



**Town of Fairfax**  
**Select Board Meeting**  
**September 24, 2018 – 7:00pm**

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The drafted minutes presented below are unapproved subject to corrections and/or additions at the next Selectboard meeting. Those corrections and/or additions will be written to an amended version of the minutes, which will also be made available to the public.

**Selectboard Members Present:** Steven Cormier; Chair, Randy DeVine; Vice-Chair, Stephen Bessette, Duane Leach and Sheri Rainville.

**Public Present** Barb Murhpy, Ellen Holmes-Henry

**Planning Commission Members:** Greg Heyer

**Employees Present:** Brad Docheff (Town Manager), Amber Soter, Deb Woodward

**Call to Order:** S. Cormier called the meeting to order at 7:00 pm.

**Announcements/Additions:** Addition: Grant application, Brad will discuss with Town Manager updates

**Minutes:** 9-17-18 Duane made the motion to accept the minutes as written, seconded by S. Bessette all in favor.

**Accounts Payable & Payroll Warrants:** The Town and Utility warrants were reviewed by Sheri, all approved by Board.

**Public Comment:** None

**Correspondence:** None

**MPG Resolution:** This grant allows the Planning Commission to apply for funds to help study the growth and development in Fairfax. There will be a 10% match of about \$2000.00. S. Bessette made the motion to accept the FY19 Municipal Resolution for Municipal Planning Grant, seconded by Sheri, all in favor.

**Town Plan: Final Public Comments:** Barb Murphy addressed a few issues/questions she had over the plan. Amber Soter, Zoning Administrator responded to all of Barbs concerns. This plan was started 18 months ago and this was the third public hearing. The PC worked on the implementation schedule with each department in mind. This is an 8 year plan and all items are important. Also, this is a

"plan" not a legal document. Corrections to the plan for spelling errors can be corrected.

Public discussion ended. Sheri made the motion to close the Town Plan hearing and formally adopt the Fairfax Town Plan for the years 2018 through 2026, seconded by S. Bessette, all in favor.

**EDA Acceptance:** Brad suggested the board accept the award of \$463,000 that was offered to the town. The EDA grant is the sister funds to the Northern Borders Grant. This gives the town \$726,000 in Federal money plus a \$200,000 private investor donation. S Bessette made the motion to accept the EDA grant and move forward with the project, seconded by Sheri, all in favor.

**Town Manager updates:**

- From additions above, The Historic Preservation Grant application is due October 1, 2018. This is a 50/50 match grant, with a cap of \$20,000. Any match funds will not come from the town budget but from monies raised by the Recreation Dept. or Friends of the Community Center. This grant will assist the improvements to the Community Center. The grant will be applied for in the Towns name to assist the Recreation Dept., Sheri made the motion to apply for the grant, seconded by S. Bessette, all in favor.
- Casella: There is a potential for the Casella contract to be extended. The Selectboard has full authority to sign a contract. More work will be done to look at the town's best interest and future public hearings will be available.
- Hickok & Boardman: Our insurance policy is due for renewal January 1, 2019. Brad met with Corey Parent to discuss the renewal. Work will continue prior to renewal.
- Reappraisal: After consulting with Pat McNall in our Assessor's Office, it is suggested we put out a RFP for the 2021 Grand List. It has been over 10 years since we had a reappraisal. A copy of the RFP was given to the board for their review. Will discuss at next meeting.
- Emerald Ash Borer: Brad met with Doug Reaves, our town Tree Warden. Emerald Ash is in 2 counties away right now. Preventative maintenance will be taken. In a past survey, it was believed there are 468 Ash trees in Fairfax.
- Verizon: Discussion continues with Andrew Davis. Condition and maintenance of site will be Verizon's responsibility. Next steps will include monthly lease amounts compared to onetime payment and lease agreement. Any agreement with Verizon will be an extended process. This project would require public hearings, structural analysis, and Public Utility Board approval along with other approvals that may come along.

**Other Business: None**

**Adjournment:**

At 7:50 S. Bessette made the motion to adjourn, seconded by Duane, all in favor.

The minutes were respectfully submitted by Amy Sears, Admin. Asst. to the Selectboard

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Steven Cormier- Chair  
**Fairfax Selectboard**

**\*\* The recorded meeting is available through LCATV or the Town's website. \*\***