

**Members Present: Jason Heyer, Michelle Dufresne, Claude Rainville, Martha Varney,**

**Public Present: Ronny Burt, Amber Soter, Z.A.**

**GENERAL MINUTES:**

**7:01 PM- J. Heyer** called the meeting to order.

**7:02 PM- M. Varney** moved to accept the General Minutes from January 12, 2016 with corrections; **M. Dufresne 2<sup>nd</sup>**. All in favor.

**Maps/Mylars: Smith Subdivision and Boundary Adjustment**

**7:05 PM- M. Dufresne** moved to approve the Smith Mylar as submitted. **C. Rainville 2<sup>nd</sup>**. All in favor. **J. Heyer** signed the Mylar.

**Open to the Public:**

No public comment.

**7:15 PM- RECONVENE - Request of Carolyn and Ronny Burt of a Revision of an approved two (2) lot subdivision located at 215 Wilkins Road (Parcel ID WK0215).**

**7:42 PM – Meeting was recessed and will reconvene on March 8, 2016 at 7:15PM**

**7:45 PM-** Questions from the Zoning Administrator regarding previous approvals including the Spinelli/Quong Lot on Main Street and the A.W. Rich Crematory. Other items discussed included water suppression systems, mobile food trucks and upcoming hearings and agendas.

**8:25 PM – M. Varney** moved to adjourn the meeting. **C. Rainville 2<sup>nd</sup>**. All in favor.

Respectfully submitted,  
Amber Soter, Zoning Administrator, DRB & Planning Commission Coordinator

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
For the Development Review Board

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*These draft minutes are unofficial until approved at the next regularly scheduled meeting. All motions were unanimous unless otherwise indicated.*