

Members Present: Steve Cormier, Deb Woodward, Amber Soter, Colin Santee, Bonnie Bissonnette, Brenda Tymecki, Alan Maynard & Robin Freeman

Public Present: N/A

6:35 PM – **S. Cormier** opened the meeting

The goals of the meeting were discussed and included going through each resume and deciding who would continue for the interview process.

6:40 PM – **B. Bissonnette** made a motion to approve the minutes from June 7, 2017. **A. Maynard 2nd**. All in favor.

6:41 PM – **D. Woodward** made a motion to enter Executive Session to discuss the candidates who have applied for the Town Manager position. **B. Tymecki 2nd**. All in favor.

8:10 PM – **R. Freeman** made a motion to exit Executive Session. **D. Woodward 2nd**. All in favor.

S. Cormier stated that the committee reviewed the 14 current application and chose 6 candidates to move on to the interview process. The tentative interview dates are July 17th and July 18th.

The committee was encouraged to review the interview questions and review the matrix for interviewing.

8:25 PM – **C. Santee** moved to adjourn; **B. Bissonnette 2nd**. All in favor.

Respectfully submitted,
Amber Soter, Clerk for the Town Manager Hire Sub-Committee

Signed: _____ Date: _____
For the Town Manager Hire Sub-Committee

These draft minutes are unofficial until approved at the next regularly scheduled meeting. All motions were unanimous unless otherwise indicated.