. There was discussion about the permit and who would be responsible for the curb and sidewalk cut. Brad will discuss with Zoning to clarify responsibility. The permit approval was tabled until the next meeting.
- Errors & Omissions: Our Assistant Assessor submitted a request for a change in the 2019 Grand List as per Title 32 VSA section 4261, to correct common land between parcels. The request was approved and signed by the board.

DRB- Appoint Member:

Randy read a letter submitted from Amber Soter, ZA, "I would like to recommend Adam Fitzgerald for the vacant position on the DRB. This is a 3 year term. His appointment would expire on October 7, 2022. Adam has experience presenting to the DRB and has knowledge and know how to be a contributing member to the board" Randy made the motion to appoint Adam Fitzgerald to the position of DRB member, seconded by Sheri, all in favor.

PC-Appoint Member:

Randy read a letter submitted from Amber Soter, ZA, "I would like to recommend Amit Saini for the vacant position on the PC. This is a 4 year term. His appointment would expire October 7, 2023. Amit is qualified for the position. He has been interviewed by Brad and myself and has met the PC members and was eager to get involved." S. Bessette made the motion to appoint Amit Sani to a 4 year term on the PC, seconded by Sheri, all in favor.

Payment Schedule for Fairfax Rescue:

Bambi Dame reached out to Brad concerning the Town's payment to Rescue. In the past there has been no set date payment was required within the year. After a brief discussion Brad felt it was best to make payments after tax revenue has come into the town. Payments to Rescue could be made December 1st and March 1st. The Board liked this idea. Moving forward, articles should include requested dates of payment in them.

Mailbox Policy:

A Mailbox policy was put together to go with the Winter Operations Policy. "In order to provide a fair and uniform resolution to incidents involving mailboxes damaged by a Town snowplow, The Town of Fairfax will adhere to the following standards concerning repair or replacement of mailboxes." "The Town limits reimbursement or repair to instances where a snowplow comes into direct contact with a mailbox or post that is properly installed within the right-of-way" Residents will have 2 working days to contact the Town Manager regarding damage. S. Bessette made the motion to accept the Mailbox Policy, seconded by Sheri, all in favor. The complete policy will be available on the Town's website or in the office.

Town Manager Updates:

- We would like to congratulate Pat McNall for being named Vermont Lister of the Year at the Vermont Assessors and Listers Association annual meeting. It was very well deserved for her many years of service to the Town.
- Insurance Pre-Renewal, Hickok and Boardman submitted a renewal package, some equipment or vehicles will be updated, but they will all be covered with the same coverage. Workers Compensation may change with a different carrier, more information will follow from Hickok and Boardman.
VLCT is interested in providing a quote/presentation for insurance.

Alter from Agenda

S. Cormier brought up that he was disappointed in some of the reactions about Dollar General on Front Porch Forum. The town was not hiding anything about Dollar General coming to town. There were open informational meetings. Dollar General followed all the rules to get here, and if you want to know what is going on in your town, then get involved.

Town Manger Updates:

- Cyber Security is important and was a focus discussed at Town Fair Brad attended last week. Brad spoke with our IT regarding some email issues we have had. Brad will be looking into some training for the staff and how we are managing our emails.
- Verizon Representatives will be at the November 4th SB meeting to discuss plans or answer questions from residents.

- Potential trash contracts: At this time Myers Containers will not be making a proposal. There has been no response from Duffy's. Northwest Solid District could be an add-on to our options if desired. We should have a discussion at the next SB meeting regarding further trash contracts should anyone else send in a proposal, otherwise we should continue talk with Casella regarding a new contract.
- The Fairfax Community Photo Contest is going on from October 1st to November 1st. The top 5 photos the town staff choices will be put out to be voted upon to choose a winner. The winner of the photo contest will have their photo on the next town report. Everyone who submits a photo will be entered into a drawing to win a Smuggler's Notch Bash Badge.

Other Business:

Sheri brought up the orders she signed on 9-23, the Unifirst bill was very high. After speaking with Deb Woodward, a previous employee had gotten done without returning all uniforms under their name. Going forward, a policy may be put in place that all employees must return any town owned equipment/uniforms before a final paycheck can be released.

Adjournment:

At 7:55 S. Bessette made the motion to adjourn, seconded by Sheri, all in favor.

The minutes were respectfully submitted by Amy Sears; Administrative Assistant.

Steven Cormier
Selectboard Chair

**** The recorded meeting is available through LCATV or the Town's website. ****