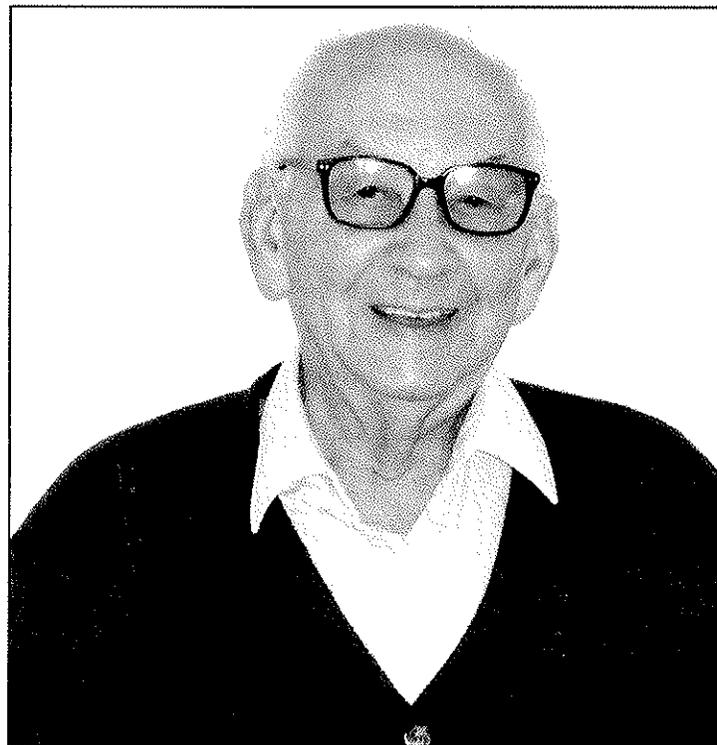


ANNUAL TOWN REPORT

2014

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**FAIRFAX, VERMONT**



**JANUARY 1 - DECEMBER 31, 2014**

**PLEASE BRING THE TOWN REPORT WITH YOU**

**PLEASE RECYCLE AFTER USE**

## Henry Raymond

Henry Raymond was born in Fairfield, but has called Fairfax home since 1953. He married a "Buck Hollow" girl, MaryAnn Hoben, in 1960 and together they raised their family here. Prior to the passage of Act 250, he was the Zoning Administrator for the town. In more recent years you might recognize him as one of the Justices of the Peace checking you in on voting day. Or perhaps you know Henry best through his vtgrandpa website. Here he shares his musings about times gone by; his quest for the perfect Thanksgiving turkey; or the tales of his visits to the local sugar house to check on the latest technologies being used to bring us maple syrup.

Perhaps one of his greatest contributions came in the late 1980s when home computers were starting to become more popular. Henry decided he would like to do a genealogy of his family and had to visit just about every Town Office in Northwestern Vermont to try and complete the task. In looking at the Fairfax town records he found that the earliest book from the late 1700s was not indexed; so to find something you had to go through the entire book. The records were old, fragile and difficult to use. As a result he decided to index the birth, death and marriage records in the book, so that people could go directly to the page they were looking for and save the book from unnecessary wear and tear.

As luck would have it, Henry discovered a genealogy program called Roots III. He experimented with inputting the records of Fairfax families. The original program only allowed for 3,000 names, but a new and improved version of Roots came out that would allow him to expand his entries to include an indefinite number of names. With the help and support of Town Treasurer Donna Meunier, and Town Clerk Sheri Rainville, Henry was able to expand the information available to 27,000 names. The computerized records included information about births, deaths, burials and marriages recorded in Fairfax town records and all were accessible without creating any wear, tear or destruction of the precious history of Fairfax.

In all this single project took approximately 10,000 hours over 10 years. The result is one book with all of the individual names and information in alphabetical order, along with another book which includes marriages for those seeking ancestors who may have lived here in Fairfax. This project took a great deal of faith, perseverance and patience, but it is a gift to the Fairfax community that will keep their history alive and easily accessible for years to come.



**\*\*NOTICE\*\***

**TOWN & SCHOOL DISTRICT MEETING**

**SATURDAY, FEBRUARY 28, 2015**

**AT 10:00 A.M. IN THE B.F.A. ELEMENTARY GYM**

**(THE SCHOOL PORTION OF THE MEETING WILL BE HELD FIRST.)**

**ALL NON-AUSTRIALIAN BALLOT ARTICLES WILL BE VOTED ON.**

**TUESDAY, MARCH 3, 2015**

**POLLS OPEN AT 7:00 A.M. TO 7:00 P.M.**

**BELLOWS FREE ACADEMY**

**ALL AUSTRALIAN BALLOT ARTICLES WILL BE VOTED ON INCLUDING THE TOWN AND  
SCHOOL BUDGETS.**

**COVER: HENRY RAYMOND  
PHOTOS AND DEDICATION COURTESY OF: MARY KAY RAYMOND, SHARON RAYMOND  
AND LYNN RAYMOND-EMPTY**

**FAIRFAX TOWN**  
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**DIRECTORY**

**TOWN OF FAIRFAX  
P.O. BOX 27/12 BUCK HOLLOW ROAD, FAIRFAX, VT 05454  
802/849-6111 FAX 802/849-6276**

**EMERGENCY NUMBERS: 911 IS THE OFFICIAL EMERGENCY NUMBER**

Vermont State Police	Lieutenant John Flannigan	524-5993
Franklin County Sheriff's Office	Sheriff Robert W. Norris	524-2121
Constable		
Rescue		849-2773
Animal Control Officer	Bill Stygles	849-6268
Emergency Management Coordinator	Steve Bessette	309-0891
Fire Chief		849-6075
Fire Station Lieutenant	David Raymond	849-6075
Fire Warden	Duane Leach	849-6174
Asst. Fire Warden	Paul Langelier	849-2230
Community Library	Deborah Landauer	849-2420
BFA Elementary School	Val French	849-2222
BFA Middle & High School	Carol Stanley	849-6711
Franklin West Supervisory Union	Natasha Wheel	370-3113

**OFFICIAL TOWN WEBSITE:**

Notary Publics: Deb Woodward, Sheri Rainville, Amy Sears and Stacy Wells

Fairfax-VT.gov David Raymond, Web Administrator 849-6075

**SENATORS:**

Dustin Degree (R) Norm McAllister (R)  
email: [degree@leg.state.vt.us](mailto:degree@leg.state.vt.us) email: [nmcallister@leg.state.vt.us](mailto:nmcallister@leg.state.vt.us)

**DISTRICT STATE REPRESENTATIVE:**

Barbara Smith Murphy (I)  
email: [bmurphy@leg.state.vt.us](mailto:bmurphy@leg.state.vt.us)

**IMPORTANT DATES - 2015:**

**JANUARY - Dog Licensing:** Licensing will take place at the Town Office starting on January 1<sup>st</sup>. It will be considered delinquent after April 1<sup>st</sup> and a late fee will be assessed. The fees are \$10.00 for spayed/neutered, \$12.00 otherwise.

**MARCH - Rabies Clinic:** A rabies clinic will be held at the Town Garage with Dr. Stephenson, Vermont Animal Hospital, Morrisville, VT, on Tuesday, March 31<sup>th</sup> from 4:30 to 5:30 pm. Dog licenses are delinquent after April 1<sup>st</sup>.

**APRIL: Household & Hazardous Waste Day:** Saturday, April 18<sup>th</sup> at the Town Garage, 317 Fletcher Road from 8 a.m. to 12:00 noon.

**MAY - May 2nd Green-Up Day**

**AUGUST - Household & Hazardous Waste Day:** Saturday, August 22<sup>nd</sup> at the Town Garage, 317 Fletcher Road from 8:00 a.m. to 12:00 noon.

**NOVEMBER - Property Taxes:** Property taxes are due Monday, November 16<sup>th</sup>. After this date there is a collection fee of 8%, and an interest charge of 1% per month for three months; 1.5% per month thereafter.

**GREEN MOUNTAIN PASSPORT:**

Fairfax residents over 62 may get an application for a Green Mountain Passport at the Town Clerk's Office. These are free of charge.

The material contained in the town report is compiled by the office of the Selectboard.

## TOWN OFFICIALS

### ELECTED TOWN OFFICERS

POSITION:	NAME	TERM
Town Moderator	John Schraven	Term Expires 2015
Town Clerk	Deborah Woodward	Term Expires 2016
Town Treasurer	Deborah Woodward	Term Expires 2016

The Town Office is open Monday through Friday from 9:00 am. - 4:00 pm. and the 1<sup>st</sup> and 3<sup>rd</sup> Monday evening from 6:00 pm. - 8:00 pm. 849-6111

### SELECTBOARD

Thomas Fontaine	Term Expires 2015
Leebeth Ann Lemieux	Term Expires 2015
Randy DeVine	Term Expires 2016
Peter King	Term Expires 2016
Chris Santee (resigned)	Term Expires 2017
Lauri Fisher (appointed)	

Selectboard meetings are every 1<sup>st</sup> and 3<sup>rd</sup> Monday evening starting at 7:00 pm. at the Town Office. If there are three Mondays in the month, a third meeting may be added at the Selectboard's discretion.

### LISTERS

Robin Chapman	Term Expires 2015
Patricia McNall	Term Expires 2016
Tamsin Coon	Term Expires 2017

### JUSTICES OF THE PEACE

Peter Fitzgerald	Donna Meunier	Mary Kay Raymond
Gary Gilbert	Lee D. Minor	Henry Raymond
Chris Santee	Greg Hartmann	Judy Cleary
Robert (Bob) Horr	Sue Mitchell	Marjorie Ellsworth
Town Agent	Tom Fontaine	Term Expires 2015
Town Grand Juror	Peter King	Term Expires 2015
Delinquent Tax Collector	Johanna Blake	Term Expires 2015
1 <sup>st</sup> Constable	Peter King	Term Expires 2015

### FAIRFAX COMMUNITY LIBRARY TRUSTEES (3-YEAR TERM)

Patricia McNall	(3-year term)	Term Expires 2015
Elizabeth Griffin		Term Expires 2016
Toni Jiwatram		Term Expires 2017
Amy Murphy (resigned)	(2-year term)	Term Expires 2017
Janel Gamm		Term Expires 2018

Deborah Landauer, Town Librarian

Library hours are: Monday & Wednesday, Friday 8 am. - 5:30 pm., Friday 8 am - 3:15 pm., Tuesday and Thursday 8 am. - 8 pm. and Saturday from 9:00 am. - 1:00 pm.

Summer hours are: Monday, Wednesday and Friday 10 am. - 5:30 pm.; Tuesday and Thursday 9 am. - 8 pm. and Saturday 9 am. - 1 pm.

**CEMETERY COMMISSION (5-YEAR TERMS)**

Alfred Daniels	Term Expires 2015
James I. Minor, Sr.	Term Expires 2016
Doug Collins	Term Expires 2017
Dale Bellows	Term Expires 2018
Barbara Duval	Term Expires 2019

**REPRESENTATIVES TO NORTHWEST REGIONAL PLANNING COMMISSION**

Colleen Steen (Appointed)	Term Expires 2016
Randy DeVine (Appointed)	Term Expires 2016

(3-Year terms/Appointed every year by the Selectboard)

**TRANSPORTATION ADVISORY COUNCIL**

Colleen Steen (Appointed)	Term Expires 2015
---------------------------	-------------------

**APPOINTED TOWN OFFICERS**

**POSITION:**

**NAME:**

ADA Coordinator .....	Chris Santee
Animal Control Officer .....	Lauri Fisher
Fire Warden .....	William Bill Styles
Assistant Fire Warden .....	Duane Leach
Fire Chief .....	Paul Langelier
Deputy Fire Chief .....	Tom Snyder
Emergency Management Coordinator .....	Tom Snyder
Fence Viewer .....	Stephen Bessette
Fence Viewer .....	Ralph McNall
Fence Viewer .....	Mary Kay Raymond
Health Officer .....	Randy DeVine
Legal Contact .....	David Raymond
Library Trustee/SB Representative .....	Thomas Fontaine
	Chris Santee
	Lauri Fisher
Real Estate Agent .....	Leebeth Ann Lemieux
Recreation Department/SB Representative .....	Leebeth Ann Lemieux
Road Crew/SB Representative .....	Thomas Fontaine
Town Service Officer .....	Justin Brown
Tree Warden .....	Doug Reaves
Vermont State Police Advisor .....	Peter King
Water & Sewer Commissioners SB Representative .....	Leebeth Ann Lemieux
Zoning Administrator .....	Skip Taylor

**UTILITY DEPARTMENT**

Superintendent .....	Randy DeVine
Utility Office Manager .....	Amy Sears
Assistants .....	Paul Langelier,
Paul Lavallee and David Raymond.	

**ZONING OFFICE**

Administrator:	Charles (Skip) Taylor	Term Expires 2015
Zoning Assistant:	Jacqueline Marshall (Resigned)	Amber Soter

**DEVELOPMENT REVIEW BOARD**

Michelle Dufresne	Term Expires 2015
Jason Heyer	Term Expires 2015
Claude Rainville	Term Expires 2017
Martha Taylor-Varney	Term Expires 2017
Nicholas Hibbard	Term Expires 2017

Alternatives: Lucien Hayes

Development Review Board meetings are the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of each month, or as posted.

**PLANNING COMMISSION**

Richard Wimble	Term Expires 2016
Mark Hunziker	Term Expires 2016
W. Greg Heyer	Term Expires 2017
Mark Kane	Term Expires 2017
Martha Taylor-Varney	Term Expires 2017

Planning Commission meetings are held every 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of each month, or as posted.

**WARNING 2015 FAIRFAX, VT ANNUAL TOWN MEETING & LOCAL ELECTION**

The inhabitants of the Town of Fairfax who are legal voters in the ANNUAL TOWN MEETING are hereby warned and notified to meet in the Elementary Auditorium of Bellows Free Academy, 75 Hunt Street, Fairfax on Saturday, February 28, 2015 at 10:00 a.m. for the purpose of voting upon or transacting such business not involving voting by Australian ballot. These articles consist of ARTICLES 5 through ARTICLE 14.

ARTICLE 1 through ARTICLE 4 to be voted upon by the use of the official Australian ballot. The polls will be open on Tuesday, March 3, 2015 at 7:00 a.m. to 7:00 p.m. in the ~~116 Conference Room of the Town Office, 12 Buck Hollow Road~~ at the Old Gymnasium of Bellows Free Academy, Fairfax.

ARTICLE 1 To elect from the legal voters of the Town of Fairfax the following officers:

Town Moderator	One Year Term
Selectperson	Three Year Term
Selectperson	Two Year Term
Selectperson	Two Years remaining of a Three Year Term
Lister	Three Year Term
Town Agent	One Year Term
Town Grand Juror	One Year Term
Community Library Trustee	Three Year Term
Community Library Trustee	Two Year remaining of a Three Year Term
First Constable	Three Year Term
Cemetery Commissioner	Five Year Term
Delinquent Tax Collector	Three Year Term

ARTICLE 2 Shall the registered voters of the Town of Fairfax approve the proposed 2015 Town Budget of \$2,387,233 of which \$1,841,761 is to be raised by taxes?

ARTICLE 3 Shall the registered voters of the Town of Fairfax approve the sum of \$60,000 to re-construct the parking lot at the Fairfax Fire Department to include all preparation and paving?

ARTICLE 4 Shall the registered voters of the Town of Fairfax eliminate the Law Enforcement powers of the Town Constable?

ARTICLE 5 Shall the registered voters of the Town of Fairfax vote to raise, appropriate and expend the sum of \$21,299.00 for the support of social contributions to provide services to the residents of the Town?

A.	American Red Cross -----	500
B.	Champlain Valley Agency on Aging -----	1,400
C.	Franklin County Home Health Agency -----	8,570
D.	Franklin Grand Isle Court Division -----	300
E.	Franklin County Industrial Development Corporation -----	500
F.	Friends of Northern Lake Champlain -----	500
G.	Green Up Vermont -----	300

H.	Green Mountain Transit (GMTA/CCTA) -----	2,229
I.	Northwestern Counseling & Support Services -----	4,200
J.	Samaritan House/Tim's House -----	100
K.	Vermont Association for the Blind & Visually Impaired -----	300
L.	Vermont Center for Independent Living -----	2,300
M.	Vermont Council on Rural Development -----	<u>100</u>
		21,299

- ARTICLE 6 Shall the registered voters of the Town of Fairfax authorize all the Town current and contingent expenses be voted upon by the use of the Australian ballot beginning in the year 2016?
- ARTICLE 7 Shall the registered voters of the Town of Fairfax approve the sum of \$55,169 in support of the Fairfax Rescue toward operation expense?
- ARTICLE 8 Shall the registered voters of the Town of Fairfax act on the reports of the several town officers?
- ARTICLE 9 Shall the registered voters of the Town of Fairfax authorize the Selectboard to place the tax bills in the hands of the Town Treasurer as heretofore?
- ARTICLE 10 Shall the registered voters of the Town of Fairfax authorize the Town Treasurer to collect taxes until otherwise voted at a subsequent annual or special meeting?
- ARTICLE 11 Shall the registered voters of the Town of Fairfax authorize the Selectboard to borrow money in anticipation of property taxes for the current year expenses?
- ARTICLE 12 Shall the registered voters of the Town of Fairfax adopt the Town Report?
- ARTICLE 13 Shall the registered voters of the Town of Fairfax act on any other business?
- ARTICLE 14 Shall the registered voters of the Town of Fairfax recess Town Meeting until March 3, 2015 at 7:00 A.M.?

Dated at Fairfax, County of Franklin, State of Vermont, this 29st day of January 2015

Thomas Fontaine, Chair



Peter King



Randy DeVine



LeeBeth Ann Lemieux



Lauri Fisher



Attest: Deborah Woodward, Town Clerk/Treasurer



**ABSTRACT OF THE 2014 TOWN MEETING**

The 2014 Annual Town Meeting was called to order at the Elementary Auditorium at Bellows Free Academy, Fairfax, Vermont by Moderator John Schraven at 10:00 a.m. on Saturday, March 1, 2014. John read Robert's Rules as modified by VT State Law.

ARTICLE 1, ARTICLE 2, and ARTICLE 3 were voted upon by the use of the official Australian ballot on Tuesday, March 4, 2014 at the Old Gymnasium of Bellows Free Academy, Fairfax, Vermont. The polls opened at 7:00 a.m. and closed at 7:00 p.m.

ARTICLE 1 To following officials were elected by the legal voters of the Town:

Town Moderator	One Year Term	To be appointed	
Selectperson	Three Year Term	Chris Santee	503 votes
Selectperson	Two Year Term	Peter King	325 votes
Lister	Three Year Term	Tamsin Coon	500 votes
Town Agent	One Year Term	To be appointed	
Town Grand Juror	One Year Term	To be appointed	
Community Library Trustee	Four Years remaining of a Five Year Term	Janel S-Gamm	505 votes
Community Library Trustee	Three Year Term	Amy Murphy	508 votes
First Constable	One Year remaining of a Three Year Term	To be appointed	
Cemetery Commissioner	Five Year Term	Barbara Duval	528 votes

The floor was opened to discussion and there was none.

ARTICLE 2 Shall the registered voters of the Town of Fairfax approve the proposed 2014 Town Budget of \$2,267,992 of which \$1,795,763 is to be raised by taxes?

David Shea took an opportunity to acknowledge Eagle Scout, Marshall Bushey. Marshall built a bench for a place to sit at the New Town Office. Marshall said this act of service will be helpful when applying for Colleges. Dave thanked Marshall for his service to the Town. Randy DeVine turned the presentation over to Chris Santee on **2013 Achievements:** New Town Office-purchased the land; the construction bid proposal went to Hergenrother Construction/Paul Bean; the Old Town Office Building to the New Town Office building on 12 Buck Hollow Road, parking, interior completed and moved in on February 14, 2014, with open house to be on Saturday, March 8, 2014, from 10:00 a.m.-2:00 p.m.; steps taken in the search of a backup water source; Grant for the phase 2 of the Fairfax Circ Sidewalk project submitted; New Health Care Reform, Dave Southwick, through VT Health Connect, was our Health Navigator, signing us up with the Platinum Plan for the Town Employees; Highway Department purchase of a Western Star Tandem Truck; LCATV-filming regular schedule Selectboard Meetings; Fire Department purchased 1991 Quint Pierce Ladder Truck; State of VT ANR Grant for \$2,315 H&HWD=Household & Hazardous Waste Day, Employee Handbook & Policy updated; website for the Town, [www.Fairfax-VT.gov](http://www.Fairfax-VT.gov), the New Town Website up and running; Service Reimbursement Ordinance adoption for the Fire Department; Land Records Preservation; Well was drilled for possible back up source; and the Utility water

rate increase. David Shea spoke about the Duffy Trash Contract that started January 1, 2014, replacing Casella due to the high cost to the Town with an estimated savings of \$60,000 to \$100,000 in the first year. Savings number can be increased if resident increase their recycling. Dave apologized for the inconvenience of the issues that the Town had to experience with new startup of Duffy's. Chris spoke about the December Emergency Shelter that was set up during the ice storm. He continued with the **2014 Anticipated Projects** consisting of: Attempt to secure a backup municipal water system water source; initiate design phase of Main Street Sidewalk project and in the Right of Way Phase; continue pursuing funding for wastewater treatment facility expansion project; continue pursuing enhancement grant money for design and build of future phases of Main Street sidewalk project; continual review and revision of the Town Municipal Ordinances and Policies; identify and secure funding opportunities to implement Safe Routes to Schools related project(s); build Park Pavilion; and paving projects. 2013 Fiscal Performance, 2014 Proposed Budget, and Comparison were given along with the fiscal pressures of the Town roads and the Highway Garage.

The floor was opened to discussion and there was a question and answer session. In viewing The Town Report, page 45, Note 10, shows Fund Deficit. This was listed because the Town Property Tax was not due until November 15, 2013 and the Town had to borrow through a Line of Credit. This will be liquidated through future tax assessments. The Selectboard changed the 2014 budget by taking the payroll expense out of the line items and including it into the proper departments. This change made the Town's people wonder why each department had such a big increase. Paving bids, cost, Grants, projects were discussed, along with guard rails, and street lights. The Settlement that the Town received was not included in the budget. The Selectboard has not decided where to spend it, as of this time. The expansion of the Waste Water Treatment Plant should not be affected by the taxpayers. Road washouts from the rain; posted roads; and agriculture equipment on Town Roads; and the County Tax.

In Favor: 375

Opposed: 234

### ARTICLE 3

Shall the registered voters of the Town of Fairfax approve the position of Recreation Director to change to a full time position beginning in 2014 with an annual increase compensation not to exceed \$13,153?

Katrina Antonovich, Recreation Director, introduced the Recreation Board and she made a PowerPoint presentation about **Parks & Recreation**: Youth Programs; Track & Field; Cross Country Skiing; Health & Wellness; Boot Camp; Yoga; Zumba; Community Events; Run to Chocolate; Egg Run; Sap Run, Community Egg Hunt, Summer Concert Series; 4<sup>th</sup> of July Parade; Community Day; Ducky Race; Walker Brothers Circus; Haunted House; Halloween Parade; Hunters Breakfast, and Tree Lighting; along with Upcoming; Park Pavilion, and the 100 Acres Woods.

The floor was opened to discussion and there was a question and answer session. Several peoples commended the Recreation Department for a great job done and the development of the department and the grounds. There were questions about salaries, employees, benefits and submitting a breakdown of budget in future Town Reports.

Questions were asked about financial help from the School, bids contracts for the field maintenance, and Grants.

In Favor: 306

Opposed: 306

John requested the voters to allow Ernie Saunders, President of NEMRC Fund Accounting, to speak about changing from a calendar, to a fiscal year in the near future, due to the request of the Selectboard. Ernie works with municipalities with NEMRC Modules. He mentioned the pro and cons to changing property tax payments from once a year to three or four tax payments a year. The schools is already using a fiscal year, so the change would only effect the Town portion of the property tax bill. The floor was opened to discussion and there was a question and answer session.

Some peoples were afraid that the extra bills would hurt them financially, where others agreed that it would give the Town more time to prepare the Budget, the Town Report, and giving the Auditors more time to complete the audit and giving the Town more time to review before giving it to the printers.

ARTICLE 4 Shall the registered voters of the Town of Fairfax approve the sum of \$53,562 in support of the Fairfax Rescue toward operation expense?

A motion was made by Nancy Liberty and seconded by Skip Taylor. The floor was opened to discussion. This motion was passed by a show of cards.

ARTICLE 5 Shall the Town of Fairfax appropriate the sum of \$8,750 for home health services provided by the Franklin County Home Health Agency, Inc.?

A motion was made by Barbara Murphy and seconded by Mike Cain. The floor was opened to discussion and there was none. A motion was passed by a show of cards.

ARTICLE 6 Shall the registered voters of the Town of Fairfax vote to raise, appropriate and expend the sum of \$10,100 for the support of social contribution to provide services to the residents of the Town?

a. BFA – Fairfax Success by Six	\$1,500.00
b. Franklin County Humane Society	\$300.00
c. Franklin County Industrial Development Corp.	\$500.00
d. Franklin-Grand Isle United Way	\$400.00
e. Friends of Northern Lake Champlain	\$1,000.00
f. Green-Up Vermont	\$300.00
g. Champlain Valley Agency on Aging	\$1,400.00
h. Northwestern Counseling & Support	\$1,200.00 Children & Families
i. Northwestern Counseling & Support	\$1,800.00 Behavioral Intervention
j. VT Association for the Blind & Visually Impaired	\$300.00
k. Tim's House	\$50.00
l. Vermont Center on Independent Living	\$150.00
m. Vermont Council on Rural Development	\$100.00
n. Voices Against Violence – Laura's House	\$1,000.00
o. Vermont Rural Fire Protection Task Force	<u>\$100.00</u>
	\$10,100.00

p. Franklin County Court Diversion	\$300.00 Amended
q. American Red Cross	<u>\$500.00</u> Amended
Total:	\$10,900.00

A motion was made by Mary Kay Raymond, and seconded by Mike Cain. The floor was opened for discussion. Gary Gilbert made a motion to fund as item p. the Franklin County Court Diversion Program at \$300, and seconded by Peter King. The floor was opened for discussion. Cathy Larson asked for a summary of what this was. The Franklin County Court Diversion is a restorative justice alternative to the court system for lower-level offenders. Participants are diverted from court and they meet with a board of community volunteers to design a plan to restore any harm done by their actions and is funded by the State and local sources. State wide – 3800 adult and youth participate in 3 year period and 80% completed the program. The amendment was passed to add as item p. the Franklin County Court Diversion at \$300, increasing the total Article 6 to total \$10,400 by a show of cards. David Shea made a motion to fund as item q. the American Red Cross at \$500, and seconded by Jason Boyd. The floor was opened for discussion. An amendment was passed to add q. the American Red Cross at \$500, increasing the total Article 6 to total \$10,900. A motion was made to approve article 6 as amended. The motion was passed by a show of cards.

ARTICLE 7 Shall the registered voters of the Town of Fairfax vote to apply any surplus from the current calendar year to reduce taxes in the next calendar year?

A motion was made by Mike Cain and seconded by Nancy Liberty. The floor was opened to discussion. Barbara Murphy recommended that Article 7 be tabled due to the Towns peoples not being able to watch to see how the Town's money is being spent. It made her leery. The Selectboard stated that they included this Article 7 because it was advised in the State of Vermont's Opinions. This motion was defeated by a show of cards.

ARTICLE 8 Shall the registered voters of the Town of Fairfax act on the reports of the several town officers?

A motion was made by Barbara Murphy and seconded by Peggy Gilbert. The floor was opened to discussion. This motion was passed by a show of cards.

ARTICLE 9 Shall the registered voters of the Town of Fairfax authorize the Selectboard to place the tax bills in the hands of the Treasurer as heretofore?

A motion was made by Nancy Liberty and seconded by Peter King. The floor was opened to discussion. This motion was passed by a show of cards.

ARTICLE 10 Shall the registered voters of the Town of Fairfax authorize the Treasurer to collect the taxes on real estate that are due to the Town of Fairfax, with a due date of November 15, 2014?

A motion was made by Mike Cain and seconded by Nancy Liberty. The floor was opened to discussion. This motion was passed by a show of cards.

ARTICLE 11 Shall the registered voters of the Town of Fairfax authorize the Selectboard to borrow money in anticipation of property taxes for the current year expenses?

A motion was made by Nancy Liberty and seconded by Jason Boyd. The floor was opened to discussion. This motion was passed by a show of cards.

ARTICLE 12 Shall the registered voters of the Town of Fairfax act on any other business?

A motion was made by Barbara Murphy and seconded by Ann Lemieux. The floor was opened to discussion. Carl Jones made a motion to inform the Auditors to change page 34, Note 1, first paragraph, second line in the Town Report, to read: Selectperson (eliminating: Board of Selectmen) and seconded by Barbara Murphy. The floor was opened to discussion. This motion was passed by a show of cards.

ARTICLE 13 Shall the registered voters of the Town of Fairfax adopt the Town Report?

A motion was made by Carol Roberts and seconded by Darla Heyer. The floor was opened to discussion. Barbara Murphy made a motion to inform the Auditors to charge page 41, Note 2, first paragraph in the Town Report, to read: Town Treasurer who is elected (eliminating: appointed). This motion was passed by a show of cards.

ARTICLE 14 Shall the registered voters of the Town of Fairfax recess Town Meeting until March 4, 2014 at 7:00 A.M.?

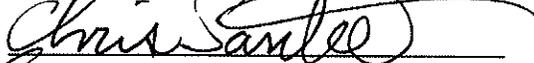
A motion was made by Mitch Clark and seconded by Nancy Liberty. The floor was opened to discussion and there was none. This motion was passed by a show of cards at 2:25 p.m.

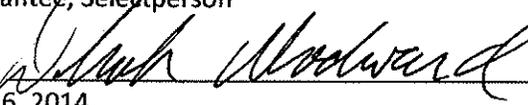
Dated at Fairfax, County of Franklin, State of Vermont, this 6<sup>th</sup> day of March 2014

Sheri Rainville, Justice of the Peace



Chris Santee, Selectperson



Attest:  Deborah Woodward, Town Clerk/Treasurer  
March 6, 2014

## ANNUAL TOWN CLERK/TREASURER REPORT FOR 2014

As Town clerk, I have a myriad of duties overseeing recording, preserving and certifying public documents, administering oaths of office, complying with the State of Vermont information requests, and running Town, primary, general, and special elections as Presiding Officer.

As Treasurer, I'm responsible for keeping the town's account receivables, account payables, payroll, general and fund accounts, which includes the office, officers, law enforcement, elections, payroll, payroll withholdings, insurance, garage, highway, fire, recreation, Listers, Constable, animal control, cemeteries, emergency management, zoning, and the library. I work with the independent Auditors to settle Town accounts prior to the annual meeting and provide the Select Board with information about town finances. I serve as the collector of current property taxes. Additionally, I am also the School's Treasurer, verifying all their revenues, liabilities and accounts payable.

During 2014 as Town Clerk and Treasurer, some of my accomplishments were switching our special accounts into Fund Accounting. This is the wave for the future, geared for municipality making information more efficient for the Auditors and a necessity when working with the State of Vermont on grants. In addition to these changes, I have assisted the Select Board with important town decisions to accomplish their goals. We are continuing land record preservation through Xerox/ACS Government Records Services. The land records located in the vault that are microfilm protected have been converted to digital images back to 1987 using the full service indexing ACS 20/20 Perfect Vision system. We are also in the process of indexing our maps that have been microfilmed and converting them to digital images. We now have two land record computers in the office for searchers use at the price of one. The searchers love this new system and cannot stop expressing their love of this ACS 20/20 Perfect Vision system. Property owners are still able to take advantage of the free Automated Tax Payment Program, where tax payers can now automatic withdrawal their property taxes into the Towns checking account on the day that the taxes are due. We now accept VISA, MasterCard, and Discover Credit/Debit cards. There is no fee to the Town. There is a fee charged to the card holder of 3% +.50 swipe fee or a \$2.00 minimum. These accomplishments in accounting practices and land records, coupled with using up to date technology is allowing the Town Office to run more efficiently, provide accurate data, all which enables me to attend to other important task in our continual changing high pace environment and fast growing town.

