

**Members Present:** Martha Varney, Mark Hunziker, Mark Kane, Greg Heyer, R. Wimble

**Public Present:** Skip Taylor, Zoning Administrator, Amber Soter, ZA Assistant

7:07 PM- **G. Heyer** called the meeting to order.

7:06 PM – Review of minutes from July 7, 2015.

7:07 PM - **M. Varney** moved to approve the minutes from August 4, 2015; **M. Hunziker** 2<sup>nd</sup>. All in favor.

7: 15 PM – **A. Soter** added Solar Array’s into the Agenda.

Talk of working with Taylor Newton from NWRPC on establishing a Solar Array Siting Ordinance was discussed. **M. Kane** moved to set up a meeting with NWRPC to help with the ordinance. **M. Varney** 2<sup>nd</sup>. **A. Soter** will arrange this.

7:28 PM - Mail was presented. Correspondence from Pat Messier from Swanton regarding Wind Farm Regulations was presented.

7:30 PM – Discussion of MPG application and brief review of what is currently prepared. There was brief discussion about a study that was done 15 years ago that needs further review and incorporation. It may have some verbiage we can use. **S. Taylor** will review that further. The board agreed to let **M. Kane** and **A. Soter** finalize the scope of work and **M. Kane** volunteered to present the grant proposal to the Selectboard on Sept. 21<sup>st</sup>. **M. Hunziker** agreed to do the final proof read of the Grant Proposal.

The Planning Commission set a tentative meeting for October 6, 2015 and the next scheduled meeting will be on October 20, 2015.

8:06- PM- **M. Varney** moved to adjourn; **M. Hunziker** 2<sup>nd</sup>. All in favor.

8:10 PM- **G. Heyer** re-opened the meeting to discuss **S. Taylor’s** retirement and his replacement. **M. Hunziker** had left the meeting at original adjourn, all other members were present. **A. Soter** wishes to fulfill the position of Zoning Administrator as a full time position merging all job descriptions from the Zoning Administrator, the Zoning Assistant, Planning Assistant and DRB Coordinator.

8:15 PM – **M. Varney** moved to recommend to the Fairfax Selectboard for **A. Soter** to fulfill the position of Zoning Administrator. **R. Wimble** 2<sup>nd</sup>. All present in favor.

Respectfully submitted,  
Amber Soter, Planning and Zoning Assistant

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
For the Planning Commission

*These draft minutes are unofficial until approved at the next regularly scheduled meeting. All motions were unanimous unless otherwise indicated.*