



2016 TOWN OF FAIRFAX

**SELECTBOARD MEETING
MONDAY, APRIL 18, 2016
7:00 PM**

The drafted minutes presented below are unapproved subject to corrections and/or additions at the next Selectboard meeting. Those corrections and/or additions will be written to an amended version of the minutes, which will also be made available to the public.

Selectboard Members Present: Tom Fontaine, Chair, Lauri Fisher, Vice-Chair, Randy DeVine, Leebeth Ann Lemieux and Duane Leach.

Staff Present: Colin Santee, Rec. Director, Deb Woodward, TC & Treasurer, Amber Soter, Zoning Administrator and Stacy Wells, Adm. Asst.

Public Present: Mike Cain and Doug Reaves. Please see the sign-in sheet.

Call to Order: Tom called the meeting to order at 7:04 pm.

Minutes:

4.4.16: Randy motioned to approve the minutes as written; Duane seconded. The motion - so moved, vote 5-0.

Orders & Payroll: Duane reviewed the orders for the Utility Department and Randy reviewed the Town - which were approved by the Board.

Public Comment: N/A

Correspondence: N/A

Amber Soter, Zoning Administrator

The Selectboard reviewed the Zoning Administrator's activity report, dated 1.1.16 through 4.15.16, which was given to the Board prior to the beginning of the meeting. Amber stated that permits are picking up. Amber has been keeping track of the number of inquiries she has received in a three week period through phone calls (48), in person visits (46) and email inquiries (16).

A discussion took place on whether the sidewalk plan, "the master plan", had been adopted. Amber was inquiring as the DRB would require anyone developing in the growth center to pay to attach to, or merge with, the existing sidewalk plan. We will furnish that documentation to Amber.

SB Minutes 4.18.16

Amber Soter, Zoning Administrator Cont.

"Event Ordinance": Lauri reviewed the ordinance written by Amber, as well as researched other event ordinances on-line. She referred to the City of Oshkosh as it most closely relates to Fairfax. They have the same kind of checklist, definitions and the ordinance would be a safeguard for events to follow.

Garbage ordinance: It was felt that a trash/recycling ordinance should be written with rules and regulations as the flat rate fee will be in effect. It was determined that a parcel with one through six units would get the number of totes corresponding with the number of units (everyone has to pay the one). Seven (7) and above units would arrange to have their own trash and recycling pickup.

Deviation of Agenda:

Deb Woodward, TC & Treasurer:

Deb has questions in regards to monies for trash and recycling. Tom will come in to see what's left in the budget for Duffy's at the end of this month (four months). The number of taxable properties for trash and recycling is 1830. The 1830 will be divided into the \$410,000 (Casella) for May 1 through December 31st, (eight months) to determine the flat rate per taxable parcel.

Mike Cain and Doug Reaves

Mike is the adjacent landowner to the North Fairfax 100 acre woods and also maintains the trails. He stated that someone has done damage to the trails by riding a 4-wheeler during spring conditions. Mike went and talked to the tenants who rent from the Hatin's to ask them to not go on the trails with a 4-wheeler. Mike feels that signs should be put up banning motorized vehicles. Doug and Mike are here looking for a vision and guidance from the Board.

Colin Santee, Rec. Director, stated that the VYCC is not going to be able to come in until 2017 to do the five weeks of trail construction. The contact person we had is no longer with VYCC. There is \$40,000 in grant money for trail construction held in a special account. Signage can be done prior to the construction of the trails.

Tom will have D. Jay, the Road Foreman, go up to see what can be done with the parking and ditching the road. Colin is the contact person for the 100 acre woods. A laminated map will be made of the trail system. He will contact the Hatin's in regards to the lease renewal.

Other Business:

1. A letter was drafted to Colleen Steen in reference to her concern over signing a R-O-W easement for the construction of Phase I Sidewalks Through the Growth Center. The letter addressed the culvert located on her property as she has a concern with it being kept clear and free flowing. The letter acknowledged her concern and stated that the town will take the responsibility to keep the culvert clean and free flowing. Randy moved that we sign the letter seconded by Lauri. All in favor - Tom signed the letter.

SB Minutes 4.18.16

Other Business Cont.:

2. Lawn care quotes: Six quotes were received and reviewed. Lauri recused herself from the discussion. It was difficult to compare the quotes as the criteria's were different. We will contact the people who submitted quotes and ask them to resubmit a new quote with two specific criteria's.
3. Groundskeeper Position - Colin drafted a job description for 2016, which included the position duration and information, physical expectations as well as annual seasonal duties and weekly duties. Colin will update each year.
4. Weight Ordinance - deferred.
5. Lauri updated the Board on meeting with the Library Committee. The previous plan of taking the town library out of the building and moving it has been scrapped. The plan is to tentatively keep the library as is and build a separate high school which would include Georgia and Fletcher. Lauri stated the school is in discussions on changing the start time of school. A debate of the school policy versus library town policy continues. We are still subject to the school policies that are in effect as of 11/2015. Every meeting they have in the future will include a review of policy changes to see if they impact the town library or not.
6. Dog Bite: A runner was bitten while running on River Road. The rabies vaccine of the dog was checked and UTD. A letter will be written to the owner of the dog as well as a copy of the Dog Ordinance sent.

Executive Session (entered at 8:28 pm):

Lauri moved that we go into an executive session to discuss a utility situation that involves ongoing litigation that if is disseminated will compromise the lawsuit that's currently pending in court. The motion was seconded by Leebeth. All in favor, 5-0.

Exit Executive Session at 9:30 pm: _____

Leebeth motioned to exit executive session at 9:31 pm., seconded by Lauri. The motion so moved, vote 5-0

Action: Lauri: "Based on the executive session, I move that we advise legal counsel for the town as to our response and counter offer, as discussed in session". The motion was seconded by Randy with all in favor.

Adjourn:

9:32 PM: Lauri motioned to adjourn; seconded by Leebeth. The motion so moved; vote 5-0.

The minutes were respectfully submitted by Stacy Wells, Adm. Asst. to the Selectboard.

Tom Fontaine, Chair
Fairfax Selectboard
TF/sw