Here are a few highlights of what happened throughout 2014: On the four properties that went up for a tax sale in 2013, two were redeemed in 2014 and two went up for sale. We moved in the New Town Office on the big snow storm of February 14, (Valentine's Day). I day I will never forget. We also had a tie on Article 3, to change the Recreation Director to a full time position at our Annual Town & School District Meeting Election. We did a recount which remained as a tie; keeping the position as part time. The School budget was also defeated and went for a revote, was defeated again; went for another revote before the School budget was passed. The Franklin County Clerk had a recount for State Representative from the Primary Election with the results remaining the same. We had a Rabies Clinic at the Town Garage in March. In November we installed a Fed X (Federal Express) Drop Box. Pick up is at 3:00 p.m. Keep your eye open on our Fairfax-vt-gov website on our address change. We will be eliminating our post office box soon. Our new address will be 12 Buck Hollow Road, Fairfax, VT 05454.

I look forward to seeing you at the Annual Town & School District Meeting on Saturday, February 28, 2015, at the Elementary Auditorium of Bellows Free Academy, 75 Hunt Street. The Annual Town & School District Meeting Election on Tuesday, March 3, 2015, will be held at the **116 Conference Room of the Town Office, 12 Buck Hollow Road**. Feel free to call me anytime at the Town Office at (802) 849-6111 extension 11. I am happy to be a service to each and every one of you.

Respectfully,



Deborah Woodward  
Fairfax Town Clerk/Treasurer

## 2015 ANTICIPATED TOWN OF FAIRFAX REVENUE AND EXPENDITURES

BEGINNING CASH BALANCE	\$132,279.00
2014 HIGHWAY ROLLOVER	\$90,364.00
2015 ANTICIPATED REVENUES	<u>\$322,829.00</u>
<b>TOTAL</b>	<b>\$545,472.00</b>
TOTAL EXPENDITURES	\$2,387,233.00
TOTAL REVENUES	<u>-\$545,472.00</u>
TAXES TO BE RAISED	<b>\$1,841,761.00</b>

**ANY APPROVED WARNED ITEMS WILL BE ADDED TO THE TAX RECOMMENDATION TOTAL**

Town of Fairfax General Ledger  
Comparative Budget Report  
General Fund

Account	Budget FY - 2014	Actual FY-2014 Pd:12	Budget FY ~ 2015
<b>100-6-00-100 Animal Control</b>			
100-6-00-100.005 Licenses	4,500.00	4,262.00	4,250.00
<b>Total Animal Control</b>	<b>4,500.00</b>	<b>4,262.00</b>	<b>4,250.00</b>
<b>100-6-00-105 Delinquent Tax Interest</b>			
100-6-00-105.000 Delinquent Tax Interest	20,000.00	24,187.10	20,000.00
<b>Total Delinquent Tax Interest</b>	<b>20,000.00</b>	<b>24,187.10</b>	<b>20,000.00</b>
<b>100-6-00-115 Fire Department Income</b>			
100-6-00-115.005 Other Receipts	0.00	1,530.00	0.00
100-6-00-115.010 Retainer Fee	8,500.00	8,500.00	8,500.00
<b>Total Fire Department Income</b>	<b>8,500.00</b>	<b>10,030.00</b>	<b>8,500.00</b>
<b>100-6-00-117 Garage Income</b>			
<b>Total Garage Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>100-6-00-120 Highway Income</b>			
100-6-00-120.010 State Aid	120,000.00	122,900.93	120,000.00
100-6-00-120.099 Miscellaneous	0.00	78,725.30	4,308.00
<b>Total Highway Income</b>	<b>120,000.00</b>	<b>201,626.23</b>	<b>124,308.00</b>
<b>100-6-00-125 Interest Income</b>			
100-6-00-125.000 Interest Income	1,000.00	774.19	750.00
<b>Total Interest Income</b>	<b>1,000.00</b>	<b>774.19</b>	<b>750.00</b>
<b>100-6-00-13 Miscellaneous</b>			
100-6-00-130.005 2nd Class Licenses	450.00	510.00	400.00
100-6-00-130.010 Cemeteries Income	250.00	270.00	250.00
100-6-00-130.015 Land Rent	100.00	100.00	100.00
100-6-00-130.020 Other Income	1,000.00	0.00	0.00
100-6-00-130.030 Pilot Program	29.00	29.58	29.00
100-6-00-135.000 School Treasurer	7,000.00	7,000.00	7,000.00
<b>Total Miscellaneous</b>	<b>8,829.00</b>	<b>7,909.58</b>	<b>7,779.00</b>
<b>100-6-00-140 Other Receipts</b>			
100-6-00-140.005 Copies	6,500.00	7,090.93	7,000.00
100-6-00-140.010 Fines-Civil	6,000.00	6,757.50	6,750.00
100-6-00-140.011 Fines-Constable	1,500.00	0.00	0.00
100-6-00-140.015 Hazardous Waste	5,000.00	4,242.35	5,000.00
100-6-00-140.020 Hold Harmless	66,547.00	67,231.00	67,182.00
100-6-00-140.025 Recordings	62,000.00	28,625.50	28,625.00
100-6-00-140.030 Vehicle Registrations	300.00	211.00	200.00
100-6-00-140.035 Weight Permit	600.00	655.00	655.00

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Town of Fairfax General Ledger  
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Debbie

Account	Budget FY - 2014	Actual FY-2014 Pd:12	Budget FY - 2015
<b>Total Other Receipts</b>	<b>148,447.00</b>	<b>114,813.28</b>	<b>115,412.00</b>
<b>100-6-00-145 Property Taxes</b>			
100-6-00-145.000 Property Taxes	0.00	6,306,944.78	0.00
<b>Total Property Taxes</b>	<b>0.00</b>	<b>6,306,944.78</b>	<b>0.00</b>
<b>100-6-00-150 Zoning</b>			
100-6-00-150.010 Building Permits	38,000.00	32,800.00	32,800.00
100-6-00-150.015 Compliance	1,400.00	1,500.00	1,500.00
100-6-00-150.020 Hearings	3,800.00	4,650.00	4,650.00
<b>Total Zoning</b>	<b>43,200.00</b>	<b>38,950.00</b>	<b>38,950.00</b>
<b>100-6-00-160 Taxes Fees Grants &amp; Licen</b>			
100-6-00-160.010 Delinquent Taxes	0.00	321,396.91	0.00
100-6-00-160.015 Library Funds - Fees	2,000.00	2,354.43	2,000.00
100-6-00-160.020 Library Funds - Grants	1,000.00	823.00	600.00
100-6-00-160.025 Marriage License	320.00	280.00	280.00
100-6-00-160.030 Recreation Transfer	0.00	2,952.87	0.00
<b>Total Taxes Fees Grants &amp; Licen</b>	<b>3,320.00</b>	<b>327,807.21</b>	<b>2,880.00</b>
<b>100-6-00-165 Reimbursements</b>			
100-6-00-165.015 Fire Grants	0.00	2,199.31	0.00
<b>Total Reimbursements</b>	<b>0.00</b>	<b>2,199.31</b>	<b>0.00</b>
<b>Total Revenues</b>	<b>357,796.00</b>	<b>7,039,503.68</b>	<b>322,829.00</b>
<b>Total General Fund</b>	<b>357,796.00</b>	<b>7,039,503.68</b>	<b>322,829.00</b>
<b>Total All Funds</b>	<b>357,796.00</b>	<b>7,039,503.68</b>	<b>322,829.00</b>

Town of Fairfax General Ledger  
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Account	Budget FY - 2014	Actual FY-2014 Pd:12	Budget FY - 2015
<b>100-7-10 Animal Control</b>			
100-7-10-110.000 Animal Control Stipend	1,500.00	1,500.00	2,400.00
100-7-10-500.000 Humane Society Contract	500.00	500.00	500.00
100-7-10-580.000 Animal Mileage	250.00	241.36	250.00
100-7-10-600.000 Animal Dog Fee	300.00	524.69	300.00
100-7-10-600.005 Animal Expenses	0.00	15.93	200.00
100-7-10-600.015 Dog License & Tags	300.00	353.39	300.00
<b>Total Animal Control</b>	<b>2,850.00</b>	<b>3,135.37</b>	<b>3,950.00</b>
<b>100-7-15 Board Meetings &amp; Election</b>			
100-7-15-110.000 Town Meeting Stipend	1,000.00	665.00	1,000.00
100-7-15-110.005 Civil Board Stipend	1,100.00	240.00	1,100.00
100-7-15-110.010 Elections Stipend	2,500.00	1,695.00	1,500.00
100-7-15-310.005 Elections	200.00	313.70	500.00
<b>Total Board Meetings &amp; Election</b>	<b>4,800.00</b>	<b>2,913.70</b>	<b>4,100.00</b>
<b>100-7-20 Cemeteries</b>			
100-7-20-460.000 Fairfax Plains	250.00	250.00	250.00
100-7-20-460.005 Mowing	7,000.00	4,370.00	7,000.00
100-7-20-460.010 Repairs	7,550.00	10,236.00	7,550.00
100-7-20-460.015 Sanderson Corner	250.00	250.00	250.00
100-7-20-610.000 Cemetery Flags	450.00	394.00	450.00
<b>Total Cemeteries</b>	<b>15,500.00</b>	<b>15,500.00</b>	<b>15,500.00</b>
<b>100-7-22 Constable</b>			
100-7-22-110.000 Constable Stipend	3,060.00	1,517.76	1,500.00
100-7-22-530.000 Constable Cell Phone	180.00	180.00	0.00
100-7-22-580.000 Constable Mileage	683.00	360.64	500.00
100-7-22-600.010 Constable Expense	200.00	343.63	200.00
100-7-22-610.000 Constable Supplies	100.00	144.50	100.00
100-7-22-625.000 Constable Uniforms	250.00	0.00	0.00
<b>Total Constable</b>	<b>4,473.00</b>	<b>2,546.53</b>	<b>2,300.00</b>
<b>100-7-25 County Tax</b>			
100-7-25-490.000 County tax	35,053.00	35,052.48	38,131.00
<b>Total County Tax</b>	<b>35,053.00</b>	<b>35,052.48</b>	<b>38,131.00</b>
<b>100-7-30 Emergency Management</b>			
100-7-30-110.000 EM Stipend	1,500.00	1,500.00	1,500.00
100-7-30-350.000 EM Training	300.00	68.66	300.00
100-7-30-550.000 EM DSL	500.00	450.77	400.00
100-7-30-610.000 EM Supplies	600.00	430.88	600.00
100-7-30-610.005 EM Equipment	1,140.00	1,120.66	1,100.00
<b>Total Emergency Management</b>	<b>4,040.00</b>	<b>3,570.97</b>	<b>3,900.00</b>

Town of Fairfax General Ledger  
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Account	Budget FY - 2014	Actual FY-2014 Pd:12	Budget FY - 2015
<b>100-7-35 Fire Department</b>			
100-7-35-110.000 Fire Warden	400.00	400.00	400.00
100-7-35-110.005 Fire Fighters	30,000.00	28,214.17	32,550.00
100-7-35-110.010 Fireman Bat Chief	33,613.00	34,204.40	37,128.00
100-7-35-211.000 Disability Insurance	2,000.00	1,883.00	2,000.00
100-7-35-340.000 OSHA Mandated Health Chec	700.00	428.00	700.00
100-7-35-350.000 Training	2,200.00	2,684.32	2,600.00
100-7-35-410.000 Water & Sewer	400.00	398.12	460.00
100-7-35-430.000 Building Maintenance & Re	8,500.00	9,304.61	8,000.00
100-7-35-431.000 Equipment Maintenance & R	5,500.00	5,429.79	5,500.00
100-7-35-431.005 Fire Station Heat	6,750.00	4,387.67	6,000.00
100-7-35-432.000 Fleet Maintenance	7,000.00	8,064.41	8,250.00
100-7-35-530.000 Telephone & Dispatch	39,100.00	39,029.57	42,800.00
100-7-35-580.000 Mileage	200.00	161.28	200.00
100-7-35-610.000 Equipment & Supplies	11,000.00	10,447.60	12,000.00
100-7-35-610.005 Turn Out Gear Replacement	6,300.00	6,983.59	6,500.00
100-7-35-622.000 Electricity	2,500.00	2,215.10	2,400.00
100-7-35-626.000 Gasoline	1,500.00	1,356.23	1,600.00
100-7-35-627.000 Diesel Fuel	4,100.00	2,430.23	4,100.00
100-7-35-811.000 Replacement Fund	41,000.00	41,000.00	27,500.00
<b>Total Fire Department</b>	<b>202,763.00</b>	<b>199,022.09</b>	<b>200,688.00</b>
<b>100-7-40 Garage</b>			
100-7-40-424.000 Tree removal	2,000.00	0.00	2,000.00
100-7-40-430.000 Maintainence	5,000.00	2,819.21	5,000.00
100-7-40-530.000 Telephone & Cell Phone	1,200.00	1,020.50	1,200.00
100-7-40-610.000 Tools & Supplies	4,000.00	3,572.10	4,000.00
100-7-40-622.000 Electricity	2,400.00	1,953.93	2,400.00
100-7-40-623.000 Propane & Gas	700.00	326.64	700.00
100-7-40-624.000 Fuel Oil & Burner	675.00	1,674.05	1,675.00
100-7-40-625.000 Uniforms	5,000.00	3,052.25	5,000.00
<b>Total Garage</b>	<b>20,975.00</b>	<b>14,418.68</b>	<b>21,975.00</b>
<b>100-7-45 Health</b>			
100-7-45-110.000 Health Officer Stipend	1,500.00	1,416.81	1,500.00
100-7-45-580.000 Health Officer Mileage	224.00	81.76	224.00
<b>Total Health</b>	<b>1,724.00</b>	<b>1,498.57</b>	<b>1,724.00</b>
<b>100-7-5 Highway</b>			
<b>100-7-52 Equipment</b>			
100-7-52-432.000 Maintenance & Repair	47,300.00	60,639.57	57,300.00
100-7-52-626.000 Gas & Oil	3,000.00	2,830.73	3,500.00
100-7-52-627.000 Diesel Fuel	67,000.00	51,741.40	67,000.00
100-7-52-740.000 New Equipment	20,000.00	18,685.01	47,500.00
100-7-52-830.000 Interest	504.00	503.62	0.00
<b>Total Equipment</b>	<b>137,804.00</b>	<b>134,400.33</b>	<b>175,300.00</b>

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Account	Budget FY - 2014	Actual FY-2014 Pd:12	Budget FY - 2015
<b>100-7-54 General Highway</b>			
100-7-54-431.000 Radios	700.00	564.90	700.00
100-7-54-460.005 Cold Patch	5,500.00	6,768.75	6,000.00
100-7-54-460.010 Culverts	15,000.00	16,195.70	15,500.00
100-7-54-460.015 Covered Bridge	0.00	0.00	2,500.00
100-7-54-460.020 Guardrails	0.00	0.00	3,000.00
100-7-54-651.000 Signs	3,500.00	1,360.54	3,500.00
<b>Total General Highway</b>	<b>24,700.00</b>	<b>24,889.89</b>	<b>31,200.00</b>
<b>100-7-56 Summer Maintenance</b>			
100-7-56-110.000 Summer Payroll	78,500.00	78,380.65	101,500.00
100-7-56-460.000 Blacktopping	142,000.00	120,120.42	232,364.00
100-7-56-460.005 Blacktopping-New	60,000.00	60,000.00	60,000.00
100-7-56-611.000 Chloride	16,500.00	16,496.75	16,500.00
100-7-56-650.000 Gravel & Stone	60,000.00	52,811.90	60,000.00
100-7-56-670.000 Roadside Mowing	0.00	0.00	5,000.00
100-7-56-699.000 Special Projects	30,000.00	75,545.67	0.00
100-7-56-990.000 Summer Miscellaneous	500.00	530.53	500.00
<b>Total Summer Maintenance</b>	<b>387,500.00</b>	<b>403,885.92</b>	<b>475,864.00</b>
<b>100-7-58 Winter Maintenance</b>			
100-7-58-110.000 Winter Payroll	73,500.00	70,386.87	73,500.00
100-7-58-650.000 Sand	30,000.00	26,005.00	30,000.00
100-7-58-650.005 State Aid Salt	28,000.00	30,830.32	28,500.00
100-7-58-650.010 Town Highway Material	16,000.00	3,592.20	16,000.00
100-7-58-650.015 Town Highway Salt	28,000.00	30,830.22	28,500.00
100-7-58-990.000 Winter Miscellaneous	2,500.00	1,002.49	2,500.00
<b>Total Winter Maintenance</b>	<b>178,000.00</b>	<b>162,647.10</b>	<b>179,000.00</b>
<b>Total Highway</b>	<b>728,004.00</b>	<b>725,823.24</b>	<b>861,364.00</b>
<b>100-7-60 Insurance</b>			
100-7-60-210.000 Medical - HRA Contributio	0.00	0.00	20,000.00
100-7-60-210.010 Medical Insurance	76,439.00	75,433.10	96,848.00
100-7-60-210.015 Choice Cobra	0.00	0.00	435.00
100-7-60-211.000 Short Term Disability	960.00	833.47	960.00
100-7-60-250.000 Unemployment	825.00	822.70	825.00
100-7-60-260.000 Workers Compensation	16,767.00	22,530.34	24,500.00
100-7-60-520.010 Property	38,029.00	40,257.00	41,350.00
<b>Total Insurance</b>	<b>133,020.00</b>	<b>139,876.61</b>	<b>184,918.00</b>
<b>100-7-62 Interest</b>			
100-7-62-830.000 Interest Expense	10,000.00	5,651.76	7,500.00
<b>Total Interest</b>	<b>10,000.00</b>	<b>5,651.76</b>	<b>7,500.00</b>

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<b>100-7-64 Landfill Expenses</b>			
100-7-64-330.000 Trash	395,000.00	322,668.19	345,000.00
100-7-64-340.000 Hazardous Waste	8,000.00	9,251.80	10,000.00
100-7-64-375.000 Landfill Recycle Bins	5,000.00	1,519.50	2,000.00
<b>Total Landfill Expenses</b>	<b>408,000.00</b>	<b>333,439.49</b>	<b>357,000.00</b>
<b>100-7-66 Law Enforcement</b>			
100-7-66-330.005 Law enforcement	112,056.00	113,316.39	117,703.00
<b>Total Law Enforcement</b>	<b>112,056.00</b>	<b>113,316.39</b>	<b>117,703.00</b>
<b>100-7-70 Library Expenses</b>			
100-7-70-110.000 Library Wages	24,026.00	27,462.53	29,969.00
100-7-70-110.005 Librarian Wages	36,332.00	37,305.94	38,675.00
100-7-70-530.000 Phone/Publicity/Postage/M	1,700.00	1,671.56	1,700.00
100-7-70-580.000 Mileage & Prof Developmen	1,170.00	777.31	1,170.00
100-7-70-610.000 Library Supplies	1,800.00	1,784.03	1,800.00
100-7-70-640.000 Materials & Subscriptions	13,525.00	13,300.64	14,255.00
100-7-70-641.000 Technology Equip/Software	2,725.00	2,711.87	2,806.00
100-7-70-699.000 Library Programs	3,650.00	3,620.74	4,100.00
<b>Total Library Expenses</b>	<b>84,928.00</b>	<b>88,634.62</b>	<b>94,475.00</b>
<b>100-7-75 Lister Expense</b>			
100-7-75-110.000 Lister Payroll	54,032.00	46,977.00	58,488.00
100-7-75-330.000 Mapping Service	500.00	765.50	500.00
100-7-75-350.000 Lister Training	1,050.00	1,335.00	1,550.00
100-7-75-450.000 Lister License	500.00	477.62	250.00
100-7-75-580.000 Lister Mileage	1,680.00	1,441.07	1,680.00
100-7-75-610.000 Lister Supplies	1,000.00	1,198.03	1,450.00
<b>Total Lister Expense</b>	<b>58,762.00</b>	<b>52,194.22</b>	<b>63,918.00</b>
<b>100-7-80 Miscellaneous Town</b>			
100-7-80-110.000 Misc Twn Website Dir Stip	3,500.00	3,500.00	4,500.00
100-7-80-330.000 Auditing	16,100.00	11,431.00	14,200.00
100-7-80-330.010 Misc Town Gov Website	1,500.00	1,025.00	1,500.00
100-7-80-333.000 Attorney Fees	5,000.00	3,889.00	5,000.00
100-7-80-340.000 Direct Deposit Expense	960.00	960.00	960.00
100-7-80-541.000 Bank Service Charges	100.00	0.00	100.00
100-7-80-550.000 Publication	750.00	1,144.66	1,500.00
100-7-80-560.000 Vermont league Cities & T	5,406.00	5,406.00	5,560.00
100-7-80-622.000 Street Light	6,500.00	6,473.13	6,500.00
100-7-80-950.005 NW Regional Planning	4,114.00	4,114.00	4,229.00
100-7-80-990.000 Miscellaneous Expense	250.00	0.00	250.00
<b>Total Miscellaneous Town</b>	<b>44,180.00</b>	<b>37,942.79</b>	<b>44,299.00</b>

Town of Fairfax General Ledger  
Comparative Budget Report  
General Fund

Account	Budget FY - 2014	Actual FY-2014 Pd:12	Budget FY - 2015
<b>100-7-82 Office</b>			
100-7-82-110.000 Town Clerk/Treas Payroll	40,227.00	41,384.54	41,853.00
100-7-82-110.005 Asst Town Clk/Treas 1	30,682.00	28,828.09	34,844.00
100-7-82-110.010 Asst Town Clk/Treas 2	400.00	124.41	400.00
100-7-82-110.015 Asst Town Clk/Treas 3	0.00	0.00	1,320.00
100-7-82-330.000 Computer Service	5,500.00	4,977.78	4,500.00
100-7-82-330.001 Computer Software	0.00	0.00	1,500.00
100-7-82-330.015 Land Record/Vitals Expens	0.00	0.00	12,000.00
100-7-82-340.005 Clerk Recording Expenses	17,605.00	0.00	0.00
100-7-82-350.000 Office Lawn Care	1,500.00	1,105.00	2,250.00
100-7-82-411.000 Water & Sewer	650.00	472.97	650.00
100-7-82-423.000 Office Maintenance	8,750.00	5,394.19	8,000.00
100-7-82-530.000 Telephone	2,040.00	2,329.97	2,400.00
100-7-82-531.000 Postage	7,000.00	6,032.85	3,200.00
100-7-82-560.000 Office Snow Removal	3,500.00	170.00	1,500.00
100-7-82-610.000 Supplies	2,000.00	4,173.05	4,000.00
100-7-82-622.000 Electricity	1,800.00	2,425.20	2,400.00
100-7-82-624.000 Fuel	2,700.00	2,164.72	2,000.00
100-7-82-720.000 Capital Improvements	3,000.00	0.00	0.00
100-7-82-740.000 Equipment	1,950.00	3,524.70	3,000.00
<b>Total Office</b>	<b>129,304.00</b>	<b>103,107.47</b>	<b>125,817.00</b>
<b>100-7-84 Officer Training &amp; Expens</b>			
100-7-84-300.000 Appreciation	1,000.00	788.08	500.00
100-7-84-350.000 Training Programs	2,200.00	867.63	1,200.00
100-7-84-580.005 Mileage	2,800.00	2,177.50	2,000.00
<b>Total Officer Training &amp; Expens</b>	<b>6,000.00</b>	<b>3,833.21</b>	<b>3,700.00</b>
<b>100-7-86 Selectboard</b>			
100-7-86-110.040 Selectboard Stipend	8,000.00	7,035.00	10,750.00
100-7-86-110.045 Selectboard Assistant	26,324.00	24,605.33	30,639.00
<b>Total Selectboard</b>	<b>34,324.00</b>	<b>31,640.33</b>	<b>41,389.00</b>
<b>100-7-88 Payroll Obligation &amp; Reti</b>			
100-7-88-220.000 Medicare	0.00	0.00	0.00
100-7-88-220.005 FICA/MEDI	47,728.00	40,272.04	44,971.00
100-7-88-230.000 Retirement	16,837.00	16,282.82	20,654.00
<b>Total Payroll Obligation &amp; Reti</b>	<b>64,565.00</b>	<b>56,554.86</b>	<b>65,625.00</b>
<b>100-7-90 Printing</b>			
100-7-90-550.000 Ballots	1,500.00	3,831.44	1,500.00
100-7-90-550.010 Town Reports	4,000.00	5,450.00	2,000.00
<b>Total Printing</b>	<b>5,500.00</b>	<b>9,281.44</b>	<b>3,500.00</b>
<b>100-7-92 Recreation</b>			

Town of Fairfax General Ledger  
Comparative Budget Report  
General Fund

Account	Budget FY - 2014	Actual FY-2014 Pd:12	Budget FY - 2015
100-7-92-110.000 Grounds Keeper 1	9,793.00	9,425.48	9,739.00
100-7-92-110.005 Rec Dir Payroll	21,450.00	22,100.87	28,006.00
100-7-92-110.010 Grounds Keeper 2	0.00	0.00	3,000.00
100-7-92-211.000 Rec Insurance	500.00	0.00	500.00
100-7-92-411.000 Rec Water & Sewer	500.00	0.00	500.00
100-7-92-430.000 Field Maintenance	16,500.00	18,493.19	23,280.00
100-7-92-580.000 Membership and Conference	700.00	644.74	850.00
100-7-92-580.005 Mileage	0.00	0.00	300.00
100-7-92-610.000 Office Expense	600.00	700.15	600.00
100-7-92-622.000 Rec Electricity	300.00	168.94	300.00
100-7-92-740.000 Equipment	0.00	0.00	1,400.00
100-7-92-800.000 Rec Port-a-Let	480.00	600.00	0.00
100-7-92-900.000 Printing	0.00	0.00	500.00
<b>Total Recreation</b>	<b>50,823.00</b>	<b>52,133.37</b>	<b>68,975.00</b>
<b>100-7-93 Warned Items</b>			
100-7-93-950.005 Warned items	73,606.62	73,606.62	0.00
<b>Total Warned Items</b>	<b>73,606.62</b>	<b>73,606.62</b>	<b>0.00</b>
<b>100-7-95 Zoning Expenses</b>			
100-7-95-110.000 Zoning Administrator	21,687.00	15,015.38	21,060.00
100-7-95-110.005 Zoning Board	4,000.00	4,575.00	5,250.00
100-7-95-110.010 Zoning Assistant	15,912.00	12,150.03	17,160.00
100-7-95-310.000 Permit Refund	0.00	153.81	100.00
100-7-95-330.000 Zoning Mapping Service	500.00	420.50	500.00
100-7-95-333.000 Attorney Fees	4,000.00	870.00	4,000.00
100-7-95-350.000 Zoning Training	200.00	60.00	300.00
100-7-95-550.000 Publishing	900.00	795.25	500.00
100-7-95-580.000 Zoning Mileage	250.00	201.60	200.00
100-7-95-610.000 Zoning Expenses	0.00	345.00	0.00
100-7-95-610.005 Zoning Equipment	500.00	352.38	500.00
100-7-95-700.000 State Grant Excess Matchi	0.00	0.00	2,312.00
100-7-95-990.000 Zoning Miscellaneous	300.00	632.00	300.00
<b>Total Zoning Expenses</b>	<b>48,249.00</b>	<b>35,570.95</b>	<b>52,182.00</b>
<b>100-7-96 Grant &amp; Fees</b>			
100-7-96-811.000 Fire Grant	0.00	2,199.31	0.00
100-7-96-811.005 Library Grant	1,000.00	823.00	600.00
100-7-96-950.000 Library Fund - Fees	2,000.00	2,354.43	2,000.00
<b>Total Grant &amp; Fees</b>	<b>3,000.00</b>	<b>5,376.74</b>	<b>2,600.00</b>
<b>Total Expenditures</b>	<b>2,286,499.62</b>	<b>2,145,642.50</b>	<b>2,387,233.00</b>
<b>Total General Fund</b>	<b>-2,286,499.62</b>	<b>-2,145,642.50</b>	<b>-2,387,233.00</b>
<b>Total All Funds</b>	<b>-2,286,499.62</b>	<b>-2,145,642.50</b>	<b>-2,387,233.00</b>

## TREASURER'S TAX STATEMENT

2014 Homestead Education Grandlist	3,143,543.06
2014 Non-Residential Grandlist	991,360.45
2014 Municipal Grandlist	4,132,274.25

### TAX RATE

School Homestead Education Tax Rate	1.3269
School Non-Residential Tax Rate	1.5899
Municipal Tax Rate	.4656
Local Agreement (Disabled Veterans Exemption)	0.0023

2014 Property Taxes Raised From Residential Grand List	4,171,167.50
2014 Property Taxes Raised From Non-Residential Grandlist	1,576,164.01
2014 Municipal Taxes Raised	1,923,987.02
2014 Local Agreement Raised	9,504.29
HS-122 Penalty	1,000.41
Total Taxes Raised	<u>7,681,823.23</u>
Adjustment For Corrections & Residential Changes	<u>-20,324.66</u>
	7,661,498.57

School Rebate Credit	1,065,369.09
Town Rebate Credit	33,147.46
Treasurer's Tax Receipts By November 15, 2014	6,274,528.32
Warrant To Delinquent Tax Collector	<u>288,453.70</u>
	7,661,498.57

2014 Property Taxes Transferred To School	4,522,518.13
Balance Of Taxes Due To School Before Adjustments	242,627.00

### Delinquent Tax Collector Statement January 1, 2014 through December 31, 2014 DELINQUENT PROPERTY TAXES

	Received Due	Collected	Adjustments	Balance Due
Year 2011	1,974.99	1,974.99	0	0
Year 2012	11,588.27	11,588.27	0	0
Year 2013	204,295.58	198,750.91	-293.87	5,250.80
Year 2014	288,453.70	108,329.22	+36.16	180,160.64
<b>TOTAL</b>	<b>506,312.54</b>	<b>320,643.39</b>	<b>-257.71</b>	<b>185,411.44</b>
Total Tax Collected	320,643.39			
Interest Collected	24,073.84			
Net Adjustments	<u>-257.71</u>			
<b>TOTAL COLLECTED</b>	<b>344,459.52</b>			

NOTE: Delinquent taxes are public information posted in the Town Office.

A.M. PEISCH & COMPANY, LLP

INDEPENDENT AUDITOR'S REPORT

To the Selectboard  
Town of Fairfax, Vermont  
Fairfax, Vermont

**Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Fairfax, Vermont as of and for the year ended December 31, 2014, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

*Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

*Auditor's Responsibility*

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

*Basis for Adverse Opinion on Governmental Activities*

Management has not recorded capital assets acquired prior to 2013 in governmental activities and, accordingly, has not recorded depreciation expense on those assets. Accounting principles generally accepted in the United States of America require that the capital assets be capitalized and depreciated, which would increase the assets, net position, and expenses of the governmental activities. The amount by which this departure would affect the assets, net position, and expenses of the governmental activities has not been determined.

