



TOWN OF FAIRFAX

SELECTBOARD MEETING May 1, 2017 7:00 PM

The drafted minutes presented below are unapproved subject to corrections and/or additions at the next Selectboard meeting. Those corrections and/or additions will be written to an amended version of the minutes, which will also be made available to the public.

Selectboard Members Present: Tom Fontaine, Chair; Steven Cormier, Vice-Chair; Randy DeVine, Duane Leach and Stephen Bessette

Public Present: Deb Woodward (Town Clerk & Treas.)

Call to Order: Tom called the meeting to order at 7:00 pm.

Minutes:

4-17-17 - S. Bessette moved to accept the minutes as written, seconded by Duane, so moved.

Accounts Payable & Payroll Warrants: The town warrants were reviewed by Randy; Utility warrants were reviewed by S. Bessette and approved by the Board.

Public Comment: None

Correspondence: None

Access Permits:

Seven Access Permit Applications were submitted for approval.

Randy made the motion to accept six Access Permit Applications as follows, seconded by S. Cormier. Motion so moved.

- ME0180
- ME0158
- FR0460
- NI (TBD) Lot# 10B
- WA0110
- SW0422

Randy made the motion to accept Access Permit Application as follows, seconded by Duane. Motion so moved.

- WA0080

Lawn Care:

Two lawn care bids were received. TH Property Care did not carry Workers Compensation Insurance. The bid was awarded to Pelkey & Sons Property Maintenance, LLC in the amount of \$2380 for the season from May 1, 2017 to October 31, 2017 contingent on proof of insurance provided.

The bid provided will be used as our contract with Pelkey's.

S. Bessette made the motion to accept the bid, seconded by Randy. The motion so moved.

Franklin County Sheriff's Office:

An updated contract was received to extend to our fiscal year. The contract will now run April 1, 2018 to June 30, 2019. The contract amount is \$10,356.92 per month. These charges are not to exceed the amount of \$155,353.75 for the term of this contract without the prior approval of the Town.

Randy made the motion to accept the updated Police Services Contract, seconded by S. Cormier. Motion so moved.

Gizelle Bushey did not attend the meeting.

D. Jay Leach- Road Foreman:

D. Jay was in this evening for a monthly update. The work on Fletcher Road is coming along nicely. Weather depending, it will be ready for base coat on Wednesday. Guardrails will need to be ordered. The project stayed within budget.

There is still frost coming out of the ground. Once the roads are dried out, they can start working on them. Tim received grader training. Summer chloride is in. Will need to truck in about 4500 yards of sand for the coming winter.

Pigeon Brothers did a great job on the ditch/lawn work at the town office. Joey Pigeon donated his labor, the transportation of the machine and the machine hours to the project. The town will receive a bill for the machinery fuel, mulch and seed. The highway dept. hauled materials away as needed.

D. Jay is looking to purchase a used Hydro Seeder.

Colin Santee- Recreation Director

Colin submitted the Recreation By-Laws at the previous Selectboard meeting on April, 17. The board had time to review them. S. Cormier made the motion to accept the By-Laws as written, seconded by S. Bessette. Motion so moved.

The Fairfax Rec Dept. is partnering up with St. Albans Rec. Dept. and Enosburg Lions Club. They are looking to establish a county wide Franklin County Triple Crown. They will take the fastest runners from the Maple Fest Sap Run, June Dairy Day's Milk Run then the Fairfax Egg Run. The runner(s) will be awarded the Franklin County Triple Crown.

Reminder that Saturday May 6, 2017 is Green Up Day. Bags are available at the town office.

It was brought up about doing Yoga in the town office. The community center is not ready for such an event. The application to reserve a room in the town office states no athletics. The response from the board is we are not a gym and was not approved. Discussion may follow at a later time.

Colin had a meeting with Jeff from VLCT. The meeting went very well. Jeff provided a few suggestions. A 10lb purple K fire extinguisher will need to be put at the pavilion. Colin has already reached out on this.

The rec fields have been fertilized, they will seed in mid may, and the lower field is in excellent shape. They will need to bring in 6 yards of red clay for the baseball diamond.

Alter from Agenda

Household Hazardous Waste Day was very busy and it was a success. Casella was reported to have filled 5 roll off dumpsters. Tom spoke with Casella about the clean wood and metal dumpsters we need to provide. At this time details are limited, but people can go to the Cambridge drop off station. Once more information is available it will be posted.

Vendor Payments- this was reviewed briefly and tabled to another meeting.

Enter into Executive Session at 8:15

S. Cormier, I move to enter into executive session for the purpose of discussing a town employee matter. The motion was seconded by S. Bessette. Motion so moved.

Exit Executive Session at 9:12

S. Bessette moved that we exit executive session, seconded by Tom. Motion so moved.

Pat McNall will work with Amy Sears on the Assessors job description. Pat's new job title is Assessor Assistant. Her hours will continue on an average of 21 hours per week with a rate of pay at \$25.00 per hour. S. Bessette made the motion to accept the terms of Assessor Assistant, seconded by Duane. Motion so moved.

Adjournment:

9:15 S. Cormier motioned to adjourn, seconded by Randy. The motion so moved.

The next regular Selectboard Meeting will be held on Monday May 15, 2017 at 7:00 Pm.

The minutes were respectfully submitted by Amy Sears, Adm. Asst. to the Selectboard.

Tom Fontaine, Chair
Fairfax Selectboard