



2016 TOWN OF FAIRFAX

**SELECTBOARD MEETING
MONDAY, JUNE 6, 2016
7:00 PM**

The drafted minutes presented below are unapproved subject to corrections and/or additions at the next Selectboard meeting. Those corrections and/or additions will be written to an amended version of the minutes, which will also be made available to the public.

Selectboard Members Present: Tom Fontaine, Lauri Fisher, Randy DeVine and Duane Leach.

Staff Present: D. Jay Leach, Road Foreman, Colin Santee, Rec. Director, Deb Woodward, TC & Treasurer, Amy Sears, Utility Manager, David Raymond, Health Officer, Tom Snyder, Fire Department and Stacy Wells, Adm. Asst.

Public Present: Robbie Rodimer, Carl Jones, Franklin County Sheriff Robert Norris and Vermont State Police Lt. Lamothe. Please see sign-in sheet.

Call to Order: Lauri called the meeting to order at 7:04 pm.

Minutes:
5.16.16: Randy motioned to approve the minutes as written; Duane seconded. The motion - so moved, vote 3-0. Randy, Duane and Tom

Orders & Payroll: Tom reviewed the orders for the Utility Department and Town - which were approved by the Board.

Public Comment/Correspondence: Carl Jones is here tonight to talk to the Road Commissioners. He stated that the banks/sides of Sand Hill Road are higher than the road; water and snow have no place to go. He would like a viable solution prior to paving the road.

D. Jay Leach, Road Foreman:

D. Jay Leach, Road Foreman, assured Carl that he has a solution, or a partial solution. He stated that they, the road crew, left them high for a reason. He said that once they pave they will take the shoulders off. The culverts were cleaned last fall. D. Jay said that they will start paving June 13. This will include the Fire Station as well.

D. Jay is having a problem finding winter sand. He thinks that he may have to draw out of Highgate. Tom stated that he knows of a place in Williston that has plenty of sand.

6.6.16 SB Minutes Cont.

D. Jay is looking to purchase a roadside mower. He's not going to hire a contractor to mow the roadsides this year as there isn't enough money in the budget. No action was taken on this at this time. Randy asked D. Jay if he could help with a water leak on Fletcher Road. D. Jay said he would be available tomorrow, Tuesday, at 9 am.

Amy Sears, Utility Department:

Paige Estate, LLC, requested a one year extension on their sewer, which expires in July. The \$100 fee for the extension has been paid. The Board agreed to the extension with an expiration date of 7.21.17. Tom signed the extension on behalf of the Board.

Barb and Larry Young - Amy has written a letter to the Young's outlining the terms and conditions of the allocations. Randy stated that when the allocations were purchased (2001) the fee they paid for those allocations included everything. The Young's will have two years from the time the agreement is signed by the Board to get their project to zoning. During the two year period of time, the Young's can sell one lot, or 49, one acre lots, whatever is allowed, during that two year time. The buyer of any piece of that will have the remaining time unless they come in and request an extension. Amy made the changes to the letter that were discussed and returned it to the Board to be signed.

Amy handed out the budget profit and loss statement with a new page added which recaps income, expenses and accounts receivable.

Colin Santee, Parks and Recreation Director:

Colin presented a Road Closure Request to the Board for the 9th annual 4th of July parade. He has established communication with the Vermont Agency of Transportation for approval of the closure.

Colin also presented a Groundskeeper Position Description to the Board for review. Colin reported that the YMCA camp will run for eight weeks starting June 20th.

Colin stated that we are waiting on the plumber to finish up the work on the bathrooms at the rec. park for the campers to use.

A response from the Hatins on the land lease has not been received. A call will be made to them in follow-up.

Sheriff Robert Norris and Vermont State Police Lt. Lamothe:

Sheriff Norris and Lt. Lamothe are here this evening to discuss with the Board the upcoming Ohana Festival. Sheriff Norris was made aware of the festival through a friend. They are concerned with the strain on roads, resources as well as having adequate security. David Raymond, Health Officer, stated that the promoter of the festival has yet to get in touch with Fairfax Rescue. David felt that there should be a hierarchy of who will be responsible for handling complaints. The Event Ordinance was discussed. A copy will be sent to Sheriff Norris. Tom will get in touch with Edmund Harris, landowner, and a meeting will be planned for Wednesday at 10 am. Sheriff Norris and Lt. Lamothe, V.S.P. will be notified of the confirmation of the meeting.

6.6.16 SB Minutes Cont.

Deborah Woodward, Town Clerk & Treasurer

Vermont Leagues of Cities and Towns are giving the town until June 1st. to comply with Workers' Compensation. Anything that comes up now the appropriate paperwork will need to be filled out. A W9's tells you whether you are a subcontractor or sole proprietor. Lauri suggested that a packet be put together with everything needed in it from a contractor. When a new vendor/contractor comes on we will give them the packet to fill out.

This is what should be included in the packet:

W9, the contract, Liability Insurance with WC, the non-work agreement filled out which has the liability hold harmless agreement as well as a business card which identifies the contractor. Lauri suggested a folder for each vendor.

Further discussion will take place on this issue at the meeting on June 20th

Other Business:

1. Access Permit Application, Final Approval - Meade Road: Final approval was given by the SB. Tom Fontaine, Chair of the Board, signed the permit on behalf of the Board.
2. Unifirst Contract: The contract is for five years with no increase in years 2016 and 2017 and a 3% increase each year after that. The Board by consensus approved the contract with Tom Fontaine, Chair of the SB, signing the contract.
3. Event Ordinance - A discussion ensued on the ordinance as well as a fee for the application. We will revisit this at the next SB meeting June 20 for approval.
4. Forest Fire Warden reappointment: A letter from the State of Vermont, Department of Forests, Parks & Recreation, for re-appointment of Town Forest Fire Warden has been received. The term of office for the Fairfax Town Forest Fire Warden is due to expire on June 30, 2016. The SB approved the re-appointment of Duane Leach, as well as Duane acknowledges the appointment, to the position of Town Forest Fire Warden. The form was signed by Tom, the Chair of the SB, Lauri, Vice-Chair, Randy and Duane. This is a five-year appointment and will expire on 7.1.21.
5. Workers' Compensation - this will be on the agenda as a topic of discussion at the June 20 meeting.
6. Flags - A resident inquired as to why flags were not out on the utility poles for Memorial Day. After further investigation it was found that the flags that we have are in disrepair as well as some of the hardware.
7. July 4th SB Meeting will be held on Tuesday, July 5th.
8. Agreement Amendment - Listers: Agreement to complete a reappraisal with the Vermont Appraisal Company contract. The Board by consensus signed the agreement.

Adjourn:

9:04 PM: Lauri motioned to adjourn; seconded by Randy. Motion so moved. The next regularly scheduled SelectBoard meeting will be Monday, June 20, at 7 pm.

The minutes were respectfully submitted by Stacy Wells, Adm. Asst. to the Selectboard.

Tom Fontaine, Chair
Fairfax Selectboard