



## TOWN OF FAIRFAX

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### SELECTBOARD MEETING April 3, 2017 7:00 PM

The drafted minutes presented below are unapproved subject to corrections and/or additions at the next Selectboard meeting. Those corrections and/or additions will be written to an amended version of the minutes, which will also be made available to the public.

**Selectboard Members Present:** Tom Fontaine, Chair; Steven Cormier, Vice-Chair; Randy DeVine, Duane Leach and Stephen Bessette

**Public Present:** Deb Woodward (Town Clerk & Treas.) D. Jay Leach (Road Foreman) David Raymond & Tom Snyder (Fire Dept.) Carl Jones, Bob Lafont and Colleen Ferris

**Call to Order:** Tom called the meeting to order at 7:00 pm.

**Minutes:**

23-20-17 - Stephen Bessette moved to accept the minutes as written, seconded by Duane, so moved.

**Accounts Payable & Payroll Warrants:** The town warrants were reviewed by Randy; Utility warrants were reviewed by S. Cormier & S. Bessette and approved by the Board.

**Public Comment:** None

**Correspondence:**

- Steeple Market submitted a special event application. The board tabled it to the next meeting.
- Colleen Steen submitted a letter of interest to remain the town Representative to the Regional Planning Commission and Transportation Advisory Board. S. Cormier motioned to accept Colleen, seconded by S. Bessette. All in favor
- Randy DeVine will also remain a Representative to the Regional Planning Commission. S. Cormier made the motion, seconded by S. Bessette. All in favor

**D. Jay Leach - Road Foreman:**

D. Jay was in for a monthly review. The actuator on the backhoe needed to be replaced. The cost was \$4500.00. All is well and working again. The Sand is good for the winter. The highway crew is now watching for flooding.

Three black top quotes were received; they were opened at the meeting. The blacktop quotes are for repair/resurfacing.

ST Paving submitted \$83.00 per ton total cost of +/- \$139,191.00

Whitcomb submitted \$65.00 per ton total cost of \$139,750.00

Pike Industries, Inc. submitted \$71.84 per ton total cost of \$94,613.28

D. Jay would like to start work in May. The bid went to Whitcomb provided they can give D. Jay a commitment date they both agree to.

D. Jay will follow up with the board on the next meeting.

The Western Star was ordered with an expected delivery in Mid-June.

Tom spoke about the 100 acre woods, where the road and ditching needs to happen, is owned by the town. D.Jay and Tom will meet some day to go up and take a look at the work.

Tom Snyder complimented the highway crew on a nice job this winter.

**Bill Stygles- Animal Control**

Bill was in this evening due to Franklin County Animal Rescue closing. Chittenden and Addison County have said they "may" take animals if they have room. The board advised not to take the animals down there. Previously Bill kept a dog for 21 days before he could give it away. The board approved to pay him for the full time he had the dog.

Per the Dog Ordinance - If no owner or person entitled to take possession of any dog shall claim said dog within (3) days after impoundment, the Constable may sell, give away or dispose of in a humane manner, any such dog not redeemed or claimed by anyone taking receipt from the purchaser or recipient thereof. "Day" as used in this section shall mean business days.

Bill will keep the dog for 3 days before placing an ad in the local newspaper. The board has authorized Bill to use his discretion over the dogs. The board has also allowed for Bill to be paid for longer than the 7 days if needed to board the animal.

**Colin Santee- Recreation Director**

Colin was not able to make the meeting this evening. He will be rescheduled for April 17, 2017

**David Raymond - Battalion Chief, Tom Snyder- Chief - Fire Department**

David and Tom were in this evening to answer any public questions for the Building Inspection, Code Enforcement and Fire Safety Ordinance. No questions were asked of them. The ordinance shall become effective April 21, 2017

The Fire Dept. is researching Dispatch Agency's. They are currently paid through June 30, 2017 will the current Dispatch. - This will be discussed at the next meeting on April 17, 2017

**Other Business**

Discussion continued over the Town Administrator/Manager. The town will pursue a part time Manager Position. S. Cormier will lead the committee for this position. At this time, there is a current town manager and a former town manager working with S. Cormier. Once candidates have applied, the committee and Selectboard will conduct interviews.

S. Bessette presented the Local Emergency Operations Plan. A signature from the Selectboard Chair was required for the current year.

The question was raised over who owns the Historical Building and the land. Duane will follow up on this.

Randy shared copies of reports put out from NRPC. Randy believed this information to be important to the board.

Adjournment:

8:25 S. Cormier motioned to adjourn, seconded by Randy. The motion so moved.

The next regular Selectboard Meeting will be held on Monday April 17, 2017 at 7:00 Pm.

The minutes were respectfully submitted by Amy Sears, Adm. Asst. to the Selectboard.

Tom Fontaine, Chair  
Fairfax Selectboard