*Adverse Opinion*

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on Governmental Activities" paragraph, the financial statements referred to previously do not present fairly the financial position of the governmental activities of the Town of Fairfax, Vermont, as of December 31, 2014, or the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

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57 Farmvu Drive White River Jct., VT 05001 (802) 295-9349	401 Water Tower Circle Suite 302 Colchester, VT 05446 (802) 654-7255	27 Center Street P. O. Box 326 Rutland, VT 05702 (802) 773-2721	1020 Memorial Drive St. Johnsbury, VT 05819 (802) 748-5654	181 North Main Street St. Albans, VT 05478 (802) 527-0505
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***Unmodified Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Fairfax, Vermont, as of December 31, 2014, and the respective changes in financial position and, where applicable, cash flows thereof and the budgetary comparison schedule - General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Emphasis of Matter***

As described in Note 12 to the financial statements, in 2014, the Town approved residual equity transfers of general fund balances to establish three new funds, the New Building Fund, the Records Reserve Fund, and the Settlement Fund. The New Building Fund acquired a negative fund balance transfer of \$745,765, the Records Reserve Fund acquired a fund balance of \$20,116, and the Settlement Fund acquired a fund balance transfer of \$102,565. This resulted in a total net increase in the fund balance of the General Fund of \$623,084. Our opinions are not modified with respect to this matter.

***Other Matters***

***Required Supplementary Information***

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

***Other Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Fairfax, Vermont's basic financial statements. The Detail Statement of Cash Receipts and Disbursements – Budget and Actual (Budgetary basis) General Fund and the combining nonmajor governmental funds financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The Detail Statement of Cash Receipts and Disbursements – Budget and Actual (Budgetary basis) General Fund and the combining nonmajor governmental funds financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Detail Statement of Cash Receipts and Disbursements – Budget and Actual (Budgetary basis) General Fund and the combining nonmajor governmental funds financial statements are fairly stated in all material respects in relation to the basic financial statements as a whole.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated February 3, 2015, on our consideration of the Town of Fairfax, Vermont's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Fairfax, Vermont's internal control over financial reporting and compliance.

Saint Albans, Vermont  
February 3, 2015  
VT No. 92-0000102

*A. M. Pleisch & Company, LLP*

**TOWN OF FAIRFAX, VERMONT**

**STATEMENT OF NET POSITION**

**December 31, 2014**

	<u>Governmental Activities</u>	<u>Business-type Activities</u>	<u>Totals</u>
<b>ASSETS</b>			
Cash and cash equivalents	\$ 851,423	\$ 274,223	\$ 1,125,646
Accounts receivable	-	65,834	65,834
Delinquent taxes receivable	185,411	-	185,411
Delinquent interest receivable	3,796	-	3,796
Due from others	208	-	208
Deposits	-	1,000	1,000
Prepaid expenses	6,198	584	6,782
	<u>1,047,036</u>	<u>341,641</u>	<u>1,388,677</u>
Total current assets			
Capital assets:			
Land	156,500	-	156,500
Infrastructure	321,094	1,175,808	1,496,902
Buildings and improvements	763,298	1,142,803	1,906,101
Road equipment and vehicles	244,058	-	244,058
Machinery and equipment	39,994	41,420	81,414
Less: accumulated depreciation	(71,028)	(1,270,552)	(1,341,580)
	<u>1,453,916</u>	<u>1,089,479</u>	<u>2,543,395</u>
Total capital assets - Net			
	<u>2,500,952</u>	<u>1,431,120</u>	<u>3,932,072</u>
Total assets			
<b>LIABILITIES</b>			
<b>Current liabilities</b>			
Accounts payable	6,350	-	6,350
Accrued payroll and interest	5,725	-	5,725
Amounts held in escrow	2,000	-	2,000
Due to school	242,627	-	242,627
	<u>256,702</u>	<u>-</u>	<u>256,702</u>
Total current liabilities			
<b>Noncurrent liabilities</b>			
Portion due or payable within one year	47,500	72,237	119,737
Portion due or payable after one year	902,500	900,968	1,803,468
	<u>950,000</u>	<u>973,205</u>	<u>1,923,205</u>
Total noncurrent liabilities			
	<u>1,206,702</u>	<u>973,205</u>	<u>2,179,907</u>
Total liabilities			
<b>NET POSITION</b>			
Net investment in capital assets	503,916	116,274	620,190
Restricted for:			
Reappraisal	167,768	-	167,768
New building	30,242	-	30,242
Other purposes	52,663	584	53,247
Unrestricted	539,661	341,057	880,718
	<u>\$ 1,294,250</u>	<u>\$ 457,915</u>	<u>\$ 1,721,923</u>
Total net position			

See accompanying notes.

TOWN OF FAIRFAX, VERMONT

STATEMENT OF ACTIVITIES  
Year Ended December 31, 2014

Funds/Programs	Program Revenues			Net (Expense) Revenue and Changes in Net Position			
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-type Activities	Totals
Governmental activities:							
General government	\$ 661,193	\$ 138,234	\$ 93,881	\$ -	\$ (429,078)	\$ -	\$ (429,078)
Highway and streets	561,670	12,256	204,063	-	(345,351)	-	(345,351)
Sanitation	333,439	4,242	-	-	(329,197)	-	(329,197)
Public safety	293,853	27,089	2,199	-	(264,565)	-	(264,565)
Education	15,000	14,190	-	-	(810)	-	(810)
Parks, recreation, library and cemeteries	184,572	40,890	22,201	-	(121,481)	-	(121,481)
Debt service - Interest	23,025	-	-	-	(23,025)	-	(23,025)
Total governmental activities	2,072,752	236,901	322,344	-	(1,513,507)	-	(1,513,507)
Business-type activities:							
Water and sewer	240,873	213,009	-	31,430	-	3,566	3,566
Total	\$ 2,313,625	\$ 449,910	\$ 322,344	\$ 31,430	(1,513,507)	3,566	(1,509,941)
General revenues:							
Property taxes					1,949,621	-	1,949,621
Interest income					21,308	2,302	23,610
Miscellaneous					850	-	850
Total general revenues					1,971,779	2,302	1,974,081
Change in net position					458,272	5,868	464,140
Net position - Beginning of year					835,978	452,047	1,288,025
Net position - End of year					\$ 1,294,250	\$ 457,915	\$ 1,752,165

See accompanying notes.

**TOWN OF FAIRFAX, VERMONT**

**BALANCE SHEET  
GOVERNMENTAL FUNDS  
December 31, 2014**

	GOVERNMENTAL FUNDS				
	GENERAL FUND	REAPPRAISAL FUND	NEW BUILDING FUND	NONMAJOR GOVERNMENTAL FUNDS	TOTAL GOVERNMENTAL FUNDS
<b>ASSETS</b>					
Cash and cash equivalents	\$ 849,841	\$ -	\$ -	\$ 1,582	\$ 851,423
Delinquent taxes receivable	185,411	-	-	-	185,411
Interest receivable	3,796	-	-	-	3,796
Due from other funds	-	167,768	30,242	427,037	625,047
Due from others	208	-	-	-	208
Prepaid expenses	6,198	-	-	-	6,198
<b>Total assets</b>	<b>\$ 1,045,454</b>	<b>\$ 167,768</b>	<b>\$ 30,242</b>	<b>\$ 428,619</b>	<b>\$ 1,672,083</b>
<b>LIABILITIES</b>					
Accounts payable	\$ 6,221	\$ -	\$ -	\$ 129	\$ 6,350
Accrued payroll and interest	5,725	-	-	-	5,725
Due to school - Taxes	242,627	-	-	-	242,627
Due to other funds	625,047	-	-	-	625,047
Amounts held in escrow	2,000	-	-	-	2,000
<b>Total liabilities</b>	<b>881,620</b>	<b>-</b>	<b>-</b>	<b>129</b>	<b>881,749</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>					
Unavailable revenue - Taxes	178,617	-	-	-	178,617
Unavailable revenue - Interest	3,571	-	-	-	3,571
<b>Total deferred inflows of resources</b>	<b>182,188</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>182,188</b>
<b>FUND BALANCES</b>					
Fund balances:					
Nonspendable	6,198	-	-	-	6,198
Restricted	-	167,768	30,242	52,663	250,673
Committed	-	-	-	176,427	176,427
Assigned	250,939	-	-	199,400	450,339
Unassigned	(275,491)	-	-	-	(275,491)
<b>Total fund balances (deficit)</b>	<b>(18,354)</b>	<b>167,768</b>	<b>30,242</b>	<b>428,490</b>	<b>608,146</b>
<b>Total liabilities, deferred inflows of resources and fund balances</b>	<b>\$ 1,045,454</b>	<b>\$ 167,768</b>	<b>\$ 30,242</b>	<b>\$ 428,619</b>	<b>\$ 1,672,083</b>

See accompanying notes.

**TOWN OF FAIRFAX, VERMONT**

**RECONCILIATION OF THE BALANCE SHEET - GOVERNMENTAL FUNDS  
TO THE STATEMENT OF NET POSITION**

**December 31, 2014**

Total fund balances - governmental funds	\$ 608,146
Amount reported for governmental activities in the statement of net position is different because:	
Delinquent taxes are recognized as revenue when levied in the government-wide financial statements, but amounts not collected within 60 days are reported as a deferred inflow in the governmental funds.	182,188
Capital assets used in governmental activities are not financial resources and therefore are not reported as assets in governmental funds. The cost of the assets are \$1,524,944, and the accumulated depreciation is \$71,028.	1,453,916
Long-term liabilities are not due and payable in the current period and therefore are not reported as liabilities in the funds. Long-term liabilities at year-end consist of one bonds payable.	<u>(950,000)</u>
Total net position - governmental activities	<u>\$ 1,294,250</u>

See accompanying notes.

**TOWN OF FAIRFAX, VERMONT**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES**  
**GOVERNMENTAL FUNDS**  
**Year Ended December 31, 2014**

	GOVERNMENTAL FUNDS				
	GENERAL FUND	REAPPRAISAL FUND	NEW BUILDING FUND	NONMAJOR GOVERNMENTAL FUNDS	TOTAL GOVERNMENTAL FUNDS
<b>REVENUES</b>					
Property taxes, less payments to school district	\$ 1,965,965	\$ -	\$ -	\$ -	\$ 1,965,965
Licenses, permits and fees	121,684	-	-	-	121,684
Intergovernmental	271,559	17,634	-	33,000	322,193
Charges for services	18,099	-	-	47,574	65,673
Impact fees	-	-	-	49,630	49,630
Interest	23,679	319	40	382	24,420
Miscellaneous	349	-	-	501	850
<b>Total revenues</b>	<b>2,401,335</b>	<b>17,953</b>	<b>40</b>	<b>131,087</b>	<b>2,550,415</b>
<b>EXPENDITURES</b>					
General government	553,034	1,075	174,033	38,096	766,238
Highways and streets	734,886	-	-	10,056	744,942
Sanitation	333,439	-	-	-	333,439
Public safety	291,184	-	-	-	291,184
Education	-	-	-	15,000	15,000
Parks, recreation, library and cemeteries	137,492	-	-	65,944	203,436
Warned items	73,607	-	-	-	73,607
Debt service - Interest	6,156	-	-	-	6,156
<b>Total expenditures</b>	<b>2,129,798</b>	<b>1,075</b>	<b>174,033</b>	<b>129,096</b>	<b>2,434,002</b>
Excess (deficiency) of revenues over expenditures before other financing sources (uses)	271,537	16,878	(173,993)	1,991	116,413
<b>OTHER FINANCING SOURCES (USES)</b>					
Proceeds from Long Term Debt	-	-	950,000	-	950,000
Operating transfers in	-	-	-	41,973	41,973
Operating transfers out	(41,973)	-	-	-	(41,973)
<b>Total other financing sources (uses)</b>	<b>(41,973)</b>	<b>-</b>	<b>950,000</b>	<b>41,973</b>	<b>950,000</b>
Excess of revenues over expenditures and other financing sources (uses)	229,564	16,878	776,007	43,964	1,066,413
Fund balances (deficit), beginning of year as previously stated	(871,002)	150,890	-	261,845	(458,267)
Residual equity transfer	623,084	-	(745,765)	122,681	-
Fund balances, beginning of year, as restated	(247,918)	150,890	(745,765)	384,526	(458,267)
Fund balances (deficit), end of year	<b>\$ (18,354)</b>	<b>\$ 167,768</b>	<b>\$ 30,242</b>	<b>\$ 428,490</b>	<b>\$ 608,146</b>

See accompanying notes.

**TOWN OF FAIRFAX, VERMONT**

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS  
TO THE STATEMENT OF ACTIVITIES  
For the Year Ended December 31, 2014**

Net change in fund balances - total governmental funds	\$ 1,066,413
Amounts reported for governmental activities in the Statement of Activities are different because:	
Delinquent taxes are recognized as revenue when levied in the government-wide financial statements, but are not reported as income in governmental funds until available.	(19,388)
Governmental funds report capital outlays as expenditures while governmental activities report depreciation expense to allocate those expenditures over the life of the assets:	
Capital asset purchases capitalized	416,200
Depreciation expense	<u>(54,953)</u>
Capital asset additions, net of depreciation	361,247
Proceeds of long-term debt is income in the governmental funds, but the proceeds increases long-term liabilities in the Statement of Net Position:	
Proceeds of long-term debt	<u>(950,000)</u>
Change in net position of governmental activities	<u>\$ 458,272</u>

See accompanying notes.

**TOWN OF FAIRFAX, VERMONT**

**BUDGETARY COMPARISON SCHEDULE - GENERAL FUND**  
**Year Ended December 31, 2014**

	<u>Original and Final Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
<b>CASH RECEIPTS</b>			
Property taxes	\$ 1,924,074	\$ 6,628,342	\$ 4,704,268
Less payments to School District	-	(4,676,457)	(4,676,457)
Net property taxes	<u>1,924,074</u>	<u>1,951,885</u>	27,811
Licenses, permits and fees	128,370	118,461	(9,909)
Intergovernmental	187,576	274,512	86,936
Charges for services	7,500	6,757	(743)
Interest	21,000	25,108	4,108
Miscellaneous	<u>13,350</u>	<u>31,965</u>	18,615
Total cash receipts	<u>2,281,870</u>	<u>2,408,688</u>	126,818
<b>CASH DISBURSEMENTS</b>			
General government	563,757	526,603	37,154
Highways and streets	748,979	733,513	15,466
Sanitation	408,000	333,439	74,561
Public safety	327,906	332,018	(4,112)
Parks, recreation, library and cemeteries	154,251	159,445	(5,194)
Miscellaneous	73,212	226,874	(153,662)
Debt service	<u>65,099</u>	<u>60,156</u>	4,943
Total cash disbursements	<u>2,341,204</u>	<u>2,372,048</u>	(30,844)
Excess of cash receipts over cash disbursements	<u>\$ (59,334)</u>	<u>\$ 36,640</u>	<u>\$ 95,974</u>

See accompanying notes.

**TOWN OF FAIRFAX, VERMONT**

**STATEMENT OF NET POSITION  
PROPRIETARY FUND**

**December 31, 2014**

	<b>ENTERPRISE FUND Water and Sewer Fund</b>
<b>ASSETS</b>	
Current Assets:	
Cash and cash equivalents	\$ 274,223
Accounts receivable	65,834
Deposits	1,000
Prepaid expenses	584
Total current assets	<u>341,641</u>
Capital Assets:	
Building, machinery & equipment	2,360,031
Accumulated depreciation	<u>(1,270,552)</u>
Total capital assets, net	<u>1,089,479</u>
Total assets	<u>1,431,120</u>
<b>LIABILITIES</b>	
Current liabilities:	
Bonds payable - Current portion	<u>72,237</u>
Total current liabilities	<u>72,237</u>
Noncurrent liabilities:	
General obligation bond payable	<u>900,968</u>
Total noncurrent liabilities	<u>900,968</u>
Total liabilities	<u>973,205</u>
<b>NET POSITION</b>	
Net investment in capital assets	116,274
Restricted	584
Unrestricted	<u>341,057</u>
Total net position	<u>\$ 457,915</u>

See accompanying notes.

**TOWN OF FAIRFAX, VERMONT**  
**STATEMENT OF REVENUES, EXPENSES,**  
**AND CHANGES IN NET POSITION**  
**PROPRIETARY FUND**  
**Year Ended December 31, 2014**

	<b>ENTERPRISE FUND</b>
	<b>Water and Sewer Fund</b>
<b>OPERATING REVENUES:</b>	
Charges for sales and services:	
Sewer allocations and permits	\$          500
Sewer service	77,783
Sewer connection fees	5,000
Sewer final fees	5,000
Penalties	1,463
Water miscellaneous	66
Water service	123,197
Total operating revenues	213,009
<b>OPERATING EXPENSES:</b>	
Payroll expenses - FICA and retirement	8,417
Sewer Department:	
Wages	47,829
Bank fee	63
Chlorine	492
Computer program upgrades	337
Equipment rental	94
Health Insurance	3,567
Insurance	3,493
Lab supplies	673
Mileage	1,794
Office supplies	654
Permit	706
Postage	93
Professional fees	2,373
Repairs and maintenance	2,915
Shipping charges	190
Shop supplies	1,639
Sub-contracted labor	590
Uniforms	553
Utilities	16,242
Waste water testing	1,760
Total sewer expenses	86,057

Continued

**TOWN OF FAIRFAX, VERMONT**

**STATEMENT OF REVENUES, EXPENSES,  
AND CHANGES IN NET POSITION  
PROPRIETARY FUND  
Year Ended December 31, 2014**

	<b>ENTERPRISE FUND</b>
	<b>Water and Sewer Fund</b>
<b>OPERATING EXPENSES (Continued):</b>	
Water Department:	
Wages	34,566
Chlorine	493
Computer program upgrades	337
Donation	100
Education and training	140
Equipment maintenance	18
Health Insurance	3,567
Heating	2,753
Insurance	3,493
Lab supplies	352
Legal fees	3,327
Membership	657
Mileage	1,795
Miscellaneous	123
Office supplies	654
Postage	94
Professional fees	2,335
Repairs and maintenance	3,508
Shipping charges	99
Shop supplies	242
Sub-contracted labor	505
Uniforms	553
Utilities	8,715
Water samples	1,476
Total water expenses	69,902
Depreciation	76,497
Total operating expenses	240,873
<b>NET LOSS FROM OPERATIONS</b>	<b>(27,864)</b>
<b>NONOPERATING REVENUES:</b>	
State water revolving loan	31,430
Interest income	2,302
Total nonoperating revenues	33,732
Change in net position	5,868
Total net position, beginning of year	452,047
Total net position, end of year	\$ 457,915

See accompanying notes.

**TOWN OF FAIRFAX, VERMONT**

**STATEMENT OF CASH FLOWS  
PROPRIETARY FUND**

**Year Ended December 31, 2014**

	<u><b>ENTERPRISE FUND Water and Sewer Fund</b></u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>	
Cash received from customers	\$ 199,167
Cash received from sewer connection fees	5,000
Cash received from sewer allocations and permits	500
Other operating cash receipts	5,066
Cash payments for salaries and benefits	(97,946)
Cash payments to suppliers for goods and services	<u>(64,336)</u>
Net cash provided by operating activities	<u>47,451</u>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>	
Retirement of bonds	<u>(43,041)</u>
Net cash used by capital and related financing activities	<u>(43,041)</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>	
Interest on cash and investments	<u>2,302</u>
Net cash provided by investing activities	<u>2,302</u>
Net increase in cash and cash equivalents	6,712
Cash and cash equivalents - Beginning of year	<u>267,511</u>
Cash and cash equivalents - End of year	<u>\$ 274,223</u>
<b>RECONCILIATION OF LOSS FROM OPERATING TO NET CASH TO OPERATING ACTIVITIES</b>	
Loss from operations	\$ (27,864)
Adjustments to reconcile loss from operations to net cash flow provided by operating activities:	
Depreciation	76,497
Increase in accounts receivable	(3,276)
Decrease in customer deposits	2,500
Decrease in accounts payable	<u>(406)</u>
Net cash provided by operating activities	<u>\$ 47,451</u>
<b>NONCASH CAPITAL FINANCING ACTIVITIES</b>	
Capital related debt payments made by the State of Vermont and included in income as capital grant revenue is \$31,430.	

See accompanying notes.

## NOTES TO COMBINED FINANCIAL STATEMENTS

### Note 1. Summary of Significant Accounting Policies

Town of Fairfax, Vermont operates under a Town Meeting form of government with an elected Board of Selectmen. The Town provides the following services: public safety, highways and streets, recreation, health and social services, public improvements, planning and zoning, and general administrative services. The accounting policies of Town of Fairfax, Vermont are in conformity with U. S. generally accepted accounting principles as applicable to governments as described in the basis of accounting section, except for the capitalization of fixed assets prior to January 1, 2013 and infrastructure from January 1, 2004 to December 31, 2012. The Town receives the principal amount of its revenue from property taxes assessed on its residential and business properties. The following is a summary of the more significant policies:

#### Reporting Entity

The Town's basic financial statements include the accounts of all Town operations. The criteria for including organizations as component units within the Town's reporting entity are set forth in Section 2100 of GASB's Codification of Governmental Accounting and Financial Reporting Standards, and GASB Statement 14 as amended by GASB Statements 39 and 61.

Based on the criteria, the Town has no component units.

#### Basis of Presentation

The Town's basic financial statements consist of government-wide financial statements, including a statement of net position and a statement of activities, and fund financial statements, which provide a more detailed level of financial information.

**Government-wide Financial Statements** - The government-wide financial statements include the statement of net position and the statement of activities. The Town has elected not to fully adopt Governmental Accounting Standards Board Statement No. 34, Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments. This standard was required to be implemented by the Town of Fairfax, Vermont for the fiscal year ended December 31, 2004. If the Standard was implemented, the financial statements would include all capital assets in the government-wide statement of net position and also include depreciation expense related to these assets in the statement of activities. These statements would also include management's discussion and analysis. The Town has only included the governmental activities' capital assets acquired since January 1, 2013. These statements report financial information for the Town as a whole. Individual funds are not displayed but the statements distinguish governmental activities, generally supported by taxes and grants and the Town's general revenues, from business-type activities, generally financed in whole or in part with fees charged to external customers. The fiduciary funds of a primary government are not included in the government-wide financial statements. The Town does not have any fiduciary funds.

The statement of net position presents the financial position of the governmental and business-type activities of the Town at year-end.

**Note 1. Summary of Significant Accounting Policies (Continued)**

The statement of activities presents a comparison between direct expenses and program revenues for each function of the Town's governmental and business-type activities. Direct expenses are those that are specifically associated with a function and therefore clearly identifiable to that particular function. The Town does not allocate indirect expenses to functions in the statement of activities.

The statement of activities reports the expenses of a given function offset by program revenues directly connected with the functional program. A function is an assembly of similar activities and may include portions of a fund or summarize more than one fund to capture the expenses and program revenues associated with a distinct functional activity. Program revenues include: (1) charges for services which report fees and other charges to users of the Town's services; (2) operating grants and contributions which finance annual operating activities including restricted investment income; and (3) capital grants and contributions which fund the acquisition, construction, or rehabilitation of capital assets. These revenues are subject to externally imposed restrictions to these program uses. For identifying to which function program revenue pertains, the determining factor for *charges for services* is which function generates the revenue. For grants and contributions, the determining factor is to which function the revenues are restricted.

Other revenue sources not included with program revenues are reported as general revenues of the Town. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the Town.

**Fund Financial Statements** - During the year, the Town segregates transactions related to certain Town functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Town at this more detailed level. Fund financial statements are provided for governmental funds and proprietary fund.

Major individual governmental funds are reported in separate columns.

**Fund Accounting** - The Town uses funds to maintain its financial records during the year. A fund is a fiscal and accounting entity with a self-balancing set of accounts. The Town uses two category of funds: governmental and proprietary.

**Governmental Funds** - Government funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Fund liabilities are assigned to the fund from which they will be liquidated. The Town reports the difference between its governmental fund assets and its liabilities and deferred inflows of resources as fund balance.

**Proprietary Funds** - The focus of proprietary fund measurement is upon determination of operating income, changes in net position, financial position, and cash flows. The applicable generally accepted accounting principles are those similar to businesses in the private sector. Operating revenues and expenses for proprietary funds are those that result from providing

**Note 1. Summary of Significant Accounting Policies (Continued)**

services and producing and delivering goods and services. It also includes all revenue and expenses not related to capital and related financing, noncapital financing, or investing activities.

The following are the Town's major governmental funds:

**Major Governmental Funds**

**General Fund** - The general fund accounts for all financial resources except those required to be accounted for in another fund. The general fund's fund balance is available to the Town for any purpose provided it is expended or transferred according to the general laws of the State of Vermont.

**Reappraisal Fund** – The reappraisal fund accounts for the proceeds from state grants received to be used for property tax reappraisals.

**New Building Fund** – The new building fund accounts for the bond proceeds received to construct the Town's new office building.

**Major Proprietary Funds**

**Water and Sewer Fund** – Established to account for the water and wastewater utility systems for the Town.

**Measurement Focus**

**Government-wide Financial Statements** - The government-wide financial statements are prepared using the economic resources measurement focus. All assets, all liabilities and deferred inflows of resources associated with the operation of the Town are included on the statement of net position. The statement of activities reports revenues and expenses.

**Fund Financial Statements** - All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets, current liabilities and deferred inflows and outflows of resources generally are included on the balance sheet. The statement of revenues, expenditures and changes in fund balances reports the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include reconciliations with brief explanations to better identify the relationship between government-wide statements and the governmental fund statements.

Like the government-wide statements, all proprietary fund types are accounted for on a flow of economic resources measurement focus on both financial reporting levels. All assets and all liabilities associated with the operations of these funds are included on the statements of net position. The statement of changes in fund net position presents increases (i.e., revenues) and decreases (i.e., expenses) in total net position. The statement of cash flows provides information about how the Town finances and meets the cash flow needs of its proprietary activities.

**Note 1. Summary of Significant Accounting Policies (Continued)**

**Basis of Accounting**

Basis of accounting determines when transactions are recorded in the financial record and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. At the fund reporting level, the governmental funds use the modified accrual basis of accounting. Proprietary funds and fiduciary funds, if any, use the accrual basis at the fund reporting level. Differences in the accrual and modified accrual basis of accounting arise in the recognition of revenue, the recording of deferred inflows and outflows of resources, and in the presentation of expenses versus expenditures.

**Revenues - Exchange Transactions** - Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value is recorded on the accrual basis when the exchange takes place. On the modified accrual basis, revenue is recorded when the exchange takes place and in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the Town, the phrase "available for exchange transaction" means expected to be received within 60 days of year-end.

**Revenues - Non-exchange Transactions** - Non-exchange transactions in which the Town receives value without directly giving equal value in return, includes property taxes, grants and donations. Revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the year when use is first permitted, matching requirements, in which the Town must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the Town on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions also must be available (i.e., collected within 60 days) before it can be recognized in the governmental funds.

Under the modified accrual basis, the following revenue sources are considered to be susceptible to accrual: property taxes and federal and state grants.

**Unearned Revenue** - Unearned revenue arises when assets are recognized before revenue recognition criteria have been satisfied.

**Expenses/Expenditures** - On the accrual basis of accounting, expenses are recognized at the time they are incurred. On the modified accrual basis, expenditures generally are recognized in the accounting period in which the related fund liability is incurred and due, if measurable.

**Cash and Cash Equivalents**

The Town has defined cash and cash equivalents to include cash on hand, demand deposits, and cash with fiscal agent. Cash equivalents consist of short-term, highly liquid investments which are readily convertible into cash with an initial maturity of ninety (90) days or less.

**Note 1. Summary of Significant Accounting Policies (Continued)**

**Inventory**

Inventory in the governmental and proprietary fund types consists of expendable supplies held for the Town's use and are carried at cost using the first-in, first-out method.

**Capital Assets**

**Business-type activities**

Capital assets are recorded in the proprietary fund and are reported at historical cost or estimated historical cost. The capitalization threshold for capital assets is \$5,000. Contributed assets are reported at fair market value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance is expensed as incurred. The Town's policy is to capitalize interest costs during the construction of fixed assets.

There was no interest capitalized in the Water and Sewer Fund during the current fiscal year. Depreciation of all exhaustible capital assets used by the proprietary fund is charged as an expense against their operations. Accumulated depreciation is reported on the proprietary fund balance sheet.

**Governmental activities**

Capital assets purchased or acquired with an original cost above certain thresholds are reported at historical cost or estimate historical cost. Contributed assets are reported at fair value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred.

GASB Statement No. 34 requires the Town to report and depreciate new general infrastructure assets prospectively starting July 1, 2004. General infrastructure assets include roads, bridges, underground pipe, traffic signals, etc. Governmental capital assets acquired prior to 2013 have not been capitalized and infrastructure assets acquired from 2004 to 2012 have not been capitalized.

Depreciation has been provided over the estimated useful lives using the straight-line method. The estimated useful lives used are as follows:

	Years
Wellfields, reservoirs, mains and pipe	67
Treatment plants and pump stations	40
Meters and hydrants	10 – 67
Chlorinating and pumping facilities	50
Equipment	5 – 20
Infrastructure	8 – 25
Buildings, machinery and equipment	10 – 75
Road equipment and vehicles	3 - 10

**Note 1. Summary of Significant Accounting Policies (Continued)**

**Deferred Inflows of Resources**

In addition to liabilities, the statements of net position and fund balance sheets will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The Town has only one type of item, which arises only under a modified accrual basis of accounting, that qualifies for reporting in this category. Accordingly, the item, unavailable revenue, is reported only in the governmental funds balance sheet. The governmental funds report unavailable revenues from property taxes and related interest. These amounts are deferred and recognized as an inflow of resources in the period that the revenue become available.

**Accrued Liabilities and Long-Term Obligations**

All payables, accrued liabilities and long-term obligation are reported in the government-wide and the proprietary fund financial statements.

In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources, are reported as obligations of the these funds.

**Net Position**

Net position represents the difference between assets and deferred outflows of resources, and liabilities and deferred inflows of resources. Net investment in capital assets consists of the cost of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvement of those assets. This net investment in capital assets amount also is adjusted by any bond issuance deferral amounts. Net position is reported as restricted when there are limitations imposed on its use either through the enabling legislation adopted by the Town or through external restrictions imposed by creditors, grantors or laws or regulations of other governments. All other net position is reported as unrestricted.

The Town applies restricted resources first when an expense is incurred for purposes for which both restricted and unrestricted net position is available.

**Fund Balances**

Fund balances of governmental fund type financial statements are classified as **non-spendable** (not in spendable form or legally required to remain intact); **restricted** (constraints on the use of resources are either externally imposed by creditors, grantors, or donors, or imposed by law through enabling legislation); **committed** (constraints on the use of resources are imposed by formal action of the voters at town meeting); **assigned** (reflecting the select board's intended use of the resources); and **unassigned** (indicates the portion of fund equity that is available for appropriation and expenditure in future periods).

**Note 1. Summary of Significant Accounting Policies (Continued)**

**Fund Balances (Continued)**

When both restricted and unrestricted resources are available for use, it is the Town's policy to use externally restricted resources first, and then unrestricted resources-committed, assigned and unassigned-in order as needed.

**Interfund Balances**

On the fund financial statements, receivables and payables resulting from short-term interfund loans are classified as "interfund receivable/interfund payables." These amounts are eliminated in the governmental activities columns of the statement of net position.

**Receivables**

The Town utilizes the allowance method for uncollectible accounts. They have determined that all accounts are collectible and the allowance is zero.

**Use of Estimates**

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**Budgetary Information**

The gross expenditure budget, not including state and federal grants and gifts, is approved at the annual Town Meeting in March. Any increase in the voted amount requires voter approval. The voters do not approve a revenue budget. The Budgetary Comparison Schedule, reflects the revenues anticipated and presented to the voters in the annual report. At tax rate setting time, revenues are re-estimated and the Selectboard decides on how much of the prior-year unassigned fund balance will be used, if any.

