



2017 TOWN OF FAIRFAX

SELECTBOARD MEETING March 20, 2017 7:00 PM

The drafted minutes presented below are unapproved subject to corrections and/or additions at the next Selectboard meeting. Those corrections and/or additions will be written to an amended version of the minutes, which will also be made available to the public.

Selectboard Members Present: Tom Fontaine, Chair; Steven Cormier, Vice-Chair; Randy DeVine, Duane Leach and Stephen Bessette

Public Present: Robbie Rodimer, Deb Woodward (Town Clerk & Treas.) D. Jay Leach (Road Foreman)

Call to Order: Tom called the meeting to order at 7:00 pm.

Minutes:

2-27-17 - Duane moved to accept the minutes with two name corrections. Add, Steven Cormier in public present and correct spelling to Stephen Bessette, seconded by Randy, so moved. Vote 3-0, New Selectboard members did not vote

Accounts Payable & Payroll Warrants: The town warrants were reviewed by Randy; Utility warrants were reviewed by Duane and approved by the Board.

Public Comment: None

Correspondence: None

Steven Cormier and Stephen Bessette were welcomed as new Selectboard Members.

Appointed Officers:

- Randy nominated Tom Fontaine as Chair, Seconded by Steven Cormier
- Randy nominated Steven Cormier as Vice-Chair, Seconded by Tom Fontaine
- ADA Coordinator - Dave Raymond
- Animal Control Officer - William "Bill" Styles
- Fire Warden - Duane Leach
- Assistant Fire Warden - Paul Langelier

- Fire Chief - Tom Snyder
- Emergency Management Coordinator - Stephen Bessette
- Fence Viewers - Mark Rainville, Mary Kay Raymond & Randy DeVine
- Health Officer - David Raymond
- Legal Contact - Tom Fontaine
- Library Trustee/ SB Rep - Steven Cormier
- Real Estate Agent - Randy DeVine
- Recreation Dept. / SB Rep - Tom Fontaine
- Road Crew / SB Rep - Tom Fontaine & Randy DeVine
- Town Service Officer - Justin Brown
- Tree Warden - Doug Reaves
- Water & Sewer Commissioners / SB Rep- Stephen Bessette
- Zoning Administer - Amber Soter

Three liquor licenses were approved. Nan's Mobil, Adam's Quick Stop and Fairfax House of Pizza

D. Jay Leach - Road Foreman: D.J was in for approval to purchase a Western Star 4700SF. A Peterbilt and Kentworth were compared to the Western Star before a decision was made. The purchase price is \$107,469.00 with a trade of our truck for \$18,000.00 balance of \$89,469.00. The purchase of this truck was in the budget. Randy made the motion to allow D. Jay to purchase the vehicle from J&B Truck Center, seconded by Stephen Bessette.

Other Business:

The Town Manger/Administrator position was talked about. Tom will reach out to Jean Shea, whom has already offered to help out with forming a committee and working on a RFQ for this position. A member of the Selectboard will also be a member of the committee as well. Robbie Rodimer commented she would prefer the job be available to people out of town and not just to Fairfax residents. It is more important to hire the right person not the quickest.

The Town Assessor position was talked about. Tom will reach out to Pat McNall for her thoughts.

With Sheri Rainville's efforts, The Town of Fairfax was awarded a 2017 SWIP Grant for \$2550.00 this will help with the cost of trash.

RFQ's will be going out for Lawn care soon. This year the lawn care will include the ditch to the road. Workers Compensation, Liability Insurance and a Signed Contract will be required.

Thank you notes were received from American Red Cross, Samaritan House and Franklin County Industrial Development Corporation for the Town's donation to their organization.

A reminder from Randy, there will be a Rabies Clinic at the Town Garage on Thursday March 30th from 4:30 to 5:30

The Highway Dept. will no longer be required to submit a Purchase Order with the invoices for approved budgeted items. The invoices are properly marked with account numbers when submitted for payment already.

Adjournment:

8:13 Duane motioned to adjourn, seconded by Steven Cormier. The motion so moved.

The next regular Selectboard Meeting will be held on Monday April 3, 2017 at 7:00 Pm.

The minutes were respectfully submitted by Amy Sears, Adm. Asst. to the Selectboard.

Tom Fontaine, Chair
Fairfax Selectboard