



## 2016 TOWN OF FAIRFAX

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**SELECTBOARD MEETING  
MONDAY MARCH 21, 2016  
7:00 PM**

The drafted minutes presented below are unapproved subject to corrections and/or additions at the next Selectboard meeting. Those corrections and/or additions will be written to an amended version of the minutes, which will also be made available to the public.

**Selectboard Members Present:** Tom Fontaine, Chair, Lauri Fisher, Vice-Chair, Randy DeVine, Leebeth Ann Lemieux and Duane Leach.

**Staff Present:** Deb Woodward, TC & Treasurer, Amber Soter, Zoning Administrator, Sheri Rainville, TC & Treasurer Assistant and Stacy Wells, Adm. Asst.

**Public Present:** Please see the sign-in sheet.

**Call to Order:** Tom called the meeting to order at 7:03 pm.

**Minutes:**

3.7.16: Randy made a change to the minutes in regards to the trash and recycling pickup, second page, second paragraph, third line in, going "from every other week to every other week".

Lauri motion that we accept the 3.7.16 minutes with one change; seconded by Leebeth. The motion carried vote 5-0.

**Orders & Payroll:** Duane reviewed the orders for the Utility Department and Randy reviewed the Town - which were approved by the Board.

Lauri reviewed the warrants for payroll and accounts payable the week of 3.14.16. Lauri had a question on the unemployment compensation claims. She asked Deb about what line item the monies came out of. Deb thought the instruction from the Board was something other than what Lauri thought. The monies were entered into an insurance line code. Lauri thought that we had talked about it and that the monies should be tagged to the department affiliated with the employee. Tom confirmed that it should come out of the department line item and not an insurance line item.

**Public Comment:** N/A

**Correspondence:** A liquor license renewal has been received from Steeple Market.

\*Lauri moved that we accept the 2016 liquor license renewal, dated March 22, 2016. The motion was seconded by Randy. Motion so moved 5-0.

3.21.16 SB Minutes Cont.

**Amber Soter, Zoning Administrator**

Amber drafted a civil ordinance to License and Regulate Entertainment. A copy was given to each Board member for review. Amber stated that the Planning Commission as well as Northwest Region Planning commission have also reviewed the draft. Leebeth asked if Colin from the Rec. Department had reviewed the draft. Amber said that he had. The Board will review the ordinance and email Amber with any questions or comments. Lauri asked who the point person would be. Tom felt the Selectboard would be. The Board will review the final draft of the ordinance next month.

Coming up next, Amber will have a solar ordinance for the Board to review.

She presented a report of zoning activity from January 1, 2016 to March 17, 2016.

**Peter King, Constable**

Tom stated that we need to figure out a way to change the weight limits in the Weight Ordinance. Peter said that he was approached by the highway foreman and SB member Randy DeVine. The highway foreman told Peter that his roads are coming apart and it's costing a lot of money to keep the roads up. Peter asked the Board "what do you want"? Leebeth stated that we form a committee, as discussed at the 3.7.16 meeting. Tom said the confusion came when the limitations were changed for the whole year as they thought the restrictions were only in effect during "mud season". Duane will head up a meeting and contact the names on the list from the previous meeting. Tom stated that he would attend as well. The topic of the meeting will be to discuss weight limits and permits.

A discussion ensued on events stemming from the November 6<sup>th</sup> incident on Nichols Road. An individual had altered the roadway surface removing newly installed road surface material. Constable Peter King responded to the scene with Trooper Michael Mattuchio, VSP, arriving later. A restitution claim form had been submitted to the VSP stemming from the cost of putting the road back to its original condition. The person involved in the incident was willing to come in and negotiate the restitution of the cost to put the road back to its original condition.

Members of the SB felt that they had not been informed of the restitution claim and felt that there was a definite communication breakdown. Peter asked what process the Board would like him to follow in the future. Lauri stated that we don't have a standard to follow. Randy felt that it had been handled properly by Peter as the Constable. He also felt that the restitution amount, calculated by the Road Foreman, was correct as that is his job and he knows the cost of the materials, man hours, trucking, etc. Peter agreed that before any deals are made in the future in regards to restitution, he will bring it to the SB.

\*Leebeth motioned that we drop the request for restitution; seconded by Lauri. The motion carried with 4 in favor of dropping the restitution and 1 against. A protocol will be put in place.

We will notify the parties involved.

3.21.16 SB Minutes Cont.

**Robin Chapman and Patricia McNall, Lister's Office**

The lister's were asked to compile a list of taxable parcels for the purpose of calculating a flat rate fee to charge for trash and recycling. Pat and Robin had a couple of questions before finalizing the list. Casella asked for two lists, a pick-up list and a charge list. (It was decided that a property with seven or more units will be charged one fee.)

The Board thanked the lister's for all their work on this.

Lauri asked the Board if they are all in favor of a flat rate fee.

\*Duane motioned to go with the flat rate; seconded by Lauri. The motion passed with all in favor 5-0.

**Other Business:**

1. A point person from the SB will be appointed to each department.
2. Lauri asked about the Memorandum of Understanding in regards to the recreation fields with BFA and the town. Tom has talked to Colin who has some questions regarding the MOU. Colin will bring the MOU to the next SB meeting April 4th.
3. Randy will work on the w/s hook-ups at the rec. fields on Thursday. He said they would need a water meter pit.

**Adjourn:**

9:32 PM: Lauri motioned to adjourn; seconded by Leebeth. The motion carried with a vote of 5-0.

The minutes were respectfully submitted by Stacy Wells, Adm. Asst. to the Selectboard.

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Tom Fontaine, Chair  
Fairfax Selectboard  
TF/sw