At the time of Town Meeting, it was anticipated that the Town would use \$6,506 of prior-year unassigned fund balance to help fund the budgeted expenditures of fiscal year 2014.

**Implementation of new accounting principles**

During the year ended December 31, 2014, the following statements of financial accounting standards issued by the Governmental Accounting Standards Board became effective:

GASB Statement No. 65, *Items Previously Reported as Assets and Liabilities*. This statement established accounting and financial reporting standards that reclassified, as deferred outflows of resources or deferred inflows of resources, certain items that were previously reported as assets and liabilities and recognizes, as outflows of resources or inflows of resources, certain items that were previously reported as assets and liabilities. The Town implemented this Statement during the year ended December 31, 2013.

**Note 1. Summary of Significant Accounting Policies (Continued)**

**Implementation of new accounting principles (Continued)**

Additionally, the Town reviewed the following GASB Statements for possible implementation and determined that they have no effect on the Town's financial reporting.

GASB Statement No. 66, *Technical Corrections – 2012, an amendment of GASB Statements No. 10 and No. 62.*

GASB Statement No. 67, *Financial Reporting for Pension Plans - an amendment of GASB Statement No. 25.*

GASB Statement No. 69, *Government Combinations and Disposals of Government Operations.*

GASB Statement No. 70, *Accounting and Financial Reporting for Nonexchange Financial Guarantees.*

In June 2012, the Governmental Accounting Standards Board issued Statement No. 68 *Accounting and Financial Reporting for Pensions*. The objective of Statement No. 68 is to improve accounting and financial reporting by state and local governments for pensions. In November 2013, the Governmental Accounting Standards Board issued Statement No. 71 *Pension Transition For Contributions Made Subsequent to the Measurement Date – An Amendment of GASB Statement No. 68*. The objective of this Statement is to address an issue regarding application of the transition provisions of Statement No. 68. Management plans to adopt these standards for the fiscal year ending December 31, 2015.

**Note 2. Cash and Investments**

**Cash and Custodial Credit Risk – Deposits**

Cash belonging to the Town is placed in the custody of the Town Treasurer who is appointed. The Town does not have a policy for Custodial credit risk. Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. At December 31, 2014, the Town of Fairfax, Vermont deposits had a carrying amount of \$1,125,383 and a bank balance of \$1,189,184. Of the bank balance, \$657,299 was exposed to custodial credit risk as follows:

Uninsured and collateral held by pledging institution's Trust Department not in the Town's name	<u>\$ 657,299</u>
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**Note 3. Receivables and Revenues**

Property taxes attach as an enforceable lien on property as of January 1. Taxes were levied in August, and are payable on November 15<sup>th</sup>. The Town bills and collects its own property taxes and also collects taxes for the Fairfax School District. Collections of school taxes and their remittance to the Town School District are accounted for in the General Fund. The state sets both the state and local school tax rates. Town property tax revenues are recognized when levied to the extent that they result in current receivables.

The Town Water and Sewer Department bills are on a cyclical basis quarterly. This billing method does not capture all amounts receivable by the Town at the end of each year. The estimated unbilled water and sewer fund utility service receivables are recorded at year end. Capital contributions are recorded in proprietary funds that have received capital grants or contributions from grants, developers, customers or other funds. Intergovernmental revenues

**Note 3. Receivables and Revenues (Continued)**

received as reimbursements for specific purposes or projects are recognized at the time of receipt or earlier if measurable and available. Intergovernmental grants which are restricted for certain purposes are recognized at the same time the related expenditures are recognized. Any excess of grant revenues or expenditures as of the fiscal year end is recognized as unearned revenue or accounts receivable, respectively.

Receivables consisted of the following as of December 31, 2014:

	<u>Gross Receivable</u>	<u>Allowance for Uncollectible</u>	<u>Net Receivables</u>
General Fund:			
Delinquent property taxes	\$ 185,411	\$ -	\$ 185,411
Interest receivable	3,796	-	3,796
Water and sewer fund:			
Services billed	18,032	-	18,032
Estimated unbilled services	47,802	-	47,802

**Note 4. Changes in Capital Assets**

Capital asset activity for the year ended December 31, 2014 was as follows:

	<u>Beginning Balance</u>	<u>Net Additions (Deletions)</u>	<u>Ending Balance</u>
<b>Governmental Activities</b>			
Capital assets not being depreciated			
Land	\$ 156,500	\$ -	\$ 156,500
Construction in progress	589,265	(589,265)	-
Total capital assets, not being depreciated	<u>745,765</u>	<u>(589,265)</u>	<u>156,500</u>
Capital assets, being depreciated			
Infrastructure	140,974	180,120	321,094
Buildings and improvements	-	785,278	785,278
Road equipment and vehicles	209,505	34,553	244,058
Machinery and equipment	12,500	5,514	18,014
Total capital assets being depreciated	<u>362,979</u>	<u>1,005,465</u>	<u>1,368,444</u>
Less accumulated depreciation	<u>(16,075)</u>	<u>(54,953)</u>	<u>(71,028)</u>
Total capital assets, being depreciated, net	<u>346,904</u>	<u>950,512</u>	<u>1,297,416</u>
Governmental Activities capital assets, net	<u>\$ 1,092,669</u>	<u>\$ 361,247</u>	<u>\$ 1,453,916</u>
<b>Enterprise Fund</b>			
Wellfields, reservoirs, mains and pipes	\$ 1,060,510	\$ -	\$ 1,060,510
Treatment plants and pump stations	1,047,866	-	1,047,866
Improvements	26,597	-	26,597
Roads and sidewalks	115,297	-	115,297
Miscellaneous	68,340	-	68,340
Equipment	41,420	-	41,420
	<u>2,360,030</u>	<u>-</u>	<u>2,360,030</u>
Less accumulated depreciation	<u>(1,194,055)</u>	<u>(76,497)</u>	<u>(1,270,552)</u>
Enterprise fund capital assets, net	<u>\$ 1,165,975</u>	<u>\$ (76,497)</u>	<u>\$ 1,089,478</u>

**Note 5. Short Term Debt**

The short term debt activity for the Town as of December 31, 2014 is as follows:

	Balance			Balance
	Beginning of Year	Additions	Principal Paid	End of Year
Tax anticipation note	\$ -	\$ 994,386	\$ 994,386	\$ -
Municipal line of credit	524,097	317,420	841,517	-
Highway equipment note	54,505	-	54,505	-
Totals	<u>\$ 578,602</u>	<u>\$ 1,311,806</u>	<u>\$ 1,890,408</u>	<u>\$ -</u>

Total interest expense on short term debt amounted to \$5,652 for the year ended December 31, 2014 and capitalized line of credit interest on construction of \$1,136.

The Town has a \$1,258,000 revolving line of credit, of which \$1,258,000 was unused at December 31, 2014. Bank advances on the credit line are payable on demand, carry an interest rate of 1.39% per annum and is due December 31, 2014.

The Town paid off the municipal construction line of credit which amounted to \$841,517 with the proceeds of the voter approved bond of \$950,000.

**Note 6. Long-Term Debt**

**Water & Sewer**

Although recorded as obligations of the Water and Sewer Fund, in the event of default, the Town remains ultimately liable for payment of debt. During 2000, the Town financed its municipal bond with a Drinking Water State Revolving Loan, whereby the State recognized the Town as a disadvantage community. The loan carries an interest rate of 0.00% with a 3.00% subsidy on the \$2,150,000 bond, for a total subsidy of \$854,578, subject to certain covenants. The State will forgive a portion of the debt each year in the event that the Town does not default on the loan. If the Town defaults on the loan, the State will no longer pay the subsidy and the Town will be obligated for the remaining balance due. The outstanding principal at January 1, 2012 was decreased by \$3,924 to reflect an adjustment in the amount of the original issue from \$2,150,000 to \$2,145,537.

Purpose	Amount of Issue	Date of Issue	Interest Rate	Date of	Town Debt 1/1/2014	Additions	Retirements	Town Debt 12/31/2014	Due Within One Year
				Final Payment					
RF3-021	\$ 2,145,537	7/10/2000	0.00%	4/1/31	<u>\$ 1,047,676</u>	<u>\$ -</u>	<u>\$ (74,470)</u>	<u>\$ 973,206</u>	<u>\$ 72,236</u>

**Note 6. Long-Term Debt (Continued)**

Long-term debt of the water and sewer department with scheduled payments, including interest, matures as follows:

	Town Portion Principal	State Revolving Loan Fund Subsidy	Interest	Total
2015	\$ 43,040	\$ 29,196	\$ -	\$ 72,236
2016	43,040	27,029	-	70,069
2017	43,041	24,927	-	67,968
2018	43,040	22,888	-	65,928
2019	43,040	20,910	-	63,950
2020-2024	215,202	76,899	-	292,101
2025-2029	215,201	35,635	-	250,836
2030-2034	86,084	4,034	-	90,118
	<u>\$ 731,688</u>	<u>\$ 241,518</u>	<u>\$ -</u>	<u>\$ 973,206</u>

**Town**

Public Improvement Bond was approved by the voters and set up to pay the existing municipal construction line of credit. The interest rate of this new bond is 3.75% with an original balance of \$950,000.

Purpose	Amount of Issue	Date of Issue	Interest Rate	Date of Final Payment	Town Debt 1/1/2014	Additions	Retirements	Town Debt 12/31/2014	Due Within One Year
Public Improvement Bond	\$ 950,000	2/13/2014	3.75%	2/13/2034	-	950,000	-	950,000	47,500
Total					<u>\$ -</u>	<u>\$ 950,000</u>	<u>\$ -</u>	<u>\$ 950,000</u>	<u>\$ 47,500</u>

Long-term debt of the governmental activities matures as follows:

	Principal	Interest	Total
2015	\$ 47,500	\$ 34,742	\$ 82,242
2016	47,500	32,961	80,461
2017	47,500	31,179	78,679
2018	47,500	28,500	76,000
2019	47,500	27,617	75,117
2020-2024	237,500	111,365	348,865
2025-2029	237,500	66,833	304,333
2030-2034	237,500	22,302	259,802
	<u>\$ 950,000</u>	<u>\$355,499</u>	<u>\$ 1,305,499</u>

**Note 7. Municipal Employees' Retirement System**

Substantially all of the employees of Town of Fairfax, Vermont are covered by the Vermont Municipal Employees' Retirement System (VMERS), which is a cost sharing multiple employer retirement system. Members' contribution rates vary based on the group they belong to. The rates are between 2.5% and 11% of payroll for the 5 different groups. The retirement benefit is equal to from 1.4% to 2.5% of their final average two year compensation, depending on the dates of service, for each year of credited service, up to a maximum of 60 percent of the applicable average compensation. The contributions made by the Town and its participating employees were \$18,390 and \$16,423 respectively during the year ended December 31, 2014. Town contributions required and contributed for the years ended December 31, 2013 and 2012 were \$17,543 and \$15,811, respectively. Additional information regarding the Vermont Municipal Employees' Retirement System is available upon request from the State of Vermont.

Participation in VMERS is intended to provide a retirement plan covering all municipal employees at a uniform state-wide contribution rate based on an actuarial valuation of all State of Vermont municipal employees. The Vermont State Treasurer reported that the VMERS funded ratio was 86.2% as of June 30, 2014. Additional information regarding the Vermont Municipal Employees' Retirement System is available upon request from the State of Vermont.

**Note 8. Operating Transfers**

The Town made the following transfers during the year ended December 31, 2014:

<u>Transfer To:</u>	<u>Transfer From:</u>	
	<u>General</u>	<u>Reason for transfer</u>
	<u>Fund</u>	
Fire Replacement Fund	\$ 41,000	Voter approved transfer
Library Rollover Fund	973	Year end rollover of excess funds
Totals	<u>\$ 41,973</u>	

**Note 9. Risk Management**

Town of Fairfax, Vermont is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omission; injuries to employees; and natural disasters. Town of Fairfax, Vermont maintains commercial insurance coverage covering each of those risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the Town. Settled claims have not exceeded this commercial coverage in any of the past three fiscal years.

In addition, Town of Fairfax, Vermont is a member of Vermont League of Cities and Towns Insurance Programs (VLCT). VLCT is a nonprofit corporation formed to provide insurance and risk management programs for Vermont municipalities and is owned by the participating members. To provide health insurance coverage, VLCT has established a self-funded fully insured program in conjunction with Blue Cross and Blue Shield (BCBS). A portion of member contributions is used to purchase reinsurance and to fund a reserve required by the reinsurance. Contributions in excess of claims requirements, reserve fund requirements, reinsurance and administrative costs are returned to participants. The pooling agreement does not permit the pool to make additional assessments to its members.

**Note 9. Risk Management (Continued)**

To provide unemployment coverage, VLCT has established a separate trust of funds from member contributions to pay administrative costs and unemployment claims. Contributions are based on payroll expense and the previous unemployment compensation experience. In the event that total contributions assessed to and made by all members result in an actual or projected financial deficit and VLCT is unable to meet its required obligations, the Program will be allowed to assess each member their proportioned share of the deficit.

**Note 10. Fund Deficit**

The general fund had an unassigned fund deficit of \$275,491 at December 31, 2014. This will be liquidated through future tax assessments.

**Note 11. Commitments**

On December 27, 2013, the Town entered into a solid waste and recycling contract with Duffy's Waste and Recycling, Inc. for the period January 1, 2014 to December 31, 2016. Duffy's is responsible for providing solid waste and recycling removal within the Town. They charge a per household fee of \$11 per month for services and \$71.58 per ton for disposal for an estimated cost of \$30,881 per month. Charges for these services were \$322,668 in 2014.

On June 1, 2014 the Town entered into an agreement with the Northwest Regional Planning commission to conduct a Pedestrian Connectivity Feasibility Study for the period June 1, 2014 to June 16, 2015. The Planning Commission will be responsible for determining and planning for issues with the construction of a pedestrian/bicycle facility. This is done at a rate of \$55 per hour, materials at cost, reimbursement for incurred expenses and advice free of charge. The total cost is not to exceed a total of \$14,935 unless otherwise amended.

On March 19, 2012 the Town entered into an agreement with the Franklin County Sheriff's Office to provide law enforcement services for a period May 1, 2012 to April 30, 2015. Charges were \$113,316 during 2014 for these services. For the period of January 1, 2015 to April 30, 2015 the Office shall charge a monthly rate that includes a 5% administration fee.

**Note 12. Residual Equity Transfers**

The Town approved residual equity transfers of general fund balances to establish three new funds, the New Building Fund, the Records Reserve Fund, and the Settlement Fund. The New Building Fund acquired a negative fund balance transfer of \$745,765, the Records Reserve Fund acquired a fund balance of \$20,116, and the Settlement Fund acquired a fund balance transfer of \$102,565. This resulted in a total net increase in the fund balance of the General Fund of \$623,084.

**Note 13. Fund Balances**

The analysis of the fund balances at December 31, 2014 are as follows:

	Balance 12/31/2013	Increase	Decrease	Residual Equity Transfers	Balance 12/31/2014
<b>Nonspendable fund balances</b>					
General Fund	\$ 6,370	\$ -	\$ 172	\$ -	\$ 6,198
Total nonspendable fund balances	<u>\$ 6,370</u>	<u>\$ -</u>	<u>\$ 172</u>	<u>\$ -</u>	<u>\$ 6,198</u>
<b>Restricted fund balances</b>					
<b>Special Revenue Funds</b>					
Zoning and planning	\$ 348	\$ 8,839	\$ -	\$ -	\$ 9,187
Cemetery trusts	7,666	519	-	-	8,185
Reappraisal Fund	150,890	16,878	-	-	167,768
New Building Fund	-	776,007	-	(745,765)	30,242
Sidewalk Fund	35,351	-	632	-	34,719
Recreation pavilion	5,358	-	4,786	-	572
Total special revenue funds	<u>199,613</u>	<u>802,243</u>	<u>5,418</u>	<u>(745,765)</u>	<u>250,673</u>
Total restricted fund balances	<u>\$ 199,613</u>	<u>\$ 802,243</u>	<u>\$ 5,418</u>	<u>\$ (745,765)</u>	<u>\$ 250,673</u>
<b>Committed fund balances</b>					
<b>Special Revenue Funds</b>					
Impact Fees	\$ 113,120	\$ 7,382	\$ -	\$ -	\$ 120,502
Library rollover	2,929	152	-	-	3,081
Records Reserve	-	-	8,457	20,116	11,659
Fire Replacement Fund	178	41,007	-	-	41,185
Total special revenue funds	<u>116,227</u>	<u>48,541</u>	<u>8,457</u>	<u>20,116</u>	<u>176,427</u>
Total committed fund balances	<u>\$ 116,227</u>	<u>\$ 48,541</u>	<u>\$ 8,457</u>	<u>\$ 20,116</u>	<u>\$ 176,427</u>
<b>Assigned fund balances</b>					
<b>General Fund</b>					
Sheriff's department	\$ 28,014	\$ 282	\$ -	\$ -	\$ 28,296
Subsequent year budget	-	132,279	-	-	132,279
Highway department	-	90,364	-	-	90,364
Total general fund	<u>28,014</u>	<u>222,925</u>	<u>-</u>	<u>-</u>	<u>250,939</u>
<b>Special Revenue Funds</b>					
Covered bridge	489	1	-	-	490
History book	6,808	16	-	-	6,824
Recreation	9,013	13	-	-	9,026
Settlement Fund	-	-	15,663	102,565	86,902
Recreation park	80,585	15,573	-	-	96,158
Total special revenue funds	<u>96,895</u>	<u>15,603</u>	<u>15,663</u>	<u>102,565</u>	<u>199,400</u>
Total assigned fund balances	<u>\$ 124,909</u>	<u>\$ 238,528</u>	<u>\$ 15,663</u>	<u>\$ 102,565</u>	<u>\$ 450,339</u>
<b>Unassigned fund balances</b>					
General Fund	\$ (905,386)	\$ 6,811	\$ -	\$ 623,084	\$ (275,491)

**Note 14. Reconciliation of Budgetary Basis and Reporting Basis**

The Budgetary Comparison Schedule presents comparisons of the legally adopted budget (more fully described in Note 1) with actual data on a budgetary basis. Because accounting principles applied for purposes of developing data on a budgetary basis differ significantly from those used to present financial statements in conformity with the reporting basis, a reconciliation of resultant basis, timing, perspective, and entity differences in the excess (deficiency) of revenues over expenditures for the year ended December 31, 2014 is presented below:

General

Excess of cash receipts over cash disbursements (Budgetary basis)	\$ 36,640
Adjustments:	
To adjust revenues for changes in delinquent taxes and interest	(36,671)
To adjust for changes in grants, other receivable and prepaids	(1,075)
To adjust revenues for changes in unearned taxes and interest	19,388
To adjust expenditures for changes in taxes owed to school	30,981
To adjust expenditures for changes in amounts held for others	133,040
To adjust expenditures for amounts reported as principal payments	54,504
To adjust expenditures for changes in salary and grant accruals and accounts payable	<u>(7,243)</u>
Excess of revenues over expenditures (Fund basis)	<u>\$ 229,564</u>

**Note 15. Subsequent Events**

The Town has evaluated all subsequent events through February 3, 2015, the date the financial statements were available to be issued.

# CEMETERY REPORT

## CEMETERY TRUSTS

	<b>12/31/2013</b>	<b>12/31/2014</b>
Carroll Hill Cemetery Fund	5,406.16	5,913.97
Kingsbury Cemetery Fund	410.28	410.72
Safford Trust Cemetery Fund	1,575.49	1,582.31
General Cemetery Fund	278.28	278.58
<b>Balance</b>	<b>7,670.21</b>	<b>8,185.58</b>

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Town of Fairfax General Ledger  
Comparative Budget Report  
General Fund

Page 1 of 1  
Debbie

Account	Budget FY - 2014	Actual FY-2014 Pd:12	Budget FY - 2015
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100-6-00-130.010 Cemeteries Income	250.00	270.00	250.00
<b>Total Revenues</b>	<b>250.00</b>	<b>270.00</b>	<b>250.00</b>
<b>Total General Fund</b>	<b>250.00</b>	<b>270.00</b>	<b>250.00</b>
<b>Total All Funds</b>	<b>250.00</b>	<b>270.00</b>	<b>250.00</b>
<b>100-7-20 Cemeteries</b>			
100-7-20-460.000 Fairfax Plains	250.00	250.00	250.00
100-7-20-460.005 Mowing	7,000.00	4,370.00	7,000.00
100-7-20-460.010 Repairs	7,550.00	10,236.00	7,550.00
100-7-20-460.015 Sanderson Corner	250.00	250.00	250.00
100-7-20-610.000 Cemetery Flags	450.00	394.00	450.00
<b>Total Cemeteries</b>	<b>15,500.00</b>	<b>15,500.00</b>	<b>15,500.00</b>
<b>Total Expenditures</b>	<b>15,500.00</b>	<b>15,500.00</b>	<b>15,500.00</b>
<b>Total General Fund</b>	<b>-15,500.00</b>	<b>-15,500.00</b>	<b>-15,500.00</b>
<b>Total All Funds</b>	<b>-15,500.00</b>	<b>-15,500.00</b>	<b>-15,500.00</b>

## Fairfax Community Library: Where Community Connects

2014 was a productive year at the library. We completed our 5 year Plan, which is available on our website at <http://fairfaxvtlibrary.org>. The Joint Committee, which includes Library Trustees, School Board Directors, and a Select Board Member, and the librarians worked hard to update the library's policies. In addition, we:

- Added another unfiltered desktop public access computer
- Improved the table and seating for computer use
- Received a grant from the Vermont Humanities Council for Vermont Reads
- Added services for after school and independent school programs
- Weeded VHS tapes to make room for more current format materials
- Added more ebooks, Large Print books, and Graphic Novels to our diverse book collection
- Replaced the cushions in the children's area, adding flexibility and improving access to the lower shelves of books
- Replaced two old chairs with 2 comfortable armchairs

For the second year in a row, we had the highest ever registration for the Summer Reading Program; 236 children read a total of 3,780 books, and teen readers logged 30,600 pages!

Many of our programs follow a regular schedule: Story Hour on Tuesdays at 9:30, Book Group on the first Thursday of the month at 6:30, Read to a Dog every other week, "Crafternoon" on the third Monday at 3:00, Lego Club on the second Wednesday at 3:00, Winter Chess Club on Tuesdays at 3:00. Then there are many programs that are one-time events: seasonal crafts, technology classes, guest speakers of all stripes, and many enriching and educational programs for adults.

The library has passes to numerous area attractions that give the bearer free or reduced entrance fees. You can borrow a pass for the day to: Vermont State Parks, Echo Center, Vermont Historic Sites, Shelburne Museum, Lake Champlain Maritime Museum, Birds of Vermont Museum, and Elder Enrichment Education Seminars.

We hope you were able to take advantage of one or more of these opportunities! If not, perhaps in 2015. **Learn Local!**

The public library in 2014 by the numbers:

- 1139 public computer uses
- 11,086 website visits
- 239 programs offered
- 140 new patrons joined
- 1536 youth attended programs
- 742 adults attended programs
- 891 morning Story Time visits
- 66,142 items checked out of the library (38,866 public/27,276 school)
- 43,108 individual items owned by the library
- 215 hours worked by volunteers
- 192 uses of area attraction passes
- 344 friends like our Facebook page

Debbie Landauer, Public Library Director  
fairfaxlibrarian@gmail.com (802) 849-2420  
[www.fairfaxvtlibrary.org](http://www.fairfaxvtlibrary.org)  
Find us on Facebook by searching for Fairfax Community Library

**Development Review Board**

Members of the Development Review board in 2014 were: Jason Heyer (Chair), Barbara Murphy (Vice Chair), Michelle Dufresne, Martha Varney and Claude Rainville. Mary Casey stepped down from the Board in January of 2014; Nicholas Hibbard joined the Board as Clerk in October 2014 when Barbara Murphy stepped down from the Board; Martha Varney became Vice Chair when Barbara Murphy left.

The Development Review Board (DRB) holds public hearings on development projects the first and third Wednesday of each month at 7PM in the Town Offices. In addition, the DRB schedules working sessions and site visits as needed.

The DRB considers various development proposals and usually conducts one or more public hearings at each meeting. The hearings can be Sketch Plan Reviews, Preliminary Plat Hearings, Final Plat Hearings, Revisions, Variances, Appeals or Conditional Use/Site Plan Hearings. Each hearing must be publicly warned and notification sent to all adjoining property owners. Before each hearing, each Board member must be familiar with the case by reviewing all pertinent information. The signed Minutes are sent to interested parties who attended the hearing. After the final hearing, the Board will go into deliberative session to discuss the information presented and make a decision. The decision is formally written as a "Findings of Fact and Order" (which must be recorded by the applicant in the Town Records) and is sent to the applicant and to all 'interested persons' who attended the hearing. The final survey map for the project (Plat), if required, must be reviewed by the Board, and signed by the Chairman before it is filed, by the applicant, in the Town's land records.

An Interested Person is anyone who may legally appeal to the Development Review Board or the Vermont Environmental Court, as prescribed by the Vermont Municipal and Regional Planning Act. These include:

- 1) The party owning title to the subject property, or the designated agent of said property, or a municipality or solid waste management district empowered to condemn it or an interest in it.
- 2) Persons owning or occupying property in the immediate neighborhood.
- 3) Any ten voters or property owners in the Town who file a petition with the Development Review Board.
- 4) The Selectboard of the Town or any adjourning Town.
- 5) Certain State Agencies

In 2014 the Fairfax Development Review Board conducted 14 public hearings. Some projects had more than one hearing and other projects have not yet had final decisions. The Board approved 5 new subdivisions (4 done by Administrative Review by the Zoning Administrator). In addition, 1 Appeal of Administrative Officer Decision; there were 4 Conditional Use/Site Plan Review hearings, and no Variance hearings.

Lucien Hayes is an alternate to the Board. The DRB is currently seeking an additional alternate.

The Zoning Administrator, Skip Taylor, prepares project preview reports for each hearing and conducts Administrative Reviews for eligible 2-lot subdivisions and boundary adjustments. The Zoning/Planning Assistant produces and posts public notices, invites adjoining landowners to hearings, takes minutes at hearings, drafts decisions for the DRB, and mails correspondence to the Board and participants. Copies of the signed minutes from each meeting can be viewed at the Zoning Office and on Henry Raymond's website, [www.VtGrandpa.com](http://www.VtGrandpa.com). Schedules and minutes are available on the new Fairfax website at, <http://www.fairfax-vt.gov/>.

Respectfully submitted, Jackie Marshall & Amber Soter, Zoning and Planning Assistants

## FAIRFAX EMERGENCY MANAGEMENT

2014

Happy New Years to all. I would like to start by saying thank you to all who sent well wishes, prayers, cards, and paid me visits while I was hospitalized during early 2014.

February and March gave us some rough weather with heavy snow falls and sometimes near blizzard conditions. Spring created some high water situations, created by rain and the amount of snow we received, but no severe damages. Summer and fall were normal Vermont weather. Then came December 9th and 10th heavy wet snow and power outages. At the height of the outages, I believe between, GMP and VEC approximately 190 Fairfax residence were without power.

December we hosted the VT DLAN class which trained some of us to use software to connect with the state during times of emergencies. This software enables us to send reports and request resources for our town during larger incidents.

Fairfax fire station and emergency management office has back-up power if needed and battery back-up power for our radio system. We have the capability to page both our fire and rescue services right from the fire station. One thing we cannot control is telephone communications. This last year brought some localized telephone failures including 911 service. Then the state experienced a state wide 911 failure. When we are notified of a problem the fire station/ emergency management office is staffed until the problem is corrected. Usually rescue also tries to staff their building. During a 911 failure often you can only dial numbers within the local hub. Meaning 849 to 849 and 524 to 524. Sometime you can only dial cellphone to cellphone. Remember during a power outage your wireless home phones or internet phones will not work without power, you should have an old phone, which does not require power, to plug directly into the phone jack.

Here is a list of numbers to have on hand during a 911 failure, remember these should only be used if 911 is not working.

**Fairfax Fire: 849-6075**

**VT State Police: 524-5993**

**Fairfax Rescue: 849-2773**

**Sheriff Department: 524-2121**

**St. Albans Central Dispatch: 524-2132/2166**

In closing Fairfax has a website which has a lot of information, including an emergency management section, which has information and links that may be of help to you when planning for an emergency. The website is [www.fairfax-vt.gov](http://www.fairfax-vt.gov).

If you have any questions or comments please feel free to contact me.

Best regards,

Stephen Bessette. EMC

## Fairfax Fire Department 2014 Report

### Fire Department Budget

	Budget 2014	Actual
<b>Tax Assessment</b>	<b>\$194,263.00</b>	<b>\$186,792.78</b>
Paul Frink & Collins PC (copy of incident report)	\$0.00	\$10.00
C.Guay (purchased used furnace)	\$0.00	\$700.00
Town of Fletcher (Fire protection, in excess of retainer)	\$0.00	\$820.00
Fire Grant (VLCT-PACIF, matching funds, PPE)	\$0.00	\$2,199.31
Town of Fletcher Retainer Fee	\$8,500.00	\$8,500.00
	<b>\$202,763.00</b>	<b>\$199,022.09</b>

	2015 Budget	2014 Budget	2014 Actual	Balance
Fire Warden	\$400.00	\$400.00	\$400.00	\$0.00
Firefighter payroll	\$32,550.00	\$30,000.00	\$28,214.17	\$1,785.83
Battalion Chief Payroll	\$37,128.00	\$33,613.00	\$34,204.40	-\$591.40
Disability Insurance	\$2,000.00	\$2,000.00	\$1,883.00	\$117.00
OSHA Health Check	\$700.00	\$700.00	\$428.00	\$272.00
Training	\$2,600.00	\$2,200.00	\$2,684.32	-\$484.32
Water & Sewer	\$460.00	\$400.00	\$398.12	\$1.88
Building Maintenance	\$8,000.00	\$8,500.00	\$9,304.61	-\$804.61
Equipment Maintenance	\$5,500.00	\$5,500.00	\$5,429.79	\$70.21
Fire Station Heat	\$6,000.00	\$6,750.00	\$4,387.67	\$2,362.33
Fleet Maintenance	\$8,250.00	\$7,000.00	\$8,064.41	-\$1,064.41
Telephone & Dispatching	\$42,800.00	\$39,100.00	\$39,029.57	\$70.43
Mileage	\$200.00	\$200.00	\$161.28	\$38.72
Equipment & Supplies	\$12,000.00	\$11,000.00	\$10,447.60	\$552.40
Turnout Gear	\$6,500.00	\$6,300.00	\$6,983.59	-\$683.59
Electricity	\$2,400.00	\$2,500.00	\$2,215.10	\$284.90
Gasoline	\$1,600.00	\$1,500.00	\$1,356.23	\$143.77
Diesel Fuel	\$4,100.00	\$4,100.00	\$2,430.23	\$1,669.77
Capital Replacement / Apparatus	\$27,500.00	\$41,000.00	\$41,000.00	\$0.00
	<b>\$200,688.00</b>	<b>\$202,763.00</b>	<b>\$199,022.09</b>	<b>\$3,740.91</b>

In 2014 we applied for and received two equipment grants. Both of these grants were 50/50 matching grants, totaling \$3,690.21 in funding available to purchase needed equipment.

We received \$1,490.90 in matching funds from the VT Agency of Natural Resources, Department of Forests & Parks, allowing us to purchase \$2,981.80 in Wildland Firefighting Equipment with only \$1,490.90 coming out of our Equipment Budget. Through this program Fire Departments place an order through the State, from select items available in the GSA Wildland Catalog. The State then places a single order, obtaining bulk pricing. The Towns reimburse the State of VT for half of the purchase price of the equipment.

