



2014 TOWN OF FAIRFAX

**SELECTBOARD MEETING
MONDAY SEPTEMBER 15, 2014
7:00 PM**

The drafted minutes presented below are unapproved subject to corrections and/or additions at the next Selectboard meeting. Those corrections and/or additions will be written to an amended version of the minutes, which will also be made available to the public.

Selectboard Members Present: Tom Fontaine, Chair; Chris Santee, Vice-Chair; Randy DeVine, Leebeth Ann Lemieux and Peter King.

Public Present: Paul Lavallee, Joshua Silman, Robby Rodimer, Keith Gallup, Belinda Gardner, Richard Wimble, Norman Meunier, Rene Jette, Jennifer Gratton and Dale Collins. LCATV videotaped the meeting.

Staff Present: Skip Taylor, Z.A. and Stacy Wells, Adm. Asst. to the Selectboard.

Call to Order: Tom called the meeting to order at 7:00 pm.

Minutes 9.2.14: Chris made a motion to approve the minutes with one amendment; seconded by Peter. The motion carried with a vote of 4-0-1. Leebeth was not in attendance at the 9.2.14 meeting and therefore abstained.

Orders & Payroll: Randy reviewed the orders and payroll. Peter stated that the payroll was hard to follow as some people submit a timesheet every week where as others put one in every 4-5 weeks.

Public Comment:

1. Keith Gallup is here to discuss an access permit submitted for approval by an adjoining landowner to his property. The neighbor has to cross over Mr. Gallup's land to access their property. Mr. Gallup gave a brief history of the property. He owns land on both sides of the road. Mr. Gallup was apprised that the access permit application had been withdrawn earlier in the day by the adjoining landowner.

Mr. Gallup asked the Board if the town planned on keeping Bessette Road the way it is at the present time. Tom stated that there is no written plan that he knows of, or public record, that the town is going to extend the road. Chris quoted the County Courier on ancient roads with a deadline of February 10, 2015 for submitting a revised map. (Please see Josh Silman notes below.)

Correspondence: An email was received from a resident, requesting information from public records. A copy of the email was placed in each of the Board member's packet for the meeting. A response will first be emailed to the resident with a hardcopy of the response to follow in the mail. Tom placed the email as part of public record. If the resident is not satisfied with the response they may schedule a time to come in to obtain additional information, or may attend a SB meeting.

Public Input Cont.:

2. Mr. Paul Lavallee presents to the Board this evening to discuss a possible extension of the waterline down Summit View Street. Randy took the lead and addressed Paul's questions/concerns.

Robby Rodimer: Robby presents this evening to discuss her interest in the moderator position for Town Meeting. She informed the Board of her experience. The Board asked for a resume' and personal references.

Skip Taylor, Z.A. - Employee Evaluation:

Skip presents this evening for his an employee evaluation. Skip handed out an informational sheet to the Board with upcoming events as well as his vacation plans. His evaluation commenced. He was asked various questions regarding his job by different Board members. He was asked if he could see the zoning department growing, in which he replied not at this time. He was asked about the zoning records and if they needed to be microfilmed; he replied that they would move in that direction. Chris made the statement that Skip has done a wonderful job representing the town.

Josh Silman, Bessette Road resident/Rene Jette, Fairfield landowner:

Mr. Silman presents to talk to the Board regarding Town Highway #6 Bessette Road. Mr. Silman bought a piece of property from Mr. Gallup (BS0161). He's asking that the section in question be abandoned. (It's labeled as impassable or untraveled on the current map.) Josh talked to Chris Santee, Vice Chair of the Selectboard who advised being put on the agenda this evening to discuss his concerns with the entire Board. Mr. Jette, a neighbor from Fairfield would like access through Mr. Silman's driveway as it would save him time going to work. Mr. Jette stated that he would like the road to remain open to use as a point of access from Fairfield.

Action: It was the decision of the Board that the landowners must resolve the matter among them, or seek a declaration of a scope of rights from the court.

