

**Members Present: Steve Cormier, Deb Woodward, Amber Soter, Colin Santee, Bonnie Bissonnette, Brenda Tymecki, Alan Maynard & Robin Freeman**

**Public Present: N/A**

4:30 PM –**S. Cormier** opened the meeting

The Hiring Committee prepared to interview 1 candidate. The questions were reviewed and the process was discussed. Committee members will take turns asking questions with a time for follow ups at the end of the interview.

4:32 PM – **A. Soter** made a motion to enter Executive Session to interview a potential candidate for the Fairfax Town Manager Position. **R. Freeman 2<sup>nd</sup>**. All in favor.

6:35 PM – **R. Freeman** made a motion to exit Executive Session. **B. Tymecki 2<sup>nd</sup>**. All in favor.

**S. Cormier** stated that the committee interviewed 1 candidate and deliberated on the candidates interviewed. There is one more interview scheduled for Monday July 24, 2017. The board will deliberate again after that interview and plans to make a recommendation to the Selectboard that evening with names of applicants that have been chosen to move forward to the next step in the interview process.

6:40 PM – **B. Tymecki** moved to adjourn; **A. Maynard 2<sup>nd</sup>**. All in favor.

Respectfully submitted,  
Amber Soter, Clerk for the Town Manager Hire Sub-Committee

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
For the Town Manager Hire Sub-Committee

*These draft minutes are unofficial until approved at the next regularly scheduled meeting. All motions were unanimous unless otherwise indicated.*