We also received \$2,199.31 through the VLCT PACIF Equipment Grant, for purchasing Personal Protective Equipment (PPE), including fire gloves, protective hoods, traffic safety vests, and respirators.

Revenues in 2014 include; \$820.00 from the Town of Fletcher for responses into their community that exceeded what was covered by their retainer fee, \$700.00 for the sale of the used oil furnace that was replaced with a high efficiency propane furnace, and \$10.00 for an incident report request, totaling \$1,530.00 in unplanned revenues.

### Breakdown by Major Incident Types

Incident Type	2014 Payroll Year 11/16/13 - 11/15/14	2014 Calender Year
Fires	22	20
Overpressure rupture, explosion, overheat (No Fire)	1	1
Rescue & Emergency Medical (Includes Car Accidents)	67	66
Hazardous Condition (No Fire)	40	12
Service Call	64	65
Good Intent Call	10	7
False Alarm & False Call	17	17
Severe Weather & Natural Disaster	2	0
Special Incident Type	2	6
<b>Total</b>	<b>229</b>	<b>194</b>

During the ice storm in December of 2013 our department was extremely busy clearing roads, assisting with setting up an emergency shelter at the school and checking in on community members without power. In January the frequency of calls returned to normal although we faced some challenging calls throughout the year. We are thankful to the taxpayers of Fairfax for providing us with the equipment that we need to face these emergencies. We also would like to thank our neighboring fire departments for providing assistance at these calls.

Our department strives to take excellent care of our trucks and our building, and this can be seen in numerous improvements that were made this year. In the focused effort that we have made to maintain our equipment and plan for future purchases it is evident that our department thoughtfully considers our long term livelihood when making financial decisions.

The life expectancy of a fire truck is 20-25 years. In the 2011 budget we instituted the Apparatus Replacement Plan with the knowledge that five trucks in our fleet need to be replaced within the next twenty years. It would cost approximately 2 million dollars to purchase these vehicles new at present day prices. The Apparatus Replacement Plan puts our department in the position to buy vehicles at a good price when they become available (i.e. used vehicles or manufacturer demos). If this plan is properly funded it will save Fairfax taxpayers from paying sticker price and interest on loans.

We have made many improvements to our fire station this year. We removed our old electric hot water tank and upgraded to a "on-demand" hot water heater, we installed windows with better insulation, and implemented a more efficient heating system. These changes have improved the energy efficiency of our building, which is over twenty years old, and will save us heating costs each year. An important line item to note on the ballot this year is the cost to repair the parking lot. The pavement has heaved and is buckled and water flows and settles in front of the garage doors. We've discussed this with the road foreman and have found the only way to fix it is to dig it up and start over.

Our Battalion Chief David Raymond continues to be indispensable to our department as we aim to provide our community with the best service possible. He is heavily involved in the school with fire safety and awareness and has undertaken the majority of vehicle and equipment maintenance and repair. He is responsible for all record keeping and incident reporting. This job position is critical because it enables us to send personnel to all 911 fire calls during daytime hours, and gives the public a contact at the fire station. In addition, he also assists Fairfax Rescue when needed.

Our Battalion Chief David Raymond is available to answer any specific questions and can be reached at 849-6075 (station).

Respectfully submitted,

Thomas Snyder  
Deputy Chief

Fairfax Town Health Officer's Report  
2014

The Town Health Officer (THO) is a position that State law requires every Town to fill. The THO is nominated by Town Government Officials, and appointed by the VT Commissioner of Health for a three-year term. The role of the THO is defined in the VT Statutes, Title 18, Chapter 11 (18VSA Ch.11, §§ 601-624).

Town Health Officers are given the authority by the VT statutes to investigate and mitigate any potential or existing public health hazard in his/her town. Each town has a local board of health, made up of the town's Selectboard & THO. The THO investigates all complaints, and has exclusive authority to take emergency mitigation steps, and may enforce any State health regulations and local health ordinances in his/her town.

The Town Health Officer investigates issues related to the VT Rental Housing Code, in regards to sanitation facilities, rubbish issues, insects & rodents, and heating. The THO also deals with sewage/septic system issues, lead paint laws, and asbestos issues. The THO is also responsible for following up on reported animal bites, and will work jointly with animal control when required.

In March 2014 Peter King stepped down as Town Health Officer, and I (David Raymond) was appointed to the roll. My appointment to this position fits well with the duties I already perform, through my position with the Fire Department. I have been working in conjunction with the VT State Fire Marshal's Office for years, enforcing the VT Fire & Life Safety Codes. I have been a Certified Fire Inspector I (CFI), and have been participating in the State Fire Marshal's Inspector trainings, since 2007. There is a section of the THO Rental Housing Inspection Checklist, which covers the codes enforced by the State Fire Marshal's Office, and if there are violations found, the Fire Marshal must be contacted to ensure that those issues are properly addressed. My experience and training allows me to perform a thorough inspection of Rental, Fire, & Life Safety Code issues each time I investigate a complaint.

The number of Health issues, Rental Code issues, and animal bites was decreased for 2013. The following is a breakdown of incidents investigated;

- Animal Bites (4 incidents reported, that were treated by a hospital or clinic)
- Rental Housing (1 incident investigated)
- Public Health issue (1 Incident Investigated)
- Health complaint - issue not within scope of THO (3 incidents, investigated situation, and referred complainant to other agencies that might be able to provide assistance)

If you believe you have an issue that falls under the jurisdiction of the Town Health Officer, please contact me at 849-6075 (Fairfax Fire Department Business line). You can also contact me by email, [fire@fairfax-vt.gov](mailto:fire@fairfax-vt.gov). Please include your name, address, contact information, location of issue you are reporting, and detailed information about the issue.

You can visit the Health Officer page on the Town of Fairfax web site for more information. [www.fairfax-vt.gov](http://www.fairfax-vt.gov)

Respectfully Submitted

David Raymond  
Town Health Officer

Town of Fairfax General Ledger  
Comparative Budget Report  
General Fund

Account	Budget FY - 2014	Actual FY-2014 Pd:12	Budget FY - 2015
<b>100-7-52 Equipment</b>			
100-7-52-432.000 Maintenance & Repair	47,300.00	60,639.57	57,300.00
100-7-52-626.000 Gas & Oil	3,000.00	2,830.73	3,500.00
100-7-52-627.000 Diesel Fuel	67,000.00	51,741.40	67,000.00
100-7-52-740.000 New Equipment	20,000.00	18,685.01	47,500.00
100-7-52-830.000 Interest	504.00	503.62	0.00
<b>Total Equipment</b>	<b>137,804.00</b>	<b>134,400.33</b>	<b>175,300.00</b>
<b>100-7-54 General Highway</b>			
100-7-54-431.000 Radios	700.00	564.90	700.00
100-7-54-460.005 Cold Patch	5,500.00	6,768.75	6,000.00
100-7-54-460.010 Culverts	15,000.00	16,195.70	15,500.00
100-7-54-460.015 Covered Bridge	0.00	0.00	2,500.00
100-7-54-460.020 Guardrails	0.00	0.00	3,000.00
100-7-54-651.000 Signs	3,500.00	1,360.54	3,500.00
<b>Total General Highway</b>	<b>24,700.00</b>	<b>24,889.89</b>	<b>31,200.00</b>
<b>100-7-56 Summer Maintenance</b>			
100-7-56-110.000 Summer Payroll	78,500.00	78,380.65	101,500.00
100-7-56-460.000 Blacktopping	142,000.00	120,120.42	232,364.00
100-7-56-460.005 Blacktopping-New	60,000.00	60,000.00	60,000.00
100-7-56-611.000 Chloride	16,500.00	16,496.75	16,500.00
100-7-56-650.000 Gravel & Stone	60,000.00	52,811.90	60,000.00
100-7-56-670.000 Roadside Mowing	0.00	0.00	5,000.00
100-7-56-699.000 Special Projects	30,000.00	75,545.67	0.00
100-7-56-990.000 Summer Miscellaneous	500.00	530.53	500.00
<b>Total Summer Maintenance</b>	<b>387,500.00</b>	<b>403,885.92</b>	<b>475,864.00</b>
<b>100-7-58 Winter Maintenance</b>			
100-7-58-110.000 Winter Payroll	73,500.00	70,386.87	73,500.00
100-7-58-650.000 Sand	30,000.00	26,005.00	30,000.00
100-7-58-650.005 State Aid Salt	28,000.00	30,830.32	28,500.00
100-7-58-650.010 Town Highway Material	16,000.00	3,592.20	16,000.00
100-7-58-650.015 Town Highway Salt	28,000.00	30,830.22	28,500.00
100-7-58-990.000 Winter Miscellaneous	2,500.00	1,002.49	2,500.00
<b>Total Winter Maintenance</b>	<b>178,000.00</b>	<b>162,647.10</b>	<b>179,000.00</b>
<b>Total Expenditures</b>	<b>728,004.00</b>	<b>725,823.24</b>	<b>861,364.00</b>
<b>Total General Fund</b>	<b>-728,004.00</b>	<b>-725,823.24</b>	<b>-861,364.00</b>
<b>Total All Funds</b>	<b>-728,004.00</b>	<b>-725,823.24</b>	<b>-861,364.00</b>

01/16/15  
01:39 pm

Town of Fairfax General Ledger  
Comparative Budget Report  
General Fund

Page 1 of 1  
Debbie

Account	Budget FY - 2014	Actual FY-2014 Pd:12	Budget FY - 2015
<hr/>			
<b>100-6-00-120 Highway Income</b>			
100-6-00-120.010 State Aid	120,000.00	122,900.93	120,000.00
100-6-00-120.099 Miscellaneous	0.00	78,725.30	4,308.00
	<hr/>	<hr/>	<hr/>
<b>Total Highway Income</b>	<b>120,000.00</b>	<b>201,626.23</b>	<b>124,308.00</b>
	<hr/>	<hr/>	<hr/>
<b>Total Revenues</b>	<b>120,000.00</b>	<b>201,626.23</b>	<b>124,308.00</b>
	<hr/>	<hr/>	<hr/>
<b>Total General Fund</b>	<b>120,000.00</b>	<b>201,626.23</b>	<b>124,308.00</b>
	<hr/>	<hr/>	<hr/>
<b>Total All Funds</b>	<b>120,000.00</b>	<b>201,626.23</b>	<b>124,308.00</b>
	<hr/>	<hr/>	<hr/>

## FAIRFAX LISTERS OFFICE

On February 14<sup>th</sup> of 2014, the snowiest day of the winter, we moved to the New Town Office. We are now located at 12 Buck Hollow Road. We are really enjoying our new space, and encourage and welcome all to visit. Feel free to come in anytime with questions or for information. If we don't have the answers we will get back to you. We enjoy getting to know our neighbors in Fairfax!

The Listers are responsible for performing all town property assessments. They update and maintain the value of real property in the town on which the Selectboard will set a tax rate necessary to raise the money to pay for town services, maintenance, town roads and schools. Our office hours are Tuesday, Wednesday, and Thursday from 9:30 a.m. to 4:00 p.m. If you have any questions or need further information, you can call us at 849-6111 ext. 14 & 19.

Over the past year the Lister's office received and reviewed 83 notices/permits. Of these, 23 were for new houses, 3 duplexes, 7 garages, 8 additions, 1 in-law apartment, and the remainder being barns, sheds, porches, decks, etc. We also have ongoing routine work such as Homestead Declarations, Current Use, Veteran Exemptions, Property Transfers, mapping, etc.

We met with our district advisor to complete the required Sales Report. The Sales Report determines our new Common Level of Appraisal (CLA) and Coefficient of Dispersion (COD). The CLA is currently 96.03% and the COD is 8.12%.

To further our education, we attended the following classes: NEMRC Annual Seminar, BCA Appeals, MSOL CAMA Seminar, TOEC (Town Officer Education Conference), the annual VALA meeting, Standards and Ethics, Lister Training, and Open Meeting Law.

Based on the 2014 Grand List figures, and the voted budgets, separate tax rates were set by the Selectboard for residential (\$1.7948) and non-residential (\$2.0578).

**REMINDER: All Homestead Declarations must be filed by the April 15<sup>th</sup> deadline to avoid a penalty. If the April 15th deadline is not met there will be a 3% penalty assessed on your tax bill. The form HS-122 can be found in your VT State Tax Book or online at [www.state.vt.us/tax/forms](http://www.state.vt.us/tax/forms).**

**LISTERS:** Patricia McNall, Robin Chapman, Tamsin Coon



Fairfax Parks & Recreation Department  
**Facilitating Health, Physical Fitness and Recreational Opportunities in Fairfax**

Description: The Fairfax Parks and Recreation department facilitates recreation activities for the citizens of Fairfax and manages the Fairfax Community Park and the 100 acre wood. The department coordinates the Annual Events such as Community Day, Egg Run, Tree Lighting, Egg Hunt, Sap Run, Ducky Race, Run to Chocolate, 4<sup>th</sup> of July Parade and Halloween Parade and Festival and the Summer Concert Series. We have also hosted the circus in recent summers. We also co-sponsor events such as the Hunter Breakfast, and the Haunted House. Additionally, the Recreation Department provides fitness programs such as yoga, boot camp, zumba and couch to 5K for the town. The Recreation Department is a town department, with a volunteer advisory board. The Recreation Board meets the last Tuesday of the month at 7:00pm at the town hall and we welcome input, questions and comments from the community. The current director of the Recreation Department is Katrina Antonovich. Katrina Antonovich's last day will be February 6<sup>th</sup> and we anticipate a new recreation director will be in place at that time. The Recreation Department can be reached at 849-6111 ext. 20 or at [fairfaxparksandrec@yahoo.com](mailto:fairfaxparksandrec@yahoo.com) or [recreation@fairfax-vt.gov](mailto:recreation@fairfax-vt.gov) and at our website [www.fairfaxrecreation.com](http://www.fairfaxrecreation.com) and the new town website [www.fairfax-vt.gov](http://www.fairfax-vt.gov) under Parks and Recreation.

Accomplishments from 2014: Using grant funding and enormous donations by Harrisons Concrete and Tom Fontaine Construction and many others, the pavilion and restroom facilities in the park are near completion! They are due to be completed in early spring 2015! The use of the park fields continued to grow with the Varsity Football team, Ultimate Frisbee, Patriots Football, Major and Minor Girls softball and Farm league baseball. New in 2014, we took over the growing Sap Run! This 5K run is held in mid spring with pancakes served to all runners afterwards! We also became the solo sponsors for the summer concert series and moved the concerts to the Baptist Building. The Recreation Department as also actively involved with facilitating the gifting of the Baptist Building to the town of Fairfax. We continued many of the events started in 2013 including: nature and art camps with the library, summer track program, and BKL Cross country ski program. Additionally, we continue to hold our annual events! Our running events have become our largest fundraisers for the Recreation Department and draw people from all over New England and beyond. Our Run to Chocolate in February is becoming a favorite and the Egg Run was nationally recognized this year as a top ten race for families! The Haunted House has become a tradition and fundraiser for the CFC and the Rec Department for the goal of creating a community center in the Baptist Building. The Fourth of July parade and community day celebration was a success with the park was filled with vendors and events and the 22<sup>th</sup> Annual Ducky Race. Eastman's Bakery took home the "golden duck" trophy. We continue to offer Fitness programming including: Boot Camp Mon. and Thurs at 7pm and Sat. at 8 am and Zumba on Sat. at 9am, Wed. at 7pm and Mon. at 7:30pm. The Recreation Department continued our tradition with the 5th annual Halloween parade and celebration, the 8<sup>th</sup> annual tree lighting with Santa, cookies, hayrides and the S.D. Ireland lighted mixer. In April, we co-sponsored and hosted along with success by six the 6<sup>th</sup> annual community egg hunt. We were awarded two grants: one for the 100 acre wood for \$20,000 and one for healthy growth, signage and safe routes for \$3,000. The Fairfax Recreation Department is growing and expanding to offer great opportunities for the Fairfax Community!

Goals for 2015:

- Continue to offer and expand current fitness programming and recreational class offerings.
- Continue to expand our youth programming opportunities such as summer camps and tennis.
- Additional marketing to enhance Fairfax Community knowledge of the Recreation Department.
- Continue Scheduling, Maintaining all field use and Story Walks in the Fairfax Community Park.
- Continue to work with other community organizations to ensure cohesive relationships and productive planning.
- Secure the Baptist building as a community center.
- Prepare for other potential projects for future years: Storage building, pavilion, ice rink, summer camp, bus trips, expansion of course offerings and the Fairfax Forest.
- Have a successful 23<sup>rd</sup> annual Ducky Race, 8th Annual Community Day and 16<sup>th</sup> Annual Egg Run and 5<sup>th</sup>, 9<sup>th</sup> Annual Tree lighting, 4th Annual Run to Chocolate, Fourth of July Parade. Community Egg Hunt, Haunted House.
- Complete pavilion with concession area and Restroom with storage in the Fairfax Community Recreation Park
- Complete building of trails in the "100 acre wood" in North Fairfax. Including Phase II and Phases III.
- Increase grant writing to offer more Fit and Healthy choices for Fairfax.
- Continue co-sponsoring summer concert series and look to expand on artistic opportunities for Fairfax
- Provide a smooth transition between current recreation director and new recreation director.

**Planning Commission**

Members of the Planning Commission in 2014 were: Greg Heyer (Chair), Richard Wimble (Vice Chair), Mark Hunziker (Clerk), Mark Kane, Martha Varney.

The Assistant for the Planning Commission for 2014 was Jackie Marshall; she is leaving in January, 2015 to pursue a full-time career. Amber Soter was hired as Zoning & Planning Assistant and started in January, 2015. Skip Taylor, Zoning Administrator, is a consultant to the Planning Commission.

The main focus for the Planning Commission in 2014 was creating Amendments to the Fairfax Development Regulations. Most of the Amendments were created to clarify existing provisions. The Amendments were Adopted by the Fairfax Select Board on September 29, 2014. The complete text of the Amended Fairfax Development Regulations can be found in the Zoning Section of the Town Website [www.Fairfax-VT.gov](http://www.Fairfax-VT.gov) under Town Documents. The Planning Commission has also been working on a feasibility study to implement Town Plan goals. The feasibility study is funded by a new Municipal Planning Grant from the Vermont Department of Economic, Housing and Community Development which was awarded in 2013 to support the project title: **Fairfax North and South Village Pedestrian Connectivity Feasibility Study**. An Advisory Committee was created which includes Amanda Holland of Northwest Regional Planning Commission, Kevin Russell of Community Development Services, Doug Weber of Summit Engineering, the Fairfax Planning Commission members along with members of the community. The Planning Commission continues work on this feasibility study. There will be a public hearing sometime in early 2015 to present the findings of the feasibility study.

The Planning Commission normally meets on the first and third Tuesday of each month at 7PM in the Town Office Building. The Planning Commission would like to thank the members of all the Town Boards for their hard work and service to the Town. We are currently looking for additional members to join the Planning Commission. Please contact the Town Office if interested.

Schedules and copies of the signed minutes from each meeting can be viewed in the Zoning Office and on the new Town website, [www.Fairfax-VT.gov](http://www.Fairfax-VT.gov), along with Henry Raymond's website, [www.VTGrandpa.com](http://www.VTGrandpa.com). Please feel free to contact the Zoning Office located in the Town Office Building for further information.

Respectfully submitted,

Jackie Marshall & Amber Soter, Zoning and Planning Assistants

## Annual Report

### 2014 HIGHLIGHTS

This has been a busy year for Fairfax Rescue. Total call volume was up to 471 from 430 the previous year. 293 of those calls in the last year were in the Town of Fairfax. We also are pleased to report we have many new volunteers from Fairfax onboard and they are excelling in our ranks.

Emergency Medical Services adopted new medical treatment protocols allowing ambulance services in the state to further expand our abilities to aid the sick and injured in the field. Additional medications and procedures were implemented expanding the treatments available in the field. Fairfax Rescue has sponsored a First Responder Class and an Advanced EMT class this past year. We along with EMS continue to struggle to find volunteers, if you or someone you know is interested please give us a call. We'll provide the training. You provide the time.

### 2014 FINANCIAL HIGHLIGHTS

With several new mandates from the state we have had to spend more on supplies than anticipated this past year. The new state protocol change earlier in the year and recent preparations for Ebola Virus and Flu season forced our supply budget beyond projections. We are also spending more than planned on paid staff to cover shifts as there is a lack of volunteers. Fortunately, our call volume was higher than anticipated and this largely offset these budget overruns. In the upcoming year Fairfax Rescue plans to purchase a new ambulance to replace our aging 1999 ambulance to maintain reliable equipment. As a result of the rising medical costs our request to the communities we serve is going to increase by 3% over last year.

### OPERATING HIGHLIGHTS

Mike Spauking our Director of operations will be retiring from his full-time position at the end of the year. He will be staying on with the squad through the summer as crew chief. Replacing him as the new Director of Operations is Bambi Dame. Bambi has extensive experience as an A-EMT and will make a great addition to our organization.

### LOOKING AHEAD

We still have our green 911 address signs available if you'd like to purchase one or have any questions please call the office. We look forward to serving your community in upcoming year,

Daniel Vanslette A-EMT  
President Fairfax Rescue Inc.  
12/09/2014

**Fairfax Rescue Budget 2015**

	2013 Prop	2013 Actual	2014 Prop	2014 Actual	2015 Prop
<b>Income</b>					
Ambulance Runs	140000.00	121769.00	140000.00	174503.69	152000.00
Contributions	7000.00	7583.00	7000.00	8804.00	7000.00
Subscription Plan	15000.00	16572.00	16000.00	16700.00	17000.00
Interest From Accounts	12.00	0.00	0.00	0.00	0.00
Memorials	1000.00	710.00	500.00	420.00	500.00
Town Allocated Westford	8820.00	8820.00	9187.00	9187.00	9462.61
Town Allocated Fairfax	51420.00	51420.00	53562.00	53562.00	55168.86
Town Allocated Fletcher	9972.00	9972.00	10387.00	10387.00	10698.61
Carry over from previous year	4314.00	4314.00	-14284.00	-14284.00	-913.89
Grants	3000.00	3000.00	3000.00	2000.00	4000.00
<b>Total</b>	<b>\$ 240,538.00</b>	<b>\$ 224,160.00</b>	<b>\$ 225,352.00</b>	<b>\$ 261,280.00</b>	<b>\$ 254,916.19</b>
<b>Expense</b>					
Antenna Rental	2000.00	1500.00	2000.00	2625.45	2000.00
Capital Equipment (to savings)	7000.00	7000.00	3000.00	3000.00	3000.00
Fuel	6000.00	5367.00	6600.00	6146.59	6600.00
Fund Drive	1000.00	619.00	700.00	1023.41	1025.00
Hazardous Waste	500.00	566.00	550.00	695.94	550.00
Health (Hep B)	900.00	196.00	1000.00	0.00	1000.00
Maint Ambulance	5000.00	4604.00	5000.00	8995.70	7000.00
Maint Communication	1000.00	467.00	1000.00	1215.70	1000.00
Office Expense	2000.00	1643.00	2000.00	1867.63	2000.00
Personnel Stipend	16000.00	14310.00	12000.00	13884.50	12000.00
Purch Ambulance Replace	9000.00	9000.00	4000.00	4000.00	10000.00
Purch Communications	0.00	261.00	0.00	2067.20	0.00
Purchase Base Radio Upgrade	0.00	0.00	0.00	0.00	2000.00
Squad Relations/staff retention	10000.00	7986.00	10000.00	9034.97	10000.00
Supplies	8000.00	6682.00	10000.00	17239.24	12000.00
Telephone	2000.00	929.00	1000.00	1287.99	1441.00
Training	2500.00	1800.00	2000.00	5239.75	2000.00
Uniforms	1800.00	418.00	1800.00	4614.99	1800.00
Volunteer Fire Insurance	13000.00	12927.00	13000.00	13364.00	13500.00
Workman's Comp	10000.00	8870.00	10000.00	9669.00	10000.00
Billing	11200.00	10146.00	11200.00	14318.83	12000.00
Per Diem Payments	40000.00	54764.00	40000.00	60777.50	55000.00
Salary/Benefits	45696.00	46592.00	45696.00	47562.50	45000.00
ALS Intercepts	500.00	1075.00	1200.00	675.00	1200.00
Professional Services	3000.00	2765.00	3000.00	0.00	3000.00
Payroll tax	3242.00	4192.00	4000.00	4132.00	4000.00
Mortgage	23000.00	16776.00	21406.00	21406.79	22800.00
Utilities	12000.00	4605.00	9000.00	5864.28	7000.00
Building Insurance	1200.00	538.00	1200.00	0.00	0.00
Building maintainance	3000.00	10830.00	3000.00	2484.81	3000.00
Building Capital					3000.00
<b>Total</b>	<b>\$ 240,538.00</b>	<b>\$ 237,428.00</b>	<b>\$ 225,352.00</b>	<b>\$ 263,193.77</b>	<b>\$ 254,916.00</b>

## Zoning Office

The activity in the Zoning Office in 2014 was slightly less than the previous year. The number of permits issued in 2014 totaled 83, compared to 99 in 2013. New home construction dropped from 36 units in 2013 to 29 units in 2014. The number of Certificates of Compliance, issued to homeowners selling or refinancing their homes, dropped from 52 to 49.

For the fifth year in row the DRB schedule was not full, primarily due to the reduced number of subdivision proposals within the town. As was the case in 2013, several of the 2014 subdivision proposals were for 2 lot subdivisions, for which the Fairfax Development Regulations allow the Zoning Administrator to conduct the subdivision review and write a recommendation to the DRB for subdivision approval. The Zoning Office continued to provide assistance to the DRB by analyzing all other development proposals prior to Public Hearings and by writing reports to assist the DRB in evaluating projects which come before them.

The Zoning Office also provided staff support for the Planning Commission throughout 2014 resulting in the adoption of several small amendments to the Fairfax Development Regulations. Support was also provided to the Planning Commission in implementing a State Grant to allow the hiring of a consultant to examine the feasibility of establishing a safe pedestrian connection between the center of the historic village by the blinking light on Main Street, and the Post Office Commons across the river and up the hill.

As a member of the New Town Office Committee for several years, the Zoning Administrator is pleased to say that the result is a spectacular improvement. Many thanks to all those involved. If you have yet to visit our new offices, please do so.

As always, the Zoning Office continued to answer questions and provide information and guidance for property owners, home buyers, attorneys, mortgage companies, engineers and anyone else who phoned, wrote or visited.

Jackie Marshall, who started in November 2013, will be leaving the Zoning Office in January 2015 to pursue a full-time job. Jackie did a great job and will be missed. Thanks Jackie! Amber Soter is scheduled to begin as Jackie's replacement in January. Welcome Amber!

### Number of Permits Issued

<u>Item</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
Single Family Homes	30	25	24	25	14	18	32	21
Multi-Family Units	28	8	0	6	0	4	4	8
Replacement Homes	9	3	1	5	3	4	2	3
Additions	16	9	13	13	10	10	11	11
Garages/Barn	20	13	10	10	19	16	13	10
Accessory Apartments	2	1	0	2	0	0	0	1
Commercial	5	3	4	0	0	2	1	1
Other (Sheds, Decks, Pools, etc.)	43	27	26	34	25	21	34	27
Changes in Use	0	0	1	1	0	0	1	2
Signs				2	2	2	1	0
Home Occupations							1	1
Certificates of Compliance	24	34	41	26	25	39	52	49

Our goal in 2015 is to continue to provide the best possible service and information to those who contact us. Our office is normally open Monday through Thursday during the day, and some Monday evenings. Hours may vary from week to week and you can call the Town Office to check our hours before you come in.

Skip Taylor – Zoning Administrator – 849-6111 extension 13  
 Amber Soter – Zoning and Planning Assistant – 849-6111 extension 12

# Fairfax Utility Pollution Control

Our average daily discharge of processed sewage for the year 2014 was 38,584 gallons, this compares to 38,000 gallons in 2013. Recorded rainfall in 2014 was 35+ 3/4" compared to 39" in 2013. Snowfall also adds to our discharges; 2014 was 92" and 2013 was 80".

The ice storm event raised havoc with our lagoon aeration lines, pulling some + allowing disconnections from the aeration main line. Clean-up around our facility from the ice storm was also a time consuming event. The flooding event in May also kept us busy making adjustments to prevent any overflows, as well as enacting our power outage emergency action plan.

We were able to inspect several manholes, but not as many as we would have liked. Two sewer line plug - ups were investigated and found to be a problems on the private lines connecting to the Towns main line. The lagoons gravity lines also became plugged, and with the help of the Fairfax Fire Department we were able to get them flushed out. Major removal and cleaning of lagoon #2 s aeration lines took place. We worked with, providing an engineer with data and manhole intrusion in relocating a private building sewer line.

The sewer allocation application was in need of restructuring, which was a time consuming project that now has been completed.

The sewer department is now fully staffed since the retirement of a long time part-time employee.

Be sure to visit us on the Town Web site "Click on Utility"

You can now make payment with your debit/credit card on line.

We welcome anyone interested in the operations of sewage treatment to contact us for a visit, especially school science teachers + students.

Even if we haven't learned anything while operating and maintaining a sewage treatment facility, one thing we have learned is, when all seems to be going well something is about to happen.

## That's Life at the Pollution Control Facility

We welcome school tours and curios residents

<u>Owner/Official</u>	<u>Utility</u>	<u>Pollution Control Facility</u>
Selectboard	Utility Manager	Chief Operator
Sewer Commissioners	Amy Sears	Randy L. DeVine
P.O.B. 27	P.O.B. 27	P.O.B. 27
12 Buckhollow Rd.	12 Buckhollow Rd.	12 Buckhollow Rd.
Fairfax, VT. 05454	Fairfax, VT. 05454	Fairfax, VT. 05454
(802)-849-6111	(802)-849-6111	(802)-849-6033 (W) (802)-849-6304 (H)

## Fairfax Utility Water Department

The total demand ( Usage ) on the water system for 2014 was 12,604,400 gallons, which relates to an average daily demand of 34,532 gallons. This compares to a demand of 12,516,900 gallons in 2013. An in depth review of our financial status continues as to create a sound plan for direction, while being able to accomplish goals for growth and maintain the quality + assurance of water you expect from us. This balance is most challenging all while trying to keep costs to our users reasonable.

We are continuing to pursue the newly drilled water source at our present source location, even though the expected yield will not allow any more water available for sale but it will give us a back-up if a shortfall of water ever does occur, we also are exploring the feasibility of attaining increased yields from our present source.

Other activities during the year associated with your water system were; We established on line Utility bill payments with a debit or credit card, secured water allocation determinations of all accounts and created a financial plan of direction with anticipated income + expenses.

Other unexpected events that ate away at our daily duties were; computer system failures, pump failures, clean-up from the ice storm, cellars filling up with water from broken or failures in home owned piping, low water pressure investigations, heater failures, locate water mains for power pole replacements and many other duties too numerous to mention.

Again, we received an acceptable score rating on our Sanitary Survey inspection conducted by the State of Vermont.

We also welcomed a new member to our staff (replacing a retired employee) at no additional costs.

Our water flushing event will be scaled back to one event a year due to the excellent quality of we have been verifying during these events. The flushing event for this year will be the week of MAY 18<sup>th</sup>-22<sup>nd</sup>. watch for our roadside postings.

We had No violations due to unacceptable water quality in 2014 or any other year.

Please contact us with any question you may have about the Fairfax Water Department and/or our water quality.

If you notice any suspicious activity related to the water system, please do not hesitate to contact us or any Town Official immediately.