Other Business:

1. Planning Commission's letter, dated September 9, 2014, asking for a SB member to serve as a consultant to explore the feasibility of establishing a safe pedestrian connection between the historical village of Fairfax on the north side of the Lamoille River and the commercial hub across the river. Tom volunteered to attend the meeting on October 17th at 7 pm.
2. Sewer Allocation Application Permit MA1224, to be served from Goodall Street: A condition of a pump station was added as well as they will need to have their own water. The permit was approved with conditions by consensus of the Board. The permit was signed.
3. Sewer Allocation Application Permit MA1140, to be served on School Street, Lot 2(8 units): By consensus of the Board the permit was approved. The permit was signed.

SB Minutes 9.15.14 Cont. Other Business:

4. A "Road Name Application" was submitted by Rick Church for a proposed road name of Rowell Street located 280' from Main Street: The Board by consensus approved the name of the street; Tom signed the application.
5. Clean Harbors quote for the next HHWD: The Board felt they needed more time to review the quote. The quote was tabled until the meeting of 9.29.14.
6. GoodPoint Recycling - Nathan Hill: Nathan contacted the town to see if we were interested in setting up a permanent collection site where residents could drop off electronics. We will contact Nathan for more information.
7. Time-Sheets: Peter continues to work on a timesheet that will work for the employees as well as a timesheet for the Utility Department. Peter stated that it's difficult to review the payroll orders as some people get paid once a week, some biweekly and some get paid every 4-5 weeks. A policy will be written stating that as of January 1, 2015 everyone will be paid on a weekly basis. Leebeth and Stacy will work on the wording for a policy. (The Employee Handbook addresses this as weekly.)
8. Roadside Policy - Tabled until 2015.
9. The review/approval of the Orders and Payroll scheduled is as follows: 9.22 Ann; 9.29 Chris; 10.6 Tom; 10.13 Pete; 10.20 Randy
10. Randy's w/s reports reviewed. Tom signed the two reports.
11. Sewer Allocation Application: Amy updated the application and made a change to the application fee of \$100.00 per unit. Peter made a motion to accept the proposed change seconded by Chris. The motion carried with a vote of 5-0.

Selectboard Comments:

Randy: Sewer Allocation Application: Amy updated the application and made a change to the application fee of \$100.00 per unit. Peter made a motion to accept the proposed change seconded by Chris. The motion carried with a vote of 5-0. Since the rates are not listed in the W/S Ordinance the change does not need to be warned.

Peter: Constable's position, due to changes in the law if the constable is a law officer he has to be certified. Peter's suggestion to the Board is to remove the law enforcement powers of the Constable. It has to be warned and voted on as it's an elected position. Peter will write the article.

Peter wanted to talk about employee raises. He has compiled a spreadsheet and would like to propose longevity raises.

Peter would like to reopen the discussion for a part-time town administrator. He handed out a PowerPoint presentation for the Board to review. Peter will present this to the town's people in March.

Leebeth: She went to a workshop where they advocated town's working with wildlife, forestry and people. She stated that the DRB has interest in connecting dead-end roads to other dead-end road - which isn't good for our wildlife. She would like to setup a presentation in January or February, 2015 to address this.

We are having quite a few break-ins in town. Leebeth would like the town to be more proactive in helping residents secure their property.

SB Minutes 9.15.14 Cont.

Adjourn:

9:07 PM - Peter made the motion to adjourn seconded by Randy; all in favor.

The minutes were respectfully submitted by Stacy Wells, Adm. Asst. to the Selectboard.

Tom Fontaine, Chair
Town of Fairfax Selectboard
TF/sw

The minutes are a synopsis of what took place during the meeting. You are welcome to attend Selectboard meetings, or view a recording of the meeting at: [LCATV.org Meeting/Selectboard/Fairfax](http://LCATV.org/Meeting/Selectboard/Fairfax) and click on the date.