



Town of Fairfax
Select Board Meeting
April 2, 2018 – 7:00pm

The drafted minutes presented below are unapproved subject to corrections and/or additions at the next Selectboard meeting. Those corrections and/or additions will be written to an amended version of the minutes, which will also be made available to the public.

Selectboard Members Present: Steven Cormier; Chair, Randy DeVine; Vice-Chair, Duane Leach, Stephen Bessette and Sheri Rainville

Public Present Robby Rodimer, Colleen Steen

Employees Present: Brad Docheff, Deb Woodward, Tim Germaine

Call to Order: S. Cormier called the meeting to order at 7:00 pm.

Minutes: 3-19-18 S. Bessette moved to accept the minutes as written, seconded by Sheri, all in favor.

Accounts Payable & Payroll Warrants: The Town and Utility warrants were reviewed by S. Cormier, all approved by Board.

Public Comment: None

Correspondence: None

Tim Germaine- Interim Road Foreman: Monthly update:

- Potholes are back. The road crew is working on them.
- The overtime hours should be done, as winter has come to an end.
- Have had the grader out the past 3-4 days now working on cuffing the roads.
- The new blade system is in
- The Magnesium Chloride system is in.
- A 2018 GMC Sierra was purchased
- Have taken 3 companies around for quotes on paving bids. Bids are due April 13, 2018.
- Tim will look into companies to cut about a dozen trees from the October storm.
- At this time, it is too early to start ditching.
- One interview has been done for the highway position, more will be done.

Colin Santee- Recreation Director: Colin was not able to attend meeting, however, he did provide a letter of update. Brief updates are:

- The St. Albans Messenger wrote a story on the Community Center, which made the front page on March 21, 2018
- 100 Acre Woods, no word yet on the grant, do expect to hear from the State anytime now. The local Girl Scout troop will be installing an owl nesting box this weekend.
- The Egg Hunt on Saturday March 31st was a success. There were over 250 kids this year.
- Coming up: exploring the addition of Yoga to the fitness offerings,
- Starting to schedule youth sports for the spring use of the park.
- Also, looking forward to Green up Day on May 5th.

Candidate Appointment: The annual appointment to Northwestern Regional Planning Commission and Transportation Advisory Committee is up.

Randy made the motion to re-appoint Colleen Steen to both, seconded by Sheri, all in favor.

Sheri made the motion to re-appoint Randy DeVine to both, seconded by Duane, all in favor. Brad will attend meetings with Randy.

Brad Docheff- Town Manager: updates

- The truck purchased for the Highway Dept. was bought with funds from the special reserve account/impact fees.
- There is another interview scheduled for tomorrow for the highway dept. Hopefully a decision will be reached by week end.
- Brad and Duane rode around to the areas where stop signs were a concern; the proposed sites are already in the stop sign ordinance, so there are no problems there. Signs can be put up. Road improvements may need to be done at the intersection of Austin and Cherriville so people notice the stop sign.
- Working with Amber in Zoning on the Capital Improvement Plan Update
- Attended a Selectboard one meeting in March.
- The Fire Dept. requested a pay schedule change, currently they are paid yearly in November, and the change request is to June 1st and December 1st. Also requested, the officer stipend pay be changed to a hourly pay.

Other Business:

- Bidding Policy, the board reviewed the policy in the last meeting, this meeting Randy made the motion to approve the Bidding Policy seconded by S. Bessette. This policy updates language in the 2015 Purchasing Policy.

- The resolution letters for the NBRC, EDA and USDA were signed by the board.

At 7:50 Randy made the motion to go into executive session to discuss personnel matters, seconded by S. Bessette, all in favor.

At 8:32 S. Bessette made the motion to come out of executive session, seconded by Randy, all approved by board.

The board approved our Town Manager has the authority to hire, terminate and promote employees as he sees fit for the best of the town.

Closing Remarks: per S. Cormier, our town manager is doing a great job.

Adjournment:

At 8:35 S. Bessette made the motion to adjourn, seconded by Sheri, all in favor.

The minutes were respectfully submitted by Amy Sears, Admin. Asst. to the Selectboard

Steven Cormier- Chair
Fairfax Selectboard