Visit us on the Town Web site – “Click on Utility”

<b>Owner/Official</b>	<b>Utility</b>	<b>Water Superintendent</b>
Selectboard	Amy Sears	Randy L. DeVine
Water Commissioners	Utility Manager	Superintendent
P.O.B. 27	P.O.B. 27	P.O.B. 27
12 Buckhollow Rd.	12 Buckhollow Rd.	12 Buckhollow Rd.
Fairfax, VT. 05454	Fairfax, VT. 05454	Fairfax, VT. 05454
(802)-849-6111	(802)-849-6111	(802)-849-6033 (W) (802)-849-6304 (H)



## FAIRFAX TOWN CONSTABLE 2014 Annual Report

All constables have powers specifically enumerated in Vermont Statutes Annotated 24, Section 1936(a). These powers include serving civil or criminal process, destroying animals, destroying injured deer, assist the health officer in the discharge of his or her duties, serve as a district court officer, remove disorderly people from a town meeting and collect taxes when no tax collector is elected. Any additional authority constables have is determined by the town. This town directs the constable to enforce criminal laws and ordinances. The past constable had what is known as a "law enforcement authority".

The Vermont Criminal Justice Training Council is statutorily charged with adopting rules and regulations governing the "law enforcement officer's authority". Constable's who exercise "law enforcement authority" is considered a "law enforcement officer".

The mandatory training required to be certified as a "law enforcement officer" is extensive and will be costly to the town. Fairfax currently has two (2) law enforcement agencies, The Vermont State Police and The Franklin County Sheriff's Office. Both agencies provide the town with excellent law enforcement coverage with highly trained officers and excellent resources.

I have resigned my position as the Town of Fairfax Constable as of December 31, 2014. My "law enforcement authority" ended on that date. Mid-summer of 2014, the Selectboard had advertised for the need of a town constable with current "law enforcement authority". Currently, the constable's position is still vacant.

The town voters may vote at the annual town meeting to prohibit their constable from exercising any "law enforcement authority" whatsoever. I encourage voters to support this action and I have written an article to be voted upon at the town's annual election on March 3, 2015.

**REMEMBER: If you need Police, Fire or Emergency Medical Assistance, Call 911.** For any non-emergency Police complaints, telephone the Vermont State Police at 524-5993.

To report any dog complaints, call Bill Stygles at 849-6268.

Respectfully  
Peter King

*Franklin County*

*Sheriff's Office*



Robert W. Norris  
Sheriff

I would first like to thank all the townships and those residents throughout Franklin County who have continued to support this office. With your support and interaction with this office, we have been able to address many of your concerns and we look forward to working with you in this upcoming year. The men and women of the Franklin County Sheriff's Office look forward to offering continued professional law enforcement services to all residents of your community.

The following is a report of the activity of the Franklin County Sheriff's Office for the period of January 1, 2014 through December 31, 2014.

The men and women of this office handled approximately 2,242 complaints throughout the county.

This office issued 981 tickets in 2014 with a combined fine total of \$170,109.00.

We made 310 arrests in 2014.

The following are the totals for your community:

Incidents:	529	Arrests:	40	Tickets:	173
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This Office now has the ability to respond throughout Franklin County for any unusual incidents that may require a special response team and we also now have the ability to respond to marine search and rescue calls and patrols.

We will continue to work with all the residents of Fairfax and ask that you visit us on Facebook.

Thank you,

Robert W. Norris  
Franklin County Sheriff

STATE OF VERMONT  
DEPARTMENT OF PUBLIC SAFETY  
VERMONT STATE POLICE



**St. Albans Field Station**  
140 Fisher Pond Road  
St. Albans, VT 05478

January 5, 2015

On behalf of the Vermont State Police, St. Albans Field Station, we are providing our 2014 Annual Report. This report will provide you information in regards to current staffing, specialty services and statistical information.

**St. Albans Barracks Mission Statement:**

***The mission of the Vermont State Police St. Albans Field Station is to protect the citizens of Franklin and Grand Isle Counties. We will strive to reduce crime and crashes with thorough criminal investigations and aggressive highway safety enforcement.***

- ***Criminal Investigation – The St. Albans Station will make every attempt to prevent crime before it makes its way into our jurisdiction. We will accomplish this goal through an extensive intelligence network that will allow us to engage problems in the communities that we serve and by sharing investigative information with our local, county, state and federal law enforcement partners. Our priority remains to pursue those that distribute drugs and cause social harms against persons and property in our communities.***
- ***Highway Safety Enforcement – Through aggressive high visibility motor vehicle enforcement programs, our Troopers will seek out and arrest those individuals that choose to drive impaired by alcohol and/or drugs on our highways. We will continue to use timely data to locate specific areas to prevent and reduce crashes. Our Troopers will use every motor vehicle contact as an educational opportunity as well as looking beyond the traffic stop in an effort to identify criminal activity as it filters into our communities. Collaborating with local, county and federal agencies is essential to any success.***

**Specialty Services provided by the St. Albans Field Station:**

In addition to their field primary responsibilities, many of the Troopers assigned to the St. Albans Station are members of special response teams that provide expert response

**“Your Safety Is Our Business”**

capabilities in a variety of areas to address critical needs throughout Vermont. The allocation of these resources is as follows:

**4 - Troopers on the Tactical Services Unit (SWAT Team)**

**1 - Trooper on the SCUBA Team**

**1 - Trooper on the Search and Rescue Team**

**1 - Trooper assigned a K-9**

**1 - Trooper on the Crash Reconstruction Team**

**3 - Troopers trained as Drug Recognition Experts**

**2 - Troopers on the Crime Scene Search Team**

**2 - Troopers on the Clandestine Laboratory Team**

**2014 Total Annual Figures & Comparison:**

<b>Total cases investigated:</b>	<b>5890</b>
<b>Total arrests:</b>	<b>488</b>
<b>Total tickets issued:</b>	<b>1318</b>
<b>Total warnings issued:</b>	<b>2704</b>
<b>Fatal Accidents Investigated:</b>	<b>3</b>
<b>Burglaries Investigated:</b>	<b>141</b>
<b>Impaired Driving Arrests</b>	<b>100</b>

	<b>Total Crashes</b>	<b>Total Burglaries</b>	<b>Total Thefts</b>
<b>2013</b>	<b>465</b>	<b>97</b>	<b>217</b>
<b>2014</b>	<b>528</b>	<b>141</b>	<b>252</b>
<b>Change</b>	<b>+13%</b>	<b>+45%</b>	<b>+16%</b>

**Local Community Report: Fairfax**

<b>Total Cases:</b>	<b>426</b>
<b>Total Arrests:</b>	<b>34</b>
<b>DUI Arrests</b>	<b>9</b>
<b>Collisions w/ Damage</b>	<b>14</b>
<b>Collisions w/ Injury</b>	<b>7</b>
<b>Vandalism:</b>	<b>18</b>
<b>Alarms</b>	<b>20</b>
<b>Burglary:</b>	<b>11</b>

**We will continue to make our communities safer through enforcement, directed patrols, outreach and community programs. It is our privilege to serve the citizens of your community.**

**Respectfully,**



**Lieutenant John Flannigan  
Station Commander**



# Northwest Regional Planning Commission 2014 Town Report

Northwest Regional Planning Commission is a multi-purpose governmental organization created by the municipalities of Franklin and Grand Isle Counties. NRPC implements a variety of projects and programs tailored to local, regional and statewide needs. All municipalities in the region are entitled to equal voting representation by two locally appointed members to the Board of Commissioners

## Northwest Regional Planning Commission Projects & Programs:

**Municipal plan and bylaw updates and related technical assistance:** Focus on predictable and effective local permitting through education and training, bylaw modernization and plan updates.

**Brownfields:** Complete environmental site assessments and fund clean-ups so properties can be sold, developed or re-developed to benefit the economy, create or protect jobs and increase housing opportunities.

**Transportation planning:** Coordinate local involvement in transportation decisions through the Transportation Advisory Committee (TAC), and provide services such as intersection studies, corridor plans and traffic counts.

**Emergency planning:** Better prepare our region and state for disasters by coordinating with local volunteers and VT Department of Emergency Management and Homeland Security on emergency planning, exercises, and training.

**Energy conservation and development:** Implement projects to support municipal energy conservation to save energy and tax dollars, support job training programs, and identify opportunities for renewable energy generation.

**Watershed planning and project development:** Implement water quality projects and programs to protect water resources, ensure safe water supplies, enhance recreational opportunities, and address known sources of pollution.

**Regional plans:** Coordinate infrastructure, community development, and growth at the regional level through the development, adoption, and administration of a comprehensive regional plan.

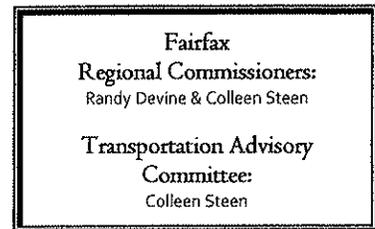
**Geographic Information System Services:** Provide municipalities, state agencies, and regional groups with mapping and data analysis in support of their projects.

**Special projects:** Complete special projects such as downtown revitalization, recreation paths, farmland preservation, economic development, and affordable housing projects.

**Grants:** Provide assistance identifying appropriate grant sources, defining a project scope and writing grant applications.

## 2014 Fairfax Projects:

- ☞ Provided regional approval of the Town Plan.
- ☞ Assisted with update and adoption of Local Emergency Operations Plan along with documenting and submitting Tier 2 Hazardous Materials reports.
- ☞ Provided zoning technical assistance.
- ☞ Began updates to the Town's Hazard Mitigation Plan.
- ☞ Updated the E-911 poster map and road map.
- ☞ Provided a review of proposed amendments to the development regulations.
- ☞ Began a feasibility analysis to connect the north and south villages with pedestrian and bicycle facilities to facilitate a safe connection.
- ☞ Created Town of Cambridge E-911 poster map and atlas for Fairfax Rescue.



This year the Commission will complete our Healthy People, Strong Communities project to promote economic development and community health, including over \$200,000 in implementation grants to fourteen community groups. NRPC will assist communities with water quality projects, adopt a new regional plan and regional energy plan and will provide other needed services to our member municipalities. The Commission has no regulatory or taxing authority; however, each year we do request a per capita assessment from our members in support of local and regional activities and to provide matching funds needed for state and federal programs.

Your continued support for local and regional planning is greatly appreciated. NRPC is your resource -- please call on us for assistance with planning, zoning, transportation, mapping, or other needs.

State of Vermont  
Department of Health  
St. Albans District Office  
20 Houghton Street, Suite 312  
St. Albans, VT 05478  
HealthVermont.gov

[phone] 802-524-7970  
[fax] 802-527-5405  
[toll free] 888-253-8801

Agency of Human Services

## Vermont Department of Health Town Report

At the Vermont Department of Health, we are working every day for your health. With our headquarters and laboratory in Burlington and 12 district offices around the state, we deliver a wide range of public health services and support to your community. Your Health Department district office is in St. Albans and covers Franklin and Grand Isle counties. Listed below are a few examples of how we support your community.

**Supported healthy communities:** Franklin County Caring Communities was awarded a total of \$150,000 to promote healthy communities in Franklin County through positive youth development and substance abuse prevention. Caring Communities works with community partners to identify and implement strategies to prevent and reduce substance abuse, especially among youth and young adults, and equip individuals, families, and the community at large to create healthy, substance-free environments where everyone can thrive. Please visit their web site at <http://www.fcccp.org/>

**Worked to prevent and control the spread of disease:** From January to December in 2013 we responded to 88 cases of infectious disease in the St. Albans District area. In 2013, \$13,079,279 of vaccine for vaccine-preventable diseases was distributed to healthcare providers statewide; \$1,174,943 of which was in our district's area.

**RISE VT:** The Vermont Department of Health awarded a \$400,000 Vermont Health Care Innovation Project grant to the Community Committee on Healthy Lifestyles and its new RISE VT program. The RISE VT grant award, which will be spread over two years, supports the development of a community-wide, multi-stakeholder campaign to improve the health of Franklin and Grand Isle counties. The program will engage people of all ages in better health by offering membership for individuals, groups, and businesses, through a point system that recognizes and encourages participation in healthy habits. As participants increase their commitment to healthy lifestyles, they are rewarded with higher levels of membership.

**Provided WIC food and nutrition education to families:** The Vermont Department of Health serves about half of all Vermont families with pregnant women and children to age 5 with WIC (Women, Infants and Children Supplemental Nutrition Program). WIC provides individualized nutrition education and breastfeeding support, healthy foods, and a debit card to buy fruit and vegetables. In Fairfax 120 women, infants and children were enrolled in WIC. The average value of foods provided is \$50 per person per month.

**LAST BUT NOT LEAST --- On January 2, 3 and 5, 2015 we will be MOVING into our new building at 27 Federal Street in St. Albans. If you are in the area, please stop by for a visit. We are proud to be part of St. Albans City Downtown Revitalization.**



For more information, news, alerts and resources: Visit us on the web at [www.healthvermont.gov](http://www.healthvermont.gov).  
Join us on [www.facebook.com/vdhstalbans](https://www.facebook.com/vdhstalbans) and follow us on [www.twitter.com/vdhstalbans](https://www.twitter.com/vdhstalbans)

**FAIRFAX  
TOWN  
SCHOOL  
DISTRICT**

# FAIRFAX TOWN SCHOOL DISTRICT

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Revised 2/4/2015

LEGAL WARNING OF PUBLIC MEETING  
FAIRFAX TOWN SCHOOL DISTRICT ANNUAL MEETING 2015

The inhabitants of the Town of Fairfax who are legal voters in the Annual Town School District Meeting are hereby notified and warned to meet at the Elementary Auditorium at Bellows Free Academy in Fairfax, Vermont on Saturday, February 28, 2015 at 10:00am for the purpose of voting upon or transacting such business not involving voting by Australian Ballot. The polls for voting by Australian Ballot at the ~~Fairfax Town Office~~ Old Gymnasium at Bellows Free Academy in Fairfax, Vermont on Tuesday, March 3, 2015 at 7:00am and to close at 7:00pm.

The legal voters of the Town of Fairfax are also hereby notified and warned of a public hearing and presentation of the proposed school budget to be held in the Elementary Auditorium at Bellows Free Academy in Fairfax, Vermont on Saturday, February 28, 2015 at 10:00am.

ARTICLE 1: Shall the legal voters of said school district elect the following officers?  
BY AUSTRALIAN BALLOT

- School Moderator for one-year term
- School Director for two-year term
- School Director for three-year term
- BFA Trustee for five-year term

ARTICLE 2: Shall the voters of said school district appropriate \$12,758,564 necessary for the support of its schools for the year beginning July 1, 2015?  
BY AUSTRALIAN BALLOT

ARTICLE 3: Shall the voters of said school district authorize the School Directors to borrow money for school expenses in anticipation of revenue for the ensuing year?  
BY AUSTRALIAN BALLOT

ARTICLE 4: To approve reports of School Directors from the previous year.

ARTICLE 5: To conduct any other legal business to come before said meeting.

ARTICLE 6: To adjourn.

The legal voters of the Fairfax Town School District are further notified that voter qualification, registration, and absentee voting relative to said meeting shall be as provided in Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated.

Adopted and approved at a meeting of the Board of School Directors of the Fairfax Town School District duly called, noticed, and held on January 12, 2015.

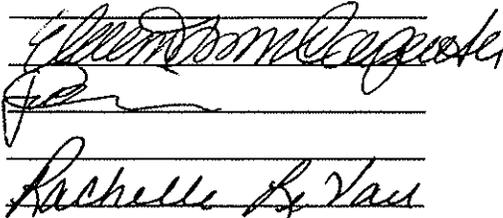
Jasen Boyd

Elaine Stone Carpenter

Jesse Cronin

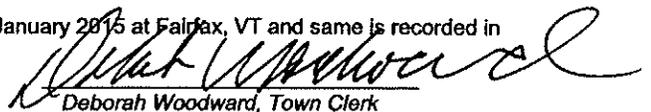
Paula Dearborn

Rachelle LeVau



Received by Fairfax Town Clerks Office for record and this <sup>21<sup>st</sup></sup> th day of January 2015 at Fairfax, VT and same is recorded in the posted records.

ATTEST:



Deborah Woodward, Town Clerk

**ABSTRACT OF THE 2014 FAIRFAX TOWN SCHOOL DISTRICT MEETING**

**FAIRFAX TOWN SCHOOL DISTRICT**  
*Annual Meeting 2014*

The inhabitants of the Town of Fairfax who are legal voters in the Annual Town School District Meeting met in the Elementary auditorium of Bellows Free Academy, Fairfax, Vermont on Saturday, March 1, 2014 for the purpose of voting upon or transaction such business not involving voting by Australian ballot.

Moderator John Schraven called the school portion of the Town Meeting to order at 3:34 p.m. John read Robert's Rules as modified by VT State Law.

Articles 1, 2, and 3 were voted upon by the use of the official Australian ballot on Tuesday, March 4, 2014 in the Old Gymnasium at Bellows Free Academy, Fairfax, Vermont. Polls opened at 7:00 a.m. and closed at 7:00 p.m.

Article 1            The following officials were elected by the legal voters of the Town:

<i>School Moderator</i>	<i>One year term</i>	<i>To be Appointed</i>	
<i>School Director</i>	<i>Three-year term</i>	<i>Elaine Carpenter</i>	<i>510 votes</i>
<i>School Director</i>	<i>Two-year term</i>	<i>Jasen Boyd</i>	<i>494 votes</i>
<i>School Director</i>	<i>One year remaining of a two-year term</i>		
		<i>Rachelle A LeVau</i>	<i>462 votes</i>
<i>BFA Trustee</i>	<i>Five-year term</i>	<i>Lee Minor</i>	<i>540 votes</i>
<i>BFA Trustee</i>	<i>Two years remaining of a five-year term</i>		
		<i>James Meunier</i>	<i>556 votes</i>

The floor was opened to discussion and there was none.

Article 2            Shall the voters of said school district appropriate **\$12,715,675** necessary for the support of its schools for the year beginning July 1, 2014?

Elaine Carpenter, Chair spoke about the Fairfax School Budget 2014/2015 Proposal consisting of the BFA Fairfax's Mission with Target # 1: Student-Centered Learning; #2: Student Leadership; #3 Flexible Learning; and #4: Engaged Community Partners. She also spoke about Infrastructure Budget Needs; Enrollment Snapshot; Common Core State Standards. Jason Boyd spoke about Budget Comparison with an increase of 4.9%; Projected Spending in FY15 per equalized pupil that is competitive with the Town's around us; how is education funded; and FY2015 overall Budget allocation. He spoke about Act 156: Student Support Services; Budget Proposal FY2015; and the Fairfax Transportation Update. There was discussion about the school snowbanks causing a potential of traffic accidents; why are so many parents driving their children to school when they can use the buses; and why are half of the buses empty. Jason addressed the Common Level of Appraisal. The CLA for Fairfax is 95.29% for 2015, with the Vermont Education Tax Rate Regional Comparison. Jason also addressed the estimated School Tax Rate/Tax Bill and the Capital Improvement Plan for the anticipated projected costs. Jason address that the State Fire Marshall recommended that the School close the White House and not

allow anyone in there until at least August. The School will decide later what to do with the building.

The floor was opened to discussion and there was a question and answer session. There was discussion on staff to student ratio; consolidation of School Unions; the use of the School from people in this Town for sports and other activities; and the liability concerns to the School.

In Favor: 278

Opposed: 331

Article 3 Shall the voters of said school district authorize the school directors to borrow money for school expenses in anticipation of revenue for the ensuing year?

The floor was opened to discussion and there was none.

In Favor: 323

Opposed: 281

Article 4 To approve the School Directors' report from the previous year.

A motion was made by Barb Murphy and seconded by Peggy Gilbert. The floor was opened to discussion and there was none. A motion was passed by a show of cards.

Article 5 To conduct any other legal business to come before said meeting.

A motion was made by Mike Cain and seconded by Patty Smith. The floor was opened to discussion and there was none. A motion was passed by a show of cards.

Article 6 To adjourn.

A motion was made by Barbara Murphy and seconded by Cathy Larson. The floor was opened to discussion. Deborah Woodward made a motion to amend the adjourned to recessing until Tuesday, March 4, 2014 at 7:00 a.m. The floor was opened for discussion. A motion was made by Barbara Murphy to amend Article 6 to read to recess until Tuesday, March 4, 2014 at 7 a.m. and seconded by Tom Traber. A motion was passed by a show of cards.

Attest:  Deborah Woodward, Fairfax School District Clerk

A true record

March 6, 2014

**FAIRFAX TOWN SCHOOL DISTRICT  
TREASURER'S REPORT  
July 1, 2013 - June 30, 2014  
GENERAL FUND - Cash Basis**

<b>RECEIPTS</b>	
Receipts Deposited	11,993,895.01
Deposits	9,509,851.70
Interest	1,294.78
<b>Total Receipts</b>	<u>21,505,041.49</u>
<b>Disbursements and Debits</b>	
Disbursements	14,863,276.04
Debits to Investment Accounts	6,410,000.00
<b>Total Disbursements</b>	<u>21,273,276.04</u>
Beginning Cash Balance 7-1-13	534,624.81
Total Receipts	21,505,041.49
Total Disbursements	<u>-21,273,276.04</u>
<b>Fund Balance 6-30-14</b>	<u>766,390.26</u>

Deborah Woodward  
Fairfax School Treasurer

Fairfax Town School District  
 Summary of Anticipated Revenues  
 Fiscal Year 2015-16

	2012-13	2012-13	2013-14	2013-14	2014-15	Proposed
	Budget	Actual	Budget	Actual	Budget	2015-16
						Budget
Fund Balance	95,376	-	60,465	-	81,080	94,380
1322 Tuition	1,260,000	1,229,776	1,300,750	1,256,215	1,354,325	1,341,900
1362 SPED Tuition/Transportation	100,000	158,356	101,000	120,934	106,000	78,000
1510 Interest Earned	50,000	30,088	50,000	55,282	35,000	45,000
1690 Summer Food Service	4,500	5,178	5,000	5,305	5,300	5,300
1700 Game Receipts	5,000	5,906	8,000	5,735	8,000	6,000
1990 Miscellaneous	6,500	15,865	5,500	20,412	10,000	10,000
1995 Drama	11,000	12,436	11,000	12,065	12,000	12,000
3110 General State Support Grant	8,322,562	8,322,562	8,762,035	8,756,795	8,847,737	9,175,963
4110 Federal Grants (ARRA/Jobs)	-	206	-	-	-	-
3114 Vocational Tuition Aid	189,801	189,801	198,243	203,483	219,398	233,374
3150 Transportation Reimbursement	180,000	188,807	170,000	189,859	181,916	193,975
3201 SPED Block Grant	266,111	266,111	263,657	263,657	264,270	278,641
3202 SPED Intensive Reimbursement	673,800	607,498	707,000	693,781	704,000	820,700
3203 SPED Extraordinary Reimb.	19,000	16,680	61,000	98,018	137,043	140,130
3204 Essential Early Ed Grant	58,428	58,428	57,847	57,847	57,788	57,861
3205 SPED Care & Custody	35,489	80,406	73,700	53,683	58,431	99,340
3282 Driver Ed Reimbursement	5,500	6,003	6,000	6,276	6,000	6,000
3308 Voc Transportation Reimb.	70,000	96,342	80,000	84,778	80,000	80,000
3370 State Reimb-Adult Learning	-	800	-	57,401	-	-
1210 Impact Fees	20,000	20,000	15,000	15,000	25,000	15,000
<b>Total Revenue</b>	<b>11,373,067</b>	<b>11,311,249</b>	<b>11,936,197</b>	<b>11,956,526</b>	<b>12,193,288</b>	<b>12,693,564</b>
Special Program Revenue	185,000	176,913	185,000	173,000	162,493	65,000
<b>Gross Revenue</b>	<b>11,558,067</b>	<b>11,488,162</b>	<b>12,121,197</b>	<b>12,129,526</b>	<b>12,355,781</b>	<b>12,758,564</b>

**FAIRFAX TOWN SCHOOL DISTRICT**  
**EXPENDITURE BUDGET PROPOSAL**  
 Fiscal Year 2015-16

	2013-14 Budget	2013-14 Actual	2014-15 Budget	Proposed 2015-16 Budget	
<b>ELEMENTARY INSTRUCTION</b>					
TEACHERS SALARIES	1,190,373	1,141,785	1,243,698	1,276,049	
PARA-EDUCATOR WAGES	52,895	55,172	69,115	67,047	
SUBSTITUTE WAGES	45,000	35,756	35,000	41,000	
INSURANCE BENEFITS	291,361	280,820	311,093	328,320	
SOCIAL SECURITY	98,935	90,644	103,936	107,075	
MUNICIPAL RETIREMENT	2,645	2,822	3,715	3,689	
TUITION REIMB.	30,000	13,502	30,000	20,000	
CONTRACTED SVCS.	1,800	10,928	12,600	8,686	
TUITION OTHER SCHOOLS	-	36,425	-	-	
TRAVEL REIMBURSEMENT	500	497	500	500	
SUPPLIES	23,800	27,049	23,800	21,800	
WORKBOOKS	3,000	3,043	3,000	3,000	
BOOKS	3,000	-	3,000	3,000	
AUDIOVISUAL MATERIALS	240	-	240	240	
EQUIPMENT	500	283	500	500	
<b>Total ELEMENTARY INSTRUCTION</b>	<b>1,744,049</b>	<b>1,698,726</b>	<b>1,840,197</b>	<b>1,880,906</b>	<b>2.21%</b>
<b>MIDDLE SCHOOL INSTRUCTION</b>					
TEACHERS SALARIES	729,940	709,483	743,343	775,077	
PARA-EDUCATOR WAGES	6,611	25,983	6,843	6,421	
SUBSTITUTE WAGES	15,000	14,320	20,000	16,500	
INSURANCE BENEFITS	181,901	186,586	193,447	200,232	
SOCIAL SECURITY	58,020	54,227	59,348	61,475	
MUNICIPAL RETIREMENT	330	1,372	368	354	
TUITION REIMB.	20,000	12,806	20,000	20,000	
CONTRACTED SVCS.	8,000	5,710	8,000	35,000	
TUITION OTHER SCHOOLS	-	-	30,927	-	
SUPPLIES	21,900	18,384	21,900	18,900	
BOOKS	2,000	3,244	1,000	1,000	
AUDIOVISUAL MATERIALS	1,800	184	-	-	
MANIPULATIVE DEVICES	780	-	-	-	
EQUIPMENT	2,000	-	-	-	
<b>Total MIDDLE SCHOOL INSTRUCTION</b>	<b>1,048,282</b>	<b>1,032,299</b>	<b>1,105,176</b>	<b>1,134,959</b>	<b>2.69%</b>
<b>HIGH SCHOOL INSTRUCTION</b>					
TEACHERS SALARIES	1,463,153	1,357,714	1,385,408	1,377,008	
PARA-EDUCATOR WAGES	14,346	16,671	-	16,155	
SUBSTITUTE WAGES	35,000	27,718	50,000	35,000	
INSURANCE BENEFITS	331,142	311,469	315,769	330,836	
SOCIAL SECURITY	116,640	103,093	110,752	110,170	
MUNICIPAL RETIREMENT	717	588	-	889	
TUITION REIMB.	25,000	29,887	25,000	30,000	
CONTRACTED SVCS.	5,200	58,467	5,200	5,200	
REPAIRS & MAINTENANCE	800	2,092	800	800	
TUITION TECH CENTERS	404,752	402,760	447,395	477,483	
DUAL ENROLLMENT TUITION	-	-	-	28,125	
TRAVEL REIMBURSEMENT	1,000	1,076	1,000	1,000	
PURCHASED SVCS-VIRTUAL HS	7,000	14,850	10,000	10,000	
SUPPLIES	36,460	31,024	36,460	32,460	
DRIVERS ED GAS	2,000	1,239	2,000	2,000	

	2013-14 Budget	2013-14 Actual	2014-15 Budget	2015-16 Budget	
BOOKS	16,000	15,080	8,000	8,000	
AUDIOVISUAL MATERIALS	1,000	750	1,000	1,000	
MANIPULATIVE DEVICES	500	348	500	500	
EQUIPMENT	2,500	484	2,500	2,500	
DUES & FEES	-	1,693	-	-	
<b>Total HIGH SCHOOL INSTRUCTION</b>	<b>2,463,210</b>	<b>2,377,003</b>	<b>2,401,784</b>	<b>2,469,126</b>	<b>2.80%</b>
<b>GENERAL INSTRUCTION</b>					
TEACHER SALARIES	24,505	20,759	20,500	20,500	
TECHNICIAN SALARIES	71,145	71,176	73,296	75,417	
HOURLY WAGES	23,300	22,096	23,300	23,300	
INSURANCE BENEFITS	21,526	21,183	19,171	21,880	
SOCIAL SECURITY	9,100	8,343	8,958	9,120	
MUNICIPAL RETIREMENT	4,572	4,041	4,943	5,148	
TUITION REIMBURSEMENT	2,000	3,268	2,000	2,000	
CONTRACTED SVCS.	65,000	53,904	55,083	49,200	
LUNCH SERVICES	5,700	6,181	5,700	5,700	
REPAIRS & MAINTENANCE	45,000	28,556	40,325	38,000	
INSERVICE	3,000	-	3,000	3,000	
TRAVEL REIMBURSEMENT	1,500	3,226	1,500	1,500	
SUPPLIES	44,200	73,490	50,625	50,004	
BOOKS	900	3,593	900	900	
AUDIOVISUAL MATERIALS	-	83	-	-	
SOFTWARE	8,000	8,072	10,023	30,242	
FURNITURE & EQUIPMENT	204,300	177,148	152,480	147,874	
DUES & FEES	400	595	400	400	
<b>Total GENERAL INSTRUCTION</b>	<b>534,148</b>	<b>505,714</b>	<b>472,204</b>	<b>484,185</b>	<b>2.54%</b>
<b>Total Direct Instruction</b>	<b>5,789,689</b>	<b>5,613,742</b>	<b>5,819,361</b>	<b>5,969,176</b>	<b>2.57%</b>
<b>COMPENSATORY ED</b>					
TEACHERS SALARIES	175,991	170,488	175,653	189,344	
PARA-EDUCATOR WAGES	58,894	48,048	60,213	48,611	
INSURANCE BENEFITS	50,395	35,017	35,970	39,285	
SOCIAL SECURITY	18,112	16,439	18,187	18,376	
MUNICIPAL RETIREMENT	2,945	2,440	3,236	2,674	
TUITION REIMB.	2,000	5,343	2,000	2,000	
CONTRACTED SVCS.	-	-	2,500	2,500	
FWSU ASSESSMENT-COMP ED SVCS	-	-	-	49,335	
SUPPLIES	1,500	2,488	1,500	1,500	
BOOKS	500	-	500	500	
<b>Total COMPENSATORY ED</b>	<b>310,337</b>	<b>280,263</b>	<b>299,759</b>	<b>354,125</b>	<b>18.14%</b>
<b>EARLY EDUCATION</b>					
TEACHERS SALARIES	49,486	53,330	48,879	46,002	
PARA-EDUCATOR WAGES	13,855	19,300	12,740	13,246	
SUBSTITUTE WAGES	800	2,144	800	800	
INSURANCE BENEFITS	22,104	23,059	22,283	20,226	
SOCIAL SECURITY	4,907	5,259	4,775	4,651	
MUNICIPAL RETIREMENT	692	936	685	729	
TUITION REIMB.	2,000	968	2,000	2,000	
FWSU ASSESSMENT-EEE SVCS	-	175	-	32,565	
TUITION OTHER SCHOOLS	5,200	1,982	5,200	10,000	

	2013-14 Budget	2013-14 Actual	2014-15 Budget	2015-16 Budget	
TRAVEL REIMBURSEMENT	-	631	-	-	
SUPPLIES	1,800	1,695	1,800	1,800	
BOOKS	100	-	100	100	
<b>Total EARLY EDUCATION</b>	<b>100,944</b>	<b>109,479</b>	<b>99,262</b>	<b>132,119</b>	<b>33.10%</b>
<b>SPECIAL EDUCATION</b>					
TEACHERS SALARIES	415,906	385,181	-	-	
PARA-EDUCATOR WAGES	463,497	480,950	504,221	580,477	
OTHER HOURLY WAGES	5,816	13,627	5,816	8,460	
SUBSTITUTE WAGES	14,000	27,550	20,000	20,000	
INSURANCE BENEFITS	177,092	162,349	71,879	88,383	
SOCIAL SECURITY	69,037	66,037	40,522	48,251	
MUNICIPAL RETIREMENT	23,211	24,186	27,084	31,981	
TUITION REIMB.	16,000	6,121	4,000	4,000	
CONTRACTED SVCS.	47,000	111,077	141,500	134,000	
FWSU ASSESSMENT-SPED SVCS	-	-	528,155	594,380	
TUITION	332,800	376,948	302,955	387,620	
TRAVEL REIMBURSEMENT	1,000	3,011	1,000	1,000	
TRANSPORTATION	62,900	24,142	26,220	18,040	
SUPPLIES	3,650	3,776	6,650	6,650	
BOOKS	900	981	900	900	
EQUIPMENT	1,800	734	1,800	1,800	
MISCELLANEOUS	200	-	200	200	
<b>Total SPECIAL EDUCATION</b>	<b>1,634,809</b>	<b>1,686,670</b>	<b>1,682,902</b>	<b>1,926,142</b>	<b>14.45%</b>
<b>K-12 SPEECH /LANGUAGE</b>					
TEACHERS SALARIES	-	646	-	-	
PARA-EDUCATOR WAGES	38,388	28,067	38,737	38,737	
INSURANCE BENEFITS	7,695	7,327	7,991	8,813	
SOCIAL SECURITY	2,937	2,102	2,963	3,078	
MUNICIPAL RETIREMENT	1,919	1,418	2,082	2,131	
TUITION REIMB.	500	342	500	500	
CONTRACTED SVCS.	-	3,788	-	-	
FWSU ASSESSMENT-SLP SVCS	231,905	223,940	235,518	239,646	
TRAVEL REIMBURSEMENT	-	78	-	-	
SUPPLIES	-	263	-	1,000	
<b>Total SPEECH /LANGUAGE</b>	<b>283,344</b>	<b>267,971</b>	<b>287,791</b>	<b>293,905</b>	<b>2.12%</b>
<b>EXTRA CURRICULAR</b>					
SALARIES	116,487	95,258	122,419	103,800	
HOURLY WAGES	7,000	6,924	7,000	7,000	
SOCIAL SECURITY	9,446	7,699	9,901	8,476	
MUNICIPAL RETIREMENT	-	368	-	-	
OFFICIALS	26,000	21,605	26,000	26,000	
TRAVEL REIMBURSEMENT	2,000	3,324	2,000	2,000	
CONTRACTED SVCS.	29,500	34,969	29,500	29,500	
FIELD MAINTENANCE	2,000	1,913	2,000	2,000	
SUPPLIES	36,350	36,630	31,538	29,538	
EQUIPMENT	6,000	2,457	6,000	3,000	
DUES AND FEES	14,000	17,182	14,000	14,000	
<b>Total EXTRA CURRICULAR</b>	<b>248,783</b>	<b>228,329</b>	<b>250,358</b>	<b>225,314</b>	<b>-10.00%</b>

	2013-14 Budget	2013-14 Actual	2014-15 Budget	2015-16 Budget	
<b>GUIDANCE</b>					
TEACHERS SALARIES	240,457	218,114	227,044	235,993	
OTHER HOURLY WAGES	35,021	36,597	36,050	37,099	
INSURANCE BENEFITS	67,930	65,236	65,162	70,916	
SOCIAL SECURITY	21,074	18,513	20,127	20,892	
MUNICIPAL RETIREMENT	1,752	1,873	1,937	2,040	
TUITION REIMB.	6,000	7,547	6,000	6,000	
CONTRACTED SVCS.	23,700	23,607	22,700	37,700	
POSTAGE	2,000	2,000	2,000	2,000	
TRAVEL REIMBURSEMENT	800	853	800	800	
SUPPLIES	4,500	3,667	4,500	4,000	
BOOKS	1,200	725	1,200	1,200	
DUES & FEES	1,000	300	1,000	1,000	
<b>Total GUIDANCE</b>	<b>405,434</b>	<b>379,032</b>	<b>388,520</b>	<b>419,640</b>	<b>8.01%</b>
<b>LIBRARY</b>					
TEACHERS SALARIES	49,629	48,607	49,333	50,800	
PARA-EDUCATOR WAGES	23,057	22,615	23,518	24,464	
SUBSTITUTE WAGES	1,500	1,877	1,500	1,500	
INSURANCE BENEFITS	25,289	24,565	25,672	27,113	
SOCIAL SECURITY	5,675	5,133	5,688	5,872	
MUNICIPAL RETIREMENT	1,153	1,159	1,264	1,346	
TUITION REIMBURSEMENT	2,200	1,175	2,200	2,200	
CONTRACTED SVCS.	4,044	4,294	4,044	4,044	
TELEPHONE	200	-	200	-	
POSTAGE	1,000	1,000	1,000	1,000	
SUPPLIES	1,800	1,724	1,800	1,800	
BOOKS	20,000	18,943	20,000	14,000	
PERIODICALS	6,000	2,835	6,000	3,000	
AUDIOVISUAL MATERIALS	1,100	1,321	1,100	1,100	
SOFTWARE	3,000	2,659	3,000	3,000	
<b>Total LIBRARY</b>	<b>145,647</b>	<b>137,907</b>	<b>146,319</b>	<b>141,239</b>	<b>-3.47%</b>
<b>PLANNING ROOM</b>					
TEACHERS SALARIES	41,940	47,482	45,736	38,879	
PARA-EDUCATOR WAGES	41,576	33,369	39,253	33,457	
INSURANCE BENEFITS	25,940	25,031	26,400	22,756	
SOCIAL SECURITY	6,389	5,827	6,501	5,453	
MUNICIPAL RETIREMENT	2,079	1,673	2,110	1,840	
TUITION REIMBURSEMENT	1,500	-	1,500	1,500	
SUPPLIES	450	277	450	450	
<b>Total PLANNING ROOM</b>	<b>119,874</b>	<b>113,659</b>	<b>121,950</b>	<b>104,335</b>	<b>-14.44%</b>
<b>NURSE</b>					
TEACHERS SALARIES	102,055	101,807	105,146	108,220	
SUBSTITUTE WAGES	2,000	1,955	3,000	3,000	
INSURANCE BENEFITS	36,499	35,665	36,957	38,629	
SOCIAL SECURITY	7,960	7,097	8,273	8,508	
TUITION REIMBURSEMENT	1,000	100	1,000	1,000	
CONTRACTED SVCS.	200	287	200	200	
SUPPLIES	3,000	2,147	3,000	2,500	
BOOKS	200	394	200	200	
SOFTWARE	250	-	250	250	
EQUIPMENT	900	327	900	900	

	2013-14 Budget	2013-14 Actual	2014-15 Budget	2015-16 Budget	
<b>Total NURSE</b>	<b>154,064</b>	<b>149,779</b>	<b>158,926</b>	<b>163,407</b>	<b>2.82%</b>
<b>GENERAL ADMINISTRATION</b>					
SCHOOL BOARD STIPENDS	2,500	3,375	2,500	3,500	
BOARD SECRETARY WAGES	1,300	-	1,300	1,300	
SOCIAL SECURITY	291	258	291	367	
CONTRACTED SVCS.	2,000	1,783	2,000	2,000	
LEGAL SERVICES	5,000	6,967	8,000	8,000	
TREASURERS' OFFICE	7,000	7,000	7,000	7,000	
LIABILITY INSURANCE	16,666	14,514	15,240	17,562	
ADVERTISING	2,500	1,219	2,500	2,500	
TRAVEL REIMBURSEMENT	-	123	-	-	
SUPPLIES	-	862	-	-	
DUES & FEES	2,500	3,207	2,500	2,500	
MISCELLANEOUS	500	-	500	500	
<b>Total GENERAL ADMINISTRATION</b>	<b>40,257</b>	<b>39,308</b>	<b>41,831</b>	<b>45,229</b>	<b>8.12%</b>
<b>FWSU ASSESSMENT</b>					
FWSU ASSESSMENT	611,903	611,903	585,624	626,801	
FWSU AUDIT ASSESSMENT	10,000	8,000	7,750	8,000	
<b>Total FWSU ASSESSMENT</b>	<b>621,903</b>	<b>619,903</b>	<b>593,374</b>	<b>634,801</b>	<b>6.98%</b>
<b>BFA ADMINISTRATION</b>					
PRINCIPAL SALARIES	273,499	273,499	276,619	284,918	
HOURLY WAGES	106,105	109,955	111,477	113,194	
INSURANCE BENEFITS	94,743	92,915	81,984	97,426	
SOCIAL SECURITY	29,358	28,769	29,904	30,651	
MUNICIPAL RETIREMENT	5,226	5,523	5,907	6,226	
TUITION REIMBURSEMENT	5,000	6,507	6,000	6,000	
CONTRACTED SVCS.	6,750	3,753	6,750	6,750	
TELEPHONE	8,500	9,022	8,500	8,500	
POSTAGE	6,000	6,651	6,000	6,000	
PRINTING	1,200	534	1,200	1,200	
TRAVEL REIMBURSEMENT	1,000	3,636	1,000	1,000	
SUPPLIES	5,000	5,255	5,000	5,000	
BOOKS	500	374	500	500	
GRADUATION EXPENSE	13,000	14,892	15,000	15,000	
NEASC CERTIFICATION	6,000	634	15,000	-	
EQUIPMENT	1,000	706	1,000	1,000	
DUES & FEES	8,000	4,673	8,000	8,000	
<b>Total BFA ADMINISTRATION</b>	<b>570,881</b>	<b>567,298</b>	<b>579,841</b>	<b>591,365</b>	<b>1.99%</b>
<b>BUSINESS SERVICES</b>					
SHORT TERM INTEREST	55,000	41,389	50,000	42,000	
<b>Total BUSINESS SERVICES</b>	<b>55,000</b>	<b>41,389</b>	<b>50,000</b>	<b>42,000</b>	<b>-16.00%</b>
<b>PLANT OPERATIONS</b>					
HOURLY WAGES	239,071	233,154	265,975	270,507	
SUBSTITUTE WAGES	10,000	15,166	12,700	12,700	
INSURANCE BENEFITS	89,776	90,741	96,857	105,831	
SOCIAL SECURITY	19,054	18,033	21,319	21,665	
MUNICIPAL RETIREMENT	11,954	11,196	14,296	14,878	
TUITION REIMBURSEMENT	500	1,120	500	500	

	2013-14 Budget	2013-14 Actual	2014-15 Budget	2015-16 Budget	
CONTRACTED SVCS.	36,600	22,973	46,300	44,100	
WATER & SEWER	5,500	13,346	5,500	12,000	
BUILDING MAINTENANCE	52,800	58,009	54,500	50,000	
GLASS REPLACEMENT	4,000	-	4,000	-	
PROPERTY INSURANCE	44,954	37,306	39,200	45,140	
TRAVEL REIMBURSEMENT	400	41	100	100	
SUPPLIES	51,500	50,380	57,000	57,000	
ELECTRICITY	135,000	148,630	146,250	150,000	
PROPANE	20,000	22,079	20,000	20,000	
FUEL OIL	100,000	89,468	110,250	100,000	
GASOLINE	1,000	53	500	250	
EQUIPMENT	2,000	11,289	2,000	2,000	
BUILDING IMPROVEMENT	-	1,118	-	-	
FEES & PERMITS	500	50	500	500	
<b>Total PLANT OPERATIONS</b>	<b>824,609</b>	<b>824,152</b>	<b>897,747</b>	<b>907,171</b>	<b>1.05%</b>
<b>TRANSPORTATION</b>					
SALARIES & WAGES	248,896	297,943	304,439	230,455	
INSURANCE BENEFITS	50,554	44,958	45,519	29,696	
SOCIAL SECURITY	19,040	22,587	23,290	17,630	
MUNICIPAL RETIREMENT	9,479	8,481	9,600	5,888	
TUITION REIMBURSEMENT	500	93	500	250	
GARAGE MAINTENANCE	2,000	2,592	2,000	2,000	
VEHICLE INSURANCE	6,062	4,848	5,090	5,345	
TELEPHONE	400	138	-	-	
CONTRACTED SVCS.	4,000	4,402	4,000	4,200	
FWSU ASSESSMENT-TRANSP.	-	-	-	101,823	
OUTSIDE TRANSPORTATION SVCS.	-	9,427	8,610	-	
PARTS & SUPPLIES	16,000	24,557	18,000	18,000	
OIL & GREASE	2,000	-	2,500	-	
TIRES & TUBES	1,000	3,859	2,000	2,500	
FUEL OIL	4,900	3,264	4,900	4,000	
GASOLINE & DIESEL	65,000	82,854	68,000	63,000	
EQUIPMENT	10,000	-	91,000	79,500	
FEES & PERMITS	1,500	465	2,000	2,000	
MISCELLANEOUS	100	445	100	100	
<b>Total TRANSPORTATION</b>	<b>441,431</b>	<b>510,913</b>	<b>591,548</b>	<b>566,387</b>	<b>-4.25%</b>
<b>DEBT SERVICE</b>					
BOND INTEREST	39,191	39,191	33,799	26,209	
BOND PRINCIPAL	150,000	150,000	150,000	150,000	
<b>Total BOND PAYMENTS</b>	<b>189,191</b>	<b>189,191</b>	<b>183,799</b>	<b>176,209</b>	<b>-4.13%</b>
<b>TOTAL GENERAL FUND EXP.</b>	<b>11,936,197</b>	<b>11,758,985</b>	<b>12,193,288</b>	<b>12,692,564</b>	<b>4.09%</b>
TRANSFER TO CAPITAL FUND	-	129,003	-	-	
GRANT PROGRAM EXPENDITURES	185,000	162,493	173,000	65,000	
<b>TOTAL SCHOOL EXPENDITURES</b>	<b>12,121,197</b>	<b>12,050,481</b>	<b>12,366,288</b>	<b>12,757,564</b>	<b>3.16%</b>

**FRANKLIN WEST SUPERVISORY UNION**  
**Budget FY-2016**

	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<i>Proposed</i> <b>Budget</b>	
	<b>FY-2013</b>	<b>FY-2013</b>	<b>FY-2014</b>	<b>FY-2014</b>	<b>FY-2015</b>	<b>FY-2016</b>	
<b>REVENUES:</b>							
Fund Balance	-	-	5,196	-	94,886	68,250	
Interest Earned	1,000	2,001	1,500	1,807	2,000	2,000	
Miscellaneous Income	-	2,782	1,000	2,046	1,000	1,000	
Grant Administration	107,000	102,107	105,000	102,570	100,000	100,000	
SLP/SPED Assessments	-	-	429,489	419,720	1,538,521	1,517,490	
Audit & Other Staff Assessments	-	-	-	21,750	22,000	212,316	
Transportation Assessments	-	-	-	-	-	547,250	
Fairfax Assessment	594,081	594,081	611,903	611,903	585,625	626,801	
Fletcher Assessment	88,012	88,012	90,652	90,652	97,605	97,062	
Georgia Assessment	418,057	418,057	430,585	430,585	401,246	421,161	
<b>TOTAL REVENUES</b>	<b>1,208,150</b>	<b>1,207,040</b>	<b>1,675,325</b>	<b>1,681,033</b>	<b>2,842,883</b>	<b>3,593,330</b>	<b>26.40%</b>
<b>GENERAL FUND EXPENDITURES:</b>							
<b>CURRICULAR COORDINATOR</b>							
Salary & Wages	102,429	105,635	105,501	106,566	109,350	112,631	
Insurance Benefits	25,880	25,347	28,170	26,473	27,562	27,736	
Social Security	8,069	7,864	8,278	8,192	8,485	8,707	
Municipal Retirement	964	982	993	992	1,182	1,246	
Continuing Education	2,000	1,797	2,500	1,188	2,500	2,250	
Travel Reimbursement	2,500	2,911	3,000	3,153	2,900	3,300	
Equipment	500	-	500	500	-	-	
Professional Fees	500	515	500	679	450	600	
<b>TOTAL CURRICULAR COORD.</b>	<b>142,842</b>	<b>145,051</b>	<b>149,441</b>	<b>147,743</b>	<b>152,429</b>	<b>156,470</b>	<b>2.65%</b>
<b>TECHNOLOGY</b>							
Salary & Wages	126,530	120,799	136,620	134,048	151,438	155,357	
Insurance Benefits	23,857	24,926	33,648	46,556	52,950	54,083	
Social Security	9,678	9,127	10,450	9,501	11,584	11,883	
Municipal Retirement	5,113	5,185	5,266	5,868	6,803	7,081	
Continuing Education	1,700	3,373	6,800	910	6,800	5,800	
Contracted Services	92,700	60,671	78,000	55,720	57,500	55,000	
Repair & Maintenance	1,100	-	1,100	-	-	-	
Travel Reimbursement	900	969	600	1,371	600	1,500	
Supplies	500	1,558	1,500	1,208	1,500	1,500	
Software	-	601	-	-	-	-	
Equipment	7,500	6,317	5,000	5,744	5,000	6,000	
<b>TOTAL TECHNOLOGY</b>	<b>269,578</b>	<b>233,526</b>	<b>278,983</b>	<b>260,926</b>	<b>294,175</b>	<b>298,204</b>	<b>1.37%</b>
<b>OFFICE OF THE SUPERINTENDENT</b>							
Salary & Wages	166,594	180,945	181,566	188,129	188,416	194,538	
Insurance Benefits	43,589	28,098	31,790	29,047	31,718	31,691	
Social Security	12,683	13,771	14,042	14,057	14,490	15,035	
Municipal Retirement	2,892	5,008	4,885	4,188	5,331	5,874	
Continuing Education	6,000	1,151	6,000	5,795	5,000	6,000	
Contracted Services	1,000	330	2,000	132	1,000	500	
Legal Fees	750	2,525	750	426	1,000	1,000	
Audit	14,000	13,000	14,000	34,951	35,600	36,750	
Advertising	2,000	1,062	1,000	2,605	1,000	2,000	
Travel Reimbursement	4,500	5,206	4,500	4,431	4,500	4,500	
Equipment/Furniture	2,500	1,797	1,500	783	1,250	1,000	
Membership Dues	4,300	5,027	5,000	4,354	5,000	5,000	
Subscriptions	300	112	300	111	300	300	
Miscellaneous	200	-	200	-	200	-	
<b>TOTAL OFFICE OF THE SUPT.</b>	<b>261,308</b>	<b>258,032</b>	<b>267,534</b>	<b>289,009</b>	<b>294,805</b>	<b>304,188</b>	<b>3.18%</b>

**FRANKLIN WEST SUPERVISORY UNION  
Budget FY-2016**

	<b>Budget FY-2013</b>	<b>Actual FY-2013</b>	<b>Budget FY-2014</b>	<b>Actual FY-2014</b>	<b>Budget FY-2015</b>	<i>Proposed</i> <b>Budget FY-2016</b>	
<b>STUDENT SUPPORT SERVICE</b>							
Salary & Wages	83,000	82,000	84,460	85,509	86,149	88,733	
Insurance Benefits	19,177	18,803	20,759	19,897	19,971	20,037	
Social Security	7,114	7,636	7,862	7,995	7,914	8,138	
Continuing Education	1,500	2,830	1,500	1,115	2,500	2,500	
Travel Reimbursement	1,500	2,397	1,500	1,555	2,000	2,000	
Equipment	500	248	500	246	-	500	
Professional Fees	400	191	400	357	400	400	
Miscellaneous	100	98	100	49	100	100	
<b>TOTAL STUDENT SUPPORT</b>	<b>113,291</b>	<b>114,203</b>	<b>117,081</b>	<b>116,723</b>	<b>119,034</b>	<b>122,408</b>	<b>2.83%</b>
<b>BUSINESS SERVICES</b>							
Salary & Wages	187,936	173,414	182,213	165,011	196,767	206,539	
Insurance Benefits	37,691	48,452	56,566	58,407	65,625	57,825	
Social Security	14,897	13,797	14,238	13,026	15,856	16,716	
Municipal Retirement	9,397	8,228	8,637	8,803	9,194	11,360	
Continuing Education	9,000	2,045	7,500	1,082	6,000	5,500	
Contracted Services	14,460	12,026	15,000	28,018	3,000	2,500	
Travel Reimbursement	4,000	1,721	4,000	1,300	2,000	1,800	
Software	1,500	-	1,500	12,195	-	-	
Equipment	1,000	49	1,000	-	-	500	
Dues & Fees/Miscellaneous	150	287	150	596	150	300	
<b>TOTAL BUSINESS SERVICES</b>	<b>280,031</b>	<b>260,019</b>	<b>290,804</b>	<b>288,438</b>	<b>298,592</b>	<b>303,040</b>	<b>1.49%</b>
<b>OFFICE &amp; BUILDING EXPENSES</b>							
Maintenance Salaries	65,534	64,916	65,090	66,056	67,043	69,054	
Insurance Benefits	20,536	19,640	22,485	21,828	22,837	22,878	
Social Security	5,013	4,797	4,980	4,837	5,129	5,283	
Municipal Retirement	3,277	3,185	3,255	3,366	3,604	3,799	
Contracted Services	4,550	3,587	3,550	6,735	4,000	6,300	
Rent	20,890	20,280	20,890	20,280	20,280	20,900	
Property/Liability Insurance	2,000	1,771	1,644	2,605	2,736	2,900	
Phone Expenses	2,000	1,885	2,000	1,674	2,000	3,600	
Postage	1,600	1,559	1,700	1,307	1,700	1,500	
Travel Reimbursement	2,000	1,485	2,000	1,249	1,500	1,500	
Supplies	7,500	9,300	8,000	10,994	8,000	9,000	
Books	100	-	100	-	-	-	
Utilities	6,100	6,495	6,300	6,907	6,500	7,000	
Equipment	-	-	-	1,654	-	1,000	
<b>TOTAL BUILDING EXPENSES</b>	<b>141,100</b>	<b>138,900</b>	<b>141,994</b>	<b>149,492</b>	<b>145,329</b>	<b>154,714</b>	<b>6.46%</b>
<b>TOTAL GENERAL FUND BEFORE ACT 156</b>	<b>1,208,150</b>	<b>1,149,731</b>	<b>1,245,836</b>	<b>1,252,331</b>	<b>1,304,362</b>	<b>1,339,022</b>	<b>2.66%</b>
<b><u>ACT 156 IMPLEMENTATION</u></b>							
<b>SPEECH &amp; LANGUAGE SERVICES:</b>							
Teacher Salaries	-	-	356,646	351,700	363,625	387,038	
Insurance Benefits	-	-	35,062	38,008	37,787	42,762	
Social Security	-	-	27,281	26,722	28,967	30,473	
Tuition Reimbursement	-	-	6,000	3,288	6,000	5,750	
Supplies	-	-	4,500	-	-	-	
<b>TOTAL SLP</b>	<b>-</b>	<b>-</b>	<b>429,489</b>	<b>419,718</b>	<b>436,379</b>	<b>466,023</b>	<b>6.79%</b>

**FRANKLIN WEST SUPERVISORY UNION  
Budget FY-2016**

	<b>Budget FY-2013</b>	<b>Actual FY-2013</b>	<b>Budget FY-2014</b>	<b>Actual FY-2014</b>	<b>Budget FY-2015</b>	<i>Proposed</i> <b>Budget FY-2016</b>	
<b>SPECIAL EDUCATION SERVICES:</b>							
Teacher Salaries					815,624	790,974	
Insurance Benefits					193,176	179,936	
Social Security					68,343	60,557	
Tuition Reimbursement					25,000	20,000	
<b>TOTAL SPECIAL ED</b>					<b>1,102,143</b>	<b>1,051,467</b>	<b>-4.60%</b>
<b>EARLY EDUCATION SERVICES:</b>							
Teacher Salaries						55,827	
Insurance Benefits						12,649	
Social Security						4,271	
Tuition Reimbursement						2,000	
<b>TOTAL EARLY EDUCATION</b>						<b>74,747</b>	
<b>OTHER INSTRUCTIONAL SVCS:</b>							
Teacher Salaries						91,040	
Insurance Benefits						13,921	
Social Security						7,109	
Tuition Reimbursement						2,750	
<b>TOTAL OTHER INSTRUCTIONAL</b>						<b>114,820</b>	
<b>TRANSPORTATION SERVICES:</b>							
Salaries						73,257	
Insurance Benefits						18,433	
Social Security						5,604	
Municipal Retirement						4,030	
Tuition Reimbursement						500	
Contracted Services						445,427	
<b>TOTAL TRANSPORTATION</b>						<b>547,251</b>	
<b>TOTAL GENERAL FUND</b>	<b>1,208,150</b>	<b>1,149,731</b>	<b>1,675,324</b>	<b>1,672,049</b>	<b>2,842,884</b>	<b>3,593,330</b>	<b>26.40%</b>

**Comparative Data for Cost-Effectiveness, FY2016 Report**  
16 V.S.A. § 165(a)(2)(K)

School: Bellows Free Academy, Fairfax  
S.U.: Franklin West S.U.

A list of schools and school districts in each cohort may be found on the DOE website under "School Data and Reports":  
<http://www.state.vt.us/educ/>

**FY2014 School Level Data**

Cohort Description: K - 8, enrollment ≥ 200  
(28 schools in cohort)

Cohort Rank by Enrollment (1 is largest)  
10 out of 28

School level data		Grades Offered	Enrollment	Total Teachers	Total Administrators	Stu / Tchr Ratio	Stu / Admin Ratio	Tchr / Admin Ratio
Smaller →	Manchester Elementary/Middle School	PK - 8	424	42.06	2.00	10.08	212.00	21.03
	Charlotte Central School	PK - 8	465	36.24	2.00	12.83	232.50	18.12
	Lyndon Town School	PK - 8	518	44.50	2.00	11.64	259.00	22.25
	<b>Bellows Free Academy, Fairfax</b>	<b>PK - 8</b>	<b>573</b>	<b>47.09</b>	<b>2.00</b>	<b>12.17</b>	<b>286.50</b>	<b>23.55</b>
← Larger	Hinesburg Community School	PK - 8	579	45.15	3.00	12.82	193.00	15.05
	Georgia Elementary/Middle School	PK - 8	627	56.10	2.00	11.18	313.50	28.05
	St Johnsbury Schools	PK - 8	690	58.10	3.00	11.88	230.00	19.37
Averaged SCHOOL cohort data			466.71	40.93	2.13	11.40	219.26	19.23

School District: Fairfax  
LEA ID: T071

Special education expenditures vary substantially from district to district and year to year. Therefore, they have been excluded from these figures.

The portion of current expenditures made by supervisory unions on behalf of districts varies greatly. These data include district assessments to SUs. Including assessments to SUs makes districts more comparable to each other.

**FY2013 School District Data**

Cohort Description: K - 12 school district  
(33 school districts in cohort)

Grades offered in School District  
Student FTE enrolled in school district  
Current expenditures per student FTE EXCLUDING special education costs

Cohort Rank by FTE (1 is largest)  
10 out of 33

School district data (local, union, or joint district)

Smaller →	Enosburgh	PK-12	625.43	\$11,516
	Stowe	PK-12	607.56	\$12,065
	Winooski ID	PK-12	752.46	\$15,286
	<b>Fairfax</b>	<b>PK-12</b>	<b>843.12</b>	<b>\$10,926</b>
← Larger	Morristown	PK-12	846.17	\$11,916
	Montpelier	PK-12	993.11	\$12,182
	Springfield	PK-12	1,359.83	\$13,963

Current expenditures are an effort to calculate an amount per FTE spent by a district on students enrolled in that district. This figure excludes tuitions and assessments paid to other providers, construction and equipment costs, debt service, adult education, and community service.

Averaged SCHOOL DISTRICT cohort data

804.5 \$12,969

**FY2015 School District Data**

LEA ID	School District	Grades offered in School District	School district tax rate			Total municipal tax rate, K-12, consisting of prorated member district rates		
			Equalized Pupils	Education Spending per Equalized Pupil	Equalized Homestead Ed tax rate	Equalized Homestead Ed tax rate	Common Level of Appraisal	Actual Homestead Ed tax rate
Smaller →	T243 Williamstown	PK-12	537.67	12,793.25	1.3503	1.3503	89.60%	1.5070
	T142 Northfield	PK-12	616.35	12,965.32	1.3684	1.3684	83.58%	1.6372
	T198 Stowe	PK-12	683.24	14,052.97	1.4832	1.4832	99.64%	1.4566
	<b>T071 Fairfax</b>	<b>PK-12</b>	<b>756.87</b>	<b>11,979.78</b>	<b>1.2644</b>	<b>1.2644</b>	<b>85.28%</b>	<b>1.3269</b>
← Larger	T132 Morristown	PK-12	779.57	13,019.42	1.3742	1.3742	102.64%	1.3389
	T249 Winooski ID	PK-12	895.50	12,736.40	1.3443	1.3443	101.11%	1.3295
	T129 Montpelier	PK-12	987.95	14,588.21	1.5397	1.5397	97.92%	1.5724

The Legislature has required the Department of Education to provide this information per the following statute:

16 V.S.A. § 165(a)(2) The school, at least annually, reports student performance results to community members in a format selected by the school board. . . . The school report shall include:

(K) data provided by the commissioner which enable a comparison with other schools, or school districts if school level data are not available, for cost-effectiveness. The commissioner shall establish which data are to be included pursuant to this subdivision and, notwithstanding that the other elements of the report are to be presented in a format selected by the school board, shall develop a common format to be used by each school in presenting the data to community members. The commissioner shall provide the most recent data available to each school no later than October 1 of each year. Data to be presented may include student-to-teacher ratio, administrator-to-student ratio, administrator-to-teacher ratio, and cost per pupil.

**Comparative Data for Cost-Effectiveness, FY2016 Report**  
**16 V.S.A. § 165(a)(2)(K)**

School: Bellows Free Academy HS, Fairfax  
 S.U.: Franklin West S.U.

A list of schools and school districts in each cohort may be found on the DOE website under "School Data and Reports":  
<http://www.state.vt.us/educ/>

**FY2014 School Level Data**

Cohort Description: Senior high school (27 schools in cohort)		Cohort Rank by Enrollment (1 is largest) 23 out of 27						
School level data		Grades Offered	Enrollment	Total Teachers	Total Administrators	Stu / Tch Ratio	Stu / Admin Ratio	Tchr / Admin Ratio
Smaller ->	Winooski High School	9 - 12	203	25.45	1.65	7.98	123.03	15.42
	Peoples Academy	9 - 12	249	25.27	1.00	9.85	249.00	25.27
	Montpelier High School	9 - 12	283	32.10	1.00	8.82	283.00	32.10
	<b>Bellows Free Academy HS, Fairfax</b>	<b>9 - 12</b>	<b>329</b>	<b>27.34</b>	<b>1.00</b>	<b>12.03</b>	<b>329.00</b>	<b>27.34</b>
	Bellows Falls UHS #27	9 - 12	341	37.01	2.50	9.21	136.40	14.80
< - Larger	Lake Region UHS #24	9 - 12	346	29.37	2.00	11.78	173.00	14.69
	Woodstock UHS #4	9 - 12	376	39.00	2.00	9.64	188.00	19.50
<b>Averaged SCHOOL cohort data</b>			<b>638.26</b>	<b>56.11</b>	<b>2.94</b>	<b>11.37</b>	<b>217.29</b>	<b>19.10</b>

School District: Fairfax  
 LEA ID: T071

Special education expenditures vary substantially from district to district and year to year. Therefore, they have been excluded from these figures.

The portion of current expenditures made by supervisory unions on behalf of districts varies greatly. These data include district assessments to SUS. Including assessments to SUS makes districts more comparable to each other.

**FY2013 School District Data**

Cohort Description: K - 12 school district  
 (33 school districts in cohort)

School district data (local, union, or joint district)		Grades offered in School District	Student FTE enrolled in school district	Current expenditures per student FTE EXCLUDING special education costs	Cohort Rank by FTE (1 is largest) 10 out of 33
Smaller ->	Enosburgh	PK-12	625.43	\$11,516	
	Stowe	PK-12	697.66	\$12,065	
	Winooski ID	PK-12	752.46	\$15,286	
	<b>Fairfax</b>	<b>PK-12</b>	<b>843.12</b>	<b>\$10,926</b>	
	Morristown	PK-12	848.17	\$11,916	
< - Larger	Montpelier	PK-12	993.11	\$12,182	
	Springfield	PK-12	1,359.83	\$13,963	
<b>Averaged SCHOOL DISTRICT cohort data</b>			<b>604.6</b>	<b>\$12,969</b>	

Current expenditures are an effort to calculate an amount per FTE spent by a district on students enrolled in that district. This figure excludes tuition and assessments paid to other providers, construction and equipment costs, debt service, adult education, and community service.

**FY2015 School District Data**

LEA ID	School District	Grades offered in School District	School district tax rate			Total municipal tax rate, K-12, consisting of prorated member district rates		
			SchIDist	SchIDist	SchIDist	MUN	MUN	MUN
			Equalized Pupils	Education Spending per Equalized Pupil	Equalized Homestead Ed tax rate	Equalized Homestead Ed tax rate	Common Level of Appraisal	Actual Homestead Ed tax rate
Smaller ->	T243 Williamstown	PK-12	537.67	12,793.25	1.3503	1.3503	89.60%	1.5070
	T142 Northfield	PK-12	616.35	12,965.32	1.3684	1.3684	83.68%	1.6372
	T198 Stowe	PK-12	683.24	14,052.97	1.4832	1.4832	99.64%	1.4686
	<b>T071 Fairfax</b>	<b>PK-12</b>	<b>756.87</b>	<b>11,979.75</b>	<b>1.2644</b>	<b>1.2644</b>	<b>95.29%</b>	<b>1.3269</b>
	T132 Morristown	PK-12	779.57	13,019.42	1.3742	1.3742	102.64%	1.3389
< - Larger	T249 Winooski ID	PK-12	895.50	12,736.40	1.3443	1.3443	101.11%	1.3295
	T129 Montpelier	PK-12	987.95	14,588.21	1.5397	1.5397	97.92%	1.5724

The Legislature has required the Department of Education to provide this information per the following statute:

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District: **Fairfax**  
County: **Franklin**

**T071**  
**Franklin West**

Statutory calculation  
See note at bottom of  
page

Recommendation based on  
rate from Tax  
Commissioner. See note  
at bottom of page.

**\$ 459**      **1.00**

Expenditures		FY2013	FY2014	FY2015	FY2016
1.	<b>Budget</b> (local budget, including special programs, full technical center expenditures, and any Act 144 expenditures)	\$11,558,067	\$12,121,197	\$12,366,288	\$12,758,564
2.	plus Sum of separately warned articles passed at town meeting	-	-	-	-
3.	minus Act 144 Expenditures, to be excluded from Education Spending (Manchester & West Windsor only)	-	-	-	-
4.	<b>Locally adopted or warned budget</b>	<b>\$11,558,067</b>	<b>\$12,121,197</b>	<b>\$12,366,288</b>	<b>\$12,758,564</b>
5.	plus Obligation to a Regional Technical Center School District if any	-	-	-	-
6.	plus Prior year deficit repayment of deficit	-	-	-	-
7.	<b>Total Budget</b>	<b>\$11,558,067</b>	<b>\$12,121,197</b>	<b>\$12,366,288</b>	<b>\$12,758,564</b>
8.	8. S.U. assessment (included in local budget) - informational data	-	-	-	-
9.	9. Prior year deficit reduction (included in expenditure budget) - informational data	-	-	-	-
Revenues					
10.	Offsetting revenues (categorical grants, donations, tuitions, surplus, etc., including local Act 144 tax revenues)	\$3,045,704	\$3,160,919	\$3,299,153	\$3,349,227
11.	plus Capital debt aid for eligible projects pre-existing Act 60	-	-	-	-
12.	minus All Act 144 revenues, including local Act 144 tax revenues (Manchester & West Windsor only)	-	-	-	-
13.	<b>Offsetting revenues</b>	<b>\$3,045,704</b>	<b>\$3,160,919</b>	<b>\$3,299,153</b>	<b>\$3,349,227</b>
14.	<b>Education Spending</b>	<b>\$8,512,363</b>	<b>\$8,960,278</b>	<b>\$9,067,135</b>	<b>\$9,409,337</b>
15.	Equalized Pupils (Act 130 count is by school district)	757.80	744.69	756.67	739.07
Education Spending per Equalized Pupil					
16.		<b>\$11,232.99</b>	<b>\$12,032.23</b>	<b>\$11,979.78</b>	<b>\$12,235.33</b>
17.	minus Less ALL net eligible construction costs (or P&I) per equalized pupil	\$221.09	\$221.36	\$212.27	\$229.33
18.	minus Less share of SpEd costs in excess of \$50,000 for an individual	\$5.92	\$3.11	\$2.45	\$14.18
19.	minus Less amount of deficit if deficit is SOLELY attributable to tuitions paid to public schools for grades the district does not operate for new students who moved to the district after the budget was passed	-	-	-	-
20.	minus Less SpEd costs if excess is solely attributable to new SpEd spending if district has 20 or fewer equalized pupils	-	-	-	-
21.	minus Estimated costs of new students after census period	-	-	-	-
22.	minus Total tuitions if tuitioning ALL K-12 unless electorate has approved tuitions greater than average announced tuition	NA	-	-	-
23.	minus Less planning costs for merger of small schools	-	-	-	-
24.	minus Teacher retirement assessment for new members of Vermont State Teachers' Retirement System on or after July 1, 2015	NA	NA	NA	-
25.	plus Excess Spending per Equalized Pupil over threshold (if any)	-	-	-	-
26.	Per pupil figure used for calculating District Adjustment	\$11,233	\$12,032	\$11,980	\$12,235
27.	<b>District spending adjustment (minimum of 100%)</b> <b>(\$12,235 / \$9,459)</b>	129.774% based on \$9,732	131.485% based on \$9,151	129.023% based on \$9,285	129.351% based on \$9,459
Prorating the local tax rate					
28.	Anticipated district equalized homestead tax rate to be prorated (129.351% x \$1,000)	\$1,1461 based on \$0.89	\$1,2360 based on \$0.94	\$1,2644 based on \$0.98	\$1,2935 based on \$1.00
29.	Percent of Fairfax equalized pupils not in a union school district	100.00%	100.00%	100.00%	100.00%
30.	Portion of district eq homestead rate to be assessed by town (100.00% x \$1.29)	\$1,1461	\$1,2360	\$1,2644	\$1,2935
31.	<b>Common Level of Appraisal (CLA)</b>	93.36%	95.12%	95.29%	96.00%
32.	Portion of actual district homestead rate to be assessed by town (1.2935 / 96.03%)	\$1,2276 based on \$0.89	\$1,2994 based on \$0.94	\$1,3269 based on \$0.98	\$1,3470 based on \$1.00
<p>If the district belongs to a union school district, this is only a PARTIAL homestead tax rate. The tax rate shown represents the estimated portion of the final homestead tax rate due to spending for students who do not belong to a union school district. The same holds true for the income cap percentage.</p>					
33.	Anticipated income cap percent to be prorated (129.351% x 1.94%)	2.32% based on 1.80%	2.37% based on 1.80%	2.50% based on 1.94%	2.51% based on 1.94%
34.	Portion of district income cap percent applied by State (100.00% x 2.51%)	2.32% based on 1.80%	2.37% based on 1.80%	2.50% based on 1.94%	2.51% based on 1.94%
35.	Percent of equalized pupils at union 1	-	-	-	-
36.		-	-	-	-

- Following current statute, the base education amount is calculated to be \$9,459. The Tax Commissioner has recommended base tax rates of \$1.00 and \$1.535. The administration also has stated that tax rates could be lower than the recommendations if statewide education spending is held down.  
 - Final figures will be set by the Legislature during the legislative session and approved by the Governor.  
 - The base income percentage cap is 1.94%.

# FOTHERGILL SEGALE & VALLEY

Certified Public Accountants



John E. (Jeff) Fothergill, CPA  
Michael L. Segale, CPA  
Sheila R. Valley, CPA  
Teresa H. Kajenski, CPA  
Donald J. Murray, CPA

December 11, 2014

To the Board of School Directors  
and Christine M. Sumner, Business Manager  
Fairfax Town School District  
Fairfax, Vermont

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Fairfax Town School District for the year ended June 30, 2014. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated June 24, 2013. Professional standards also require that we communicate to you the following information related to our audit.

## Significant Audit Findings

### *Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Fairfax Town School District are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year. We noted no transactions entered into by the School District during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the School District's financial statements was:

- Management's estimate of the depreciation is based on the estimated useful lives of the assets. We evaluated the key factors and assumptions used to develop the depreciation in determining that it is reasonable in relation to the financial statements taken as a whole

The financial statement disclosures are neutral, consistent and clear.

*Difficulties Encountered in Performing the Audit*

We encountered no significant difficulties in dealing with management in performing and completing our audit.

*Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements.

There were no corrected misstatements proposed due to audit procedures.

*Disagreements with Management*

For purposes of this letter, a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

*Management Representations*

We have requested certain representations from management that are included in the management representation letter dated December 11, 2014.

*Other Audit Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition of our retention.

Fund Balance Policy - In fiscal year 2011, the District adopted GASB 54 "Fund Balance Reporting and Governmental Fund Type Definitions." However, the Board has not adopted a policy which addresses the District's ability to classify the components of fund balance. We again recommend that the Board adopt a fund balance policy.

*Prior Year Audit Findings or Issues*

Timely Bank Reconciliations - During the prior audit, we noted that the bank reconciliations were not being performed on a monthly basis. We recommend that all of the bank accounts be reconciled monthly to the general ledger and that all suspicious reconciling items be promptly investigated and adjusted with adequate explanations. This timing was followed during the 2014 fiscal year.

*Other Matters*

We applied certain limited procedures to the Management Discussion and Analysis, which is required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on supplementary information, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

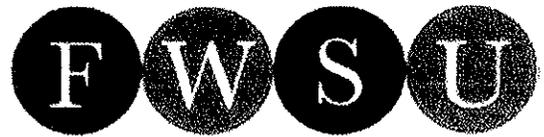
*Restriction on Use*

This information is intended solely for the use of the School Board and management of the School District and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,



FOTHERGILL SEGALE & VALLEY, CPAs  
Vermont Public Accountancy License #110



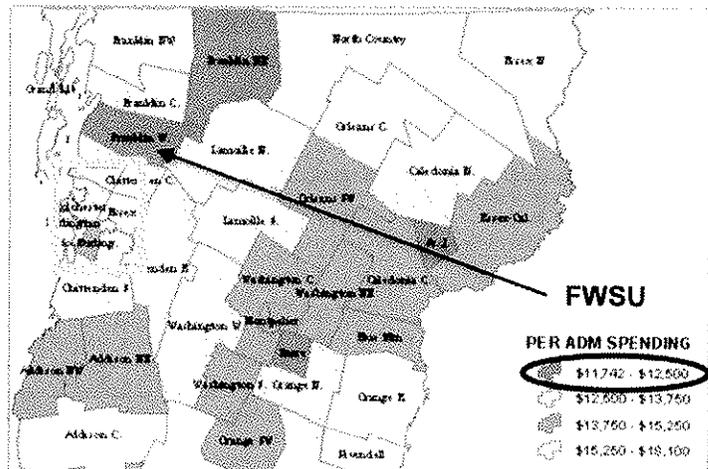
# Franklin West Supervisory Union

## Superintendent's Report 2015

Dear Community Members of Fairfax:

It has been said, "There is nothing permanent except change." That statement rings true in our lives as well as in our schools. As educators we are asked to keep up with world and the change that is all around us. Change is never easy, but it is often necessary to move our schools forward. Our school has changed and will continue to improve. There are State-mandated changes on the horizon such as Personal Learning Plans (PLPs), Proficiency-Based Grading Requirements (PBGR), flexible pathways, and increased access to early childhood education. All of these will impact our school and budget in future years. In addition, this spring the SBAC will replace the NECAP in all Vermont schools. Currently teachers and principals are aligning our curriculum with the new demands of the Common Core and the online SBAC assessments. However, I want to remind all of us that our essential mission and goal as educators remains constant. We have set a steady course over the last four years at Franklin West Supervisory Union (FWSU).

Financially our goal has always been to maintain a fiscally-responsible budget while providing a great education for all students. FWSU member schools, including Fairfax, continue to be among the lowest spending schools in Vermont. This year we were one of four supervisory unions cited by VT Secretary of Education Rebecca Holcombe for our low ADM spending. Her data points to our spending as a model for other supervisory unions throughout the state. I take pride in the fact that we are principled and balanced in our approach to education spending while maintaining solid results for our students. This year's budget proposal reflects an increase of 3.16%, which is \$146,185 more than last year's budget increase.



**FWSU ranks second-lowest spending SU in VT (per ADM)**

Four years ago, FWSU established three goals that we use to guide our actions. The goals are **equity, high-performance, and digital-age learning**. We know our students are entering a world which is rapidly evolving. The foundational skills, knowledge, and concepts traditionally taught in school are still tremendously important today. However, students will need to demonstrate competence in additional areas in order to be successful after they graduate from high school. Skills such as collaboration, critical-thinking, creativity, adaptability, and problem-solving are essential characteristics of a 21<sup>st</sup> Century learner. Developing these abilities in our students, as we focus on educating the whole child, is a welcome challenge. We expect excellence from every student and we know that you anticipate the same of our school. The FWSU Action Plan is our guide to propel our schools and students forward. The plan emphasizes four key areas:

**Target 1: Student-Centered Learning**

**Target 2: Leadership in a Student-Centered Learning Environment**

**Target 3: Flexible Learning Environments**

**Target 4: Engaged Community Partners**

Our plan is based on the belief that none of us are the final “experts” in a digital-age context where information continues to expand exponentially and problems become increasingly complex. We believe teaching and learning in a digital-age requires a connected community that meets the needs of every student and supports both individual and collective growth. We also believe teaching and learning requires an environment that extends beyond our abilities to ask the right questions and seek solutions for the world’s most difficult problems. We recognize that our teaching and learning cannot be limited to the four walls of a classroom. Most of all, our plan asks schools to personalize learning for every student in ways that are relevant and engaging. We invite you to join us in this journey. You can monitor our progress by following our blog ([www.fwsu-blog](http://www.fwsu-blog)), Facebook, and Twitter where we document and share important aspects of learning in our schools each day.

In conclusion, it is my great fortune to be writing to you as Superintendent of Schools of Franklin West Supervisory Union. It is a privilege for me to work in your community over these last five years. BFA is an excellent school; our students, teachers, administration, staff, and families all contribute toward making this statement true. This report does not provide me the space to include all of the work and progress of the School Board; Fairfax administrators, faculty and support staff. I am proud of their dedication and initiative on behalf of our students and families. The progress we have made is a credit to their work. I also want to take a moment to recognize outgoing FWSU Director of Curriculum and Instruction, Mary Lynn Riggs, who is retiring this year after an illustrious career. Her vision, drive and work ethic have left an indelible mark on our students and all of us who had the pleasure to work with her everyday.

Our school is filled with engaged and happy students. Each year I mention the deep connection between BFA Fairfax and the community. Current literature states that without this connection, schools will not succeed. Our school thrives because of our connection. We are fortunate in FWSU that all of our member towns share a common goal of the love of learning with our students.

Thank you for supporting our schools! I invite you to reach out to me with any questions or concerns.

**Ned Kirsch – Superintendent of Schools**

Voice: (802) 370-3113, ext. 113

Email: [nkirsch@fwsu.org](mailto:nkirsch@fwsu.org)

Blog: <http://fwsu-blog.org> / Web: [www.fwsu.org](http://www.fwsu.org) / Facebook: <http://facebook.com/FranklinWestSU> / Twitter: [@FWSU](https://twitter.com/FWSU)



75 Hunt Street  
Fairfax, VT 05454  
Phone 802-849-6711  
Fax 802-849-2611  
www.bfafairfax.com

## BElLOWS FREE ACADEMY

Michael J. Clark, High School Principal  
Thomas J. Walsh, Elementary/Middle School Principal  
Geri-Lyn Witalec, Pre K-8 Assistant Principal/Athletic Director



### BOARD OF DIRECTORS

Elaine Carpenter, Chair    Rachelle LeVau    Jasen Boyd    Paula Dearborn, Clerk    Jesse Cronin  
Matt Larose, Student Rep    Meadow Linderman, Student Rep

### BOARD OF SCHOOL DIRECTORS' REPORT 2015

This has been a challenging year for your school board. We have been working hard to keep pace with the current and proposed changes to education in our state. Education reform topics - funding, accountability, school district consolidation and governance structures - are in the forefront of the education committees in the legislature this session. We anticipate more changes will be coming out of Montpelier that will affect us all.

Our job as school board members is complicated. We are working to give our students a world-class education through multiple learning opportunities, create a cost structure that is efficient and sustainable, attract and retain outstanding educators and administrators, while being accountable to you as taxpayers. We have joined with other schools in FWSU in a long-range study conducted by an out-of-state firm to determine if we are as efficient in our delivery of services as possible. This study will be done over the next year.

We so appreciate those of you who have taken the time to come to our meetings or contact us to discuss school issues. This is very helpful as we try to make the best decisions possible for our students and educators. Some of the issues we have addressed this past year are:

- **Educational Programming.** We have been able to offer some unique educational opportunities for our students, including interactive classes with students from other countries, international field trips, college courses, online classes through Virtual High School as well as technical education center courses.
- **Transportation.** In order to comply with state law, we investigated contracting our transportation services out to a bus company. We determined that it is more effective and efficient for us to continue to coordinate our own transportation.
- **Special Education.** 17.4% of our student population is eligible for special education services. We are providing services at a cost that is lower than the statewide average. Students with emotional and behavioral disturbances continue to challenge our programming to provide the most comprehensive services to address their needs.
- **Student Safety.** We continue to give primary focus to addressing the safety of our students. Safety drills are held on a regular basis. We meet with state police and our own fire department to plan and practice for emergencies.
- **Teacher Negotiations.** We have not been able to reach an agreement on a contract with our teachers. The process has now gone to a Fact-Finder who will review information from each side and make a recommendation as to next steps. We have just started negotiations for a new contract with our paraeducators.

*Committed to ensuring all students become informed, literate, critical thinkers who demonstrate responsible social and civic behaviors.*

- **Library.** School representatives have been meeting regularly with our community library representatives to discuss library operating procedures. We are looking for a way to ensure the safety of our students during school hours as well as honor the openness of the community library.
- **Facilities Long Range Planning Committee.** We formed this committee to look into changes and upgrades to our buildings to best meet the needs of our learning community. An architectural firm has been chosen and has done an initial site visit.

Issues for us this coming year will include:

- **High School Principal.** We have accepted the resignation of Michael Clark, our high school principal. Mr. Clark has been a committed educational leader and he will be missed. We will be involved in the process of hiring a new principal.
- **Pre-K education.** Beginning in the fall of 2016, we will be required to pay for 10 hours of preschool for every 3 or 4 year old child in our town. How will we structure this learning opportunity for all as well as pay for it?
- **White House.** We have not been able to find anyone to move this building, even with our incentive of \$15,000 (what it would cost us to demolish the building). We now have to go through an Act 250 permit process in order to tear the building down.
- **Tuition Students.** We have the capacity to accept more tuition students, especially at the high school. We are looking at other avenues to recruit students, possibly even foreign students.
- **Dual Enrollment.** Our students are now able to take college courses in addition to their high school courses. Our local school budget will need to fund this. What will this program look like for our students and how will we absorb the cost?

Last year we needed three votes to approve our school budget. We are proposing a budget to you this year with a modest 3.16% increase. The largest part of our budget is salaries with just over 10% of our budget being health insurance for our employees. We have had to cut positions and some programming from the remainder of our budget in order to come up with an increase close to what the state is recommending and what we feel the town will support. This has been a very challenging task, not only for us on the board but for our administrative team. We hope you will vote on Town Meeting Day (voting will take place in the new town office building). Please feel free to contact any of your school board members if you have additional questions.

Finally, I would like to thank my fellow school board members for their countless meetings, thoughtful deliberations and commitment to BFA. We have received tremendous support from our superintendent and FWSU staff and are very grateful for their expertise. We will continue to work as a team to be accountable to you as taxpayers and to reflect the values of our community. Thank you to the Fairfax community for your support.

Elaine Carpenter, Chair  
Fairfax Board of School Directors

*Committed to ensuring all students become informed, literate, critical thinkers who demonstrate responsible social and civic behaviors.*

**SOCIAL**

**CONTRIBUTIONS:**



**American Red Cross**  
 Vermont & the New Hampshire  
 Upper Valley Region

# IMPACT SHEET: FRANKLIN COUNTY

## MISSION:

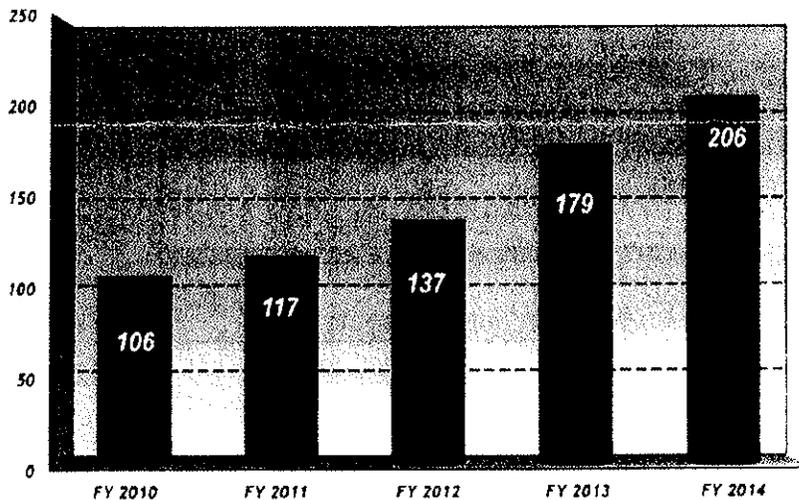
The American Red Cross prevents and alleviates human suffering in the face of emergencies by mobilizing the power of volunteers and the generosity of donors.

## DISASTER SERVICES:

The Red Cross provides planning, preparedness and relief from disasters in Vermont and the New Hampshire Upper Valley Region. These services are coordinated by a network of trained and dedicated volunteers who address issues as divergent as fires, floods and storms. From individuals needing clothing, food and over-night shelter to first responders needing on-scene support, to whole communities needing shelters and bulk food distribution, the Red Cross is there to help.



## REGIONAL DISASTER RESPONSE RATE ON THE RISE

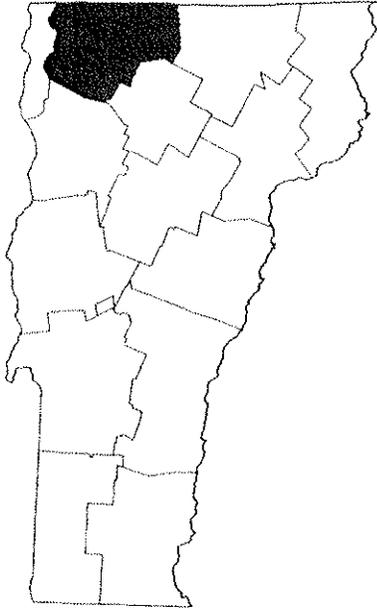


### OUR FUNDAMENTAL PRINCIPLES:

*Humanity | Impartiality | Neutrality | Independence | Voluntary Service | Unity | Universality*

# FRANKLIN COUNTY

## RESPONSES JULY 1, 2013—JUNE 30, 2014



TOWN	RESPONSES
BAKERSFIELD	5
ENOSBURG	2
ENOSBURG FALLS	1
FAIRFAX	3
FAIRFIELD	2
HIGHGATE	1
MONTGOMERY	1
RICHFORD	1
SHELDON	2
SAINT ALBANS	8
SWANTON	1
TOTAL	27

**OUR FUNDAMENTAL PRINCIPLES:**

*Humanity | Impartiality | Neutrality | Independence | Voluntary Service | Unity | Universality*



*The Resource for seniors and their  
caregivers in the Champlain Valley*

EMPOWERS. GUIDES. PROVIDES.

Services and Support for Seniors

**THE CHAMPLAIN VALLEY AGENCY ON AGING, INC.** has been helping people age with independence and dignity for over 30 years. During this past year, CVAA provided services to 138 older residents of Fairfax. CVAA is grateful to the citizens of Fairfax for their ongoing support of services for area seniors.

**THE SERVICES AVAILABLE TO RESIDENTS OF FAIRFAX INCLUDE:**

**MEALS ON WHEELS** ~ CVAA provides hot wholesome meals to seniors who are age 60 or over. Volunteers deliver Meals on Wheels to homebound individuals who are ill, frail, or recuperating after a hospital stay and unable to prepare their own meal. This past year 21 Fairfax seniors participated in the Meals on Wheels program.

**SENIOR COMMUNITY MEALS** ~ Fairfax seniors attend CVAA community meals at the Fairfax Fire Station and participate in the CVAA restaurant ticket program. In addition to a nutritious meal, the community meal provides socialization and companionship for older people who may be isolated or live alone. Over 97 Fairfax seniors participated in the community meals program.

**CASE MANAGEMENT** ~ CVAA Case Managers make in-home visits and connect individuals with the services and resources they need in order to remain independent and in their own home. Jennifer Stuart, the CVAA Case Manager for Fairfax, worked with 25 seniors in your town. Jennifer may be reached through the CVAA office at 865-0360 or 1-800-642-5119.

**SENIOR HELPLINE** ~ CVAA operates a toll-free service that provides answers to any question or concern regarding services for older people. Seniors, or their family members, can reach the Senior HelpLine by calling 1-800-642-5119 (Voice/TTY) during business hours.

**FOR MORE INFORMATION ON THE AGENCY,  
OR TO INQUIRE ABOUT VOLUNTEER OPPORTUNITIES,  
CALL 865-0360 OR 1-800-642-5119 (VOICE/TTY)  
YOU MAY ALSO VISIT US AT: [WWW.CVAA.ORG](http://WWW.CVAA.ORG)**

**Franklin County Home Health Agency, Inc.**  
**Information Sheet**  
**Fairfax**

**What is Franklin County Home Health Agency?**

Franklin County Home Health Agency is a 501(c) 3 non-profit corporation that has been providing health care and hospice services to individuals in their own homes since 1969. The Agency is governed by a volunteer Board of Directors that represents the communities we serve.

**What is the Agency's Mission and Purpose?**

The mission of the Agency is to provide high quality health care in a community setting. We are committed to excellence in service. We strive to meet the needs of our clients in a professional manner that promotes health, independence, comfort, dignity and quality of life.

**What is the Agency's service area?**

The Agency serves all 15 towns in Franklin County through our two offices – one in St. Albans and one in Enosburg Falls.

**What are the Agency's Programs and Services?**

**Home Care:** This program provides medically necessary health care services to people of all ages who are typically not able to leave their home to receive medical care. Examples include individuals who need dressing changes following surgery, a person newly diagnosed with diabetes needing insulin administration and instruction; or a mother and newborn newly discharged from the hospital.

**Home Telemonitoring Program:** This program assists client in monitoring their weight, blood pressure, heart rate and oxygen status to help improve their condition.

**Hospice:** This program cares for people with a terminal illness for whom the prognosis is less than six months of life. The focus of this care is on achieving comfort and quality of life in the last days of life.

**Palliative Care:** This program balances advanced medical technology with the wishes of each individual client by focusing on psychological, physical, social and spiritual needs by providing a strong support system to help the client and family cope during the serious illness. This program understands maintaining quality of life is an important aspect of care.

**Long Term Care:** This program assists disabled and elderly members of our community with activities such as personal care, housekeeping, meal preparation, errands and shopping to allow them to stay in their own home when they would otherwise be at risk of admission to a nursing home.

**Maternal Child Health Program and Childbirth Education Program:** These programs help to prepare expectant women for a healthy pregnancy, labor and delivery, breastfeeding and new infant care.

In addition, the Agency offers infusion therapy, foot clinics, flu shot clinics, grief and bereavement services and wellness program to our community.

The Center for Health and Wellness, our collaborative effort with Northwestern Medical Center, Northwest Counseling and Support Services and the Vermont Department of Health provides health education programs and screenings throughout the county. The goal of this collaboration is to prevent diseases and improve the overall health of our community.

## **How many people does the Agency employ?**

The Agency currently has a staff of 190 Registered Nurses, Licensed Practical Nurses, Physical Therapists, Occupational Therapists, Speech-Language Pathologists, Medical Social Workers, Licensed Nursing Assistants, Care Attendants, Homemakers, and Office Support Staff.

## **How many clients did the Agency serve in 2014?**

During the last fiscal year, the Agency made a total of 73,957 visits to 1,620 residents of Franklin County.

## **How many clients were served in Fairfax?**

108 residents of Fairfax received 4,110 visits. The breakdown by discipline was:

948	Skilled Nursing
328	Physical Therapy
134	Occupational Therapy
69	Speech-Language Pathology
25	Medical Social Work
682	Licensed Nursing Assistants
1924	Care Attendants

## **How are services paid for?**

As a Medicare certified Agency, the Agency receives reimbursement from Medicare, Medicaid and other third party insurances. In 2014 the Agency received 85 percent of its revenue from Medicare and Medicaid.

The Agency is committed to providing medically necessary home care services to all those in need regardless of their ability to pay. Without the individual town appropriations, the United Way and donor gifts, our ability to provide care could be seriously diminished.

## **Why does the Agency need money from towns?**

The Agency depends on the money received from towns to subsidize the cost of care provided to clients who are uninsured or underinsured. Last year the Agency provided more than \$523,795 in free and subsidized care.

## **Where can you call for more information about Franklin County Home Health Agency, Inc.?**

For more information about the Agency or the services provided please call (802) 527-7531 or visit our website at [www.fchha.org](http://www.fchha.org).

FRANKLIN COUNTY INDUSTRIAL DEVELOPMENT CORPORATION

TOWN REPORT

CALENDAR YEAR 2014

As the FCIDC Executive Director, I travel around the County and meet with municipal boards and I always boast that the local County economy is strong. Yes, it can always be better but there are many places that are a whole lot worse off and would be glad to trade places. I then comment that if we could get to where milk prices are at \$25.00 and gas prices were below \$3.00 the County would be sitting pretty well.

As luck would have it we did see \$25 and even higher milk prices in 2014 and at the end of the year we did see gas prices fall below \$3.00. The good news for 2015 is gas prices should continue to remain low. The bad news is milk prices are now positioned to drop into the teens early this year.

Speaking of gas the Village of Enosburg was fortunate to partner with Vermont Gas Systems to bring natural gas to the area. The heating savings for Enosburg residents could range between 20 and 40%. Those businesses and homes in the more rural parts of the County may also have a heating alternative as well. FCIDC is currently working with a company whose plan is to make compressed natural gas available to the region.

FCIDC has worked with the