



2015 TOWN OF FAIRFAX

**SELECTBOARD MEETING
MONDAY OCTOBER 5, 2015
6:00 PM**

The drafted minutes presented below are unapproved subject to corrections and/or additions at the next Selectboard meeting. Those corrections and/or additions will be written to an amended version of the minutes, which will also be made available to the public.

Selectboard Members Present: Tom Fontaine, Chair, Lauri Fisher, Vice-Chair, Randy DeVine, Leebeth Ann Lemieux and Keith Potvin.

Staff Present: Amy Sears, D. Jay Leach, Colin Santee, Skip Taylor and Amber Soter.

Call to Order: Tom called the meeting to order at 6:12 p.m.

The first order of business is to conduct employee evaluations. Amy Sears, Utility Manager; D. Jay Leach, Highway Road Foreman; Colin Santee, Parks and Recreation Director and Skip Taylor, Zoning Administrator. The department heads are responsible for the evaluations of their employees.

Minutes:

8.31.15 - Lauri moved that we approve the minutes as written - seconded by Randy. The motion so moved 5-0.

9.21.15 - Lauri moved that we approve the minutes as written - seconded by Randy. The motion so moved 5-0.

9.24.15 - Randy moved that we approved the minutes as written - seconded by Lauri. The motion so moved 5-0.

Payroll and Orders: Leebeth reviewed the warrants, which were approved.

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Public Input/Correspondence/Announcements:

Delinquent Dog Licenses: Peter King came in this evening to discuss with the board the letter sent out to delinquent dog owners. He wants to know how the Board would like him to proceed with the owners that fail to comply with the terms of the letter. The Board felt that at this time they would like Peter to reach out by going door to door.

Neighborhood watch Program: Peter has money left in his constable budget. He contacted Sheriff Norris proposing to perform neighborhood watch by patrolling neighborhoods. If he sees any suspicious activity he will report it to the sheriff's department.

10.05.15 SB Minutes Cont.

(A meeting will be held Tuesday, October 6th at 7 pm. in the multi-purpose room at BFA to address developing a neighborhood watch program and firearm safety.)

Other Business:

1. **Zoning Administrator position:** Keith motioned to merge the two positions (Zoning Administrator and Zoning Assistant) into one full-time Zoning Administrator position, 32-35 hours per week, at an hourly rate of \$18.50 per hour. The job was offered to Amber and she accepted. The motion was seconded by Leebeth. The motion carried with a vote of 4-0-1. Skip will be retiring December 1, 2015.
2. **Library Trustee appointment:** An email has been received from Pat Gallant, Chair, Fairfax Community Library Trustees, dated 9.23.15, recommending that Kyle Metayer be appointed by the Selectboard to fill the trustee position recently vacated. Lauri moved that we appoint Kyle Metayer to fill the position of Library Trustee to March 2016, Keith seconded the motion. The motion so moved 5-0.
3. **Access Permit FR0417:** By consensus the Board approved the permit.
4. **Road Name Application:** An application was received with three names submitted (MA1126). Keith made the motion to approve Tyler St., Randy seconded the motion. The motion so moved 5-0.
5. **Road Excavation Application:** Gabe Handy submitted an application on 9.30.15 for boring under, excavation in, or digging across a town road (MA1126). The application was approved by consensus of the Board to begin May 2016.
6. **Wind turbines:** The Board has been contacted by another selectboard in the area asking that we discuss wind turbines. They would like the town to submit a letter either supporting or non-support of the project. Amber stated that the Planning Commission has been working diligently on creating standards in the town plan for solar arrays and wind turbines. Amber will draft a letter for the Selectboard for review and sent to Mr. Billado, Chair of the Swanton Selectboard.
8. **Sidewalk Easements:** A list will be generated of residents that need to be contacted and members of the Board will go door to door. We are hoping for construction of Phase I sidewalks in the spring 2016.
9. **Baptist Building:** Keith made the motion to accept the donation of the Baptist building and to move forward; Leebeth seconded the motion. The motion carried with a vote of 3-0-2. Tom broke the tie.

Adjourn:

*Lauri made the motion to adjourn the meeting at 8:55 pm., seconded by Randy. Motion so moved 5-0.

The minutes were respectfully submitted by Stacy Wells, Adm. Asst. to the Selectboard.

Tom Fontaine, Chair
Fairfax Selectboard

TF/sw