

Members Present: Steve Cormier, Deb Woodward, Amber Soter, Colin Santee, Bonnie Bissonnette, Brenda Tymecki, Alan Maynard & Robin Freeman

Public Present: N/A

4:30 PM –**S. Cormier** opened the meeting

The Hiring Committee prepared to interview 1 candidate. The questions were reviewed and the process was discussed. Committee members will take turns asking questions with a time for follow ups at the end of the interview.

4:35 PM- **C. Santee** made a motion to accept the minutes as written from July 17, 2017 and July 18, 2017. **B. Tymecki 2nd**. All in favor.

4:40 PM – **A. Soter** made a motion to enter Executive Session to interview a potential candidate for the Fairfax Town Manager Position and then deliberate on candidates to move forward to the Selectboard. **B. Bissonnette 2nd**. All in favor.

6:40 PM – **R. Freeman** made a motion to exit Executive Session. **B. Bissonnette 2nd**. All in favor.

S. Cormier stated that the committee has chosen 2 candidates to present to the Selectboard. He thanked the committee for their dedication and hard work and expressed that they did a great job.

6:45 PM – **R. Freeman** moved to adjourn and disband the committee; **B. Bissonnette 2nd**. All in favor.

Respectfully submitted,
Amber Soter, Clerk for the Town Manager Hire Sub-Committee

Signed: _____ **Date:** _____
For the Town Manager Hire Sub-Committee

These draft minutes are unofficial until approved at the next regularly scheduled meeting. All motions were unanimous unless otherwise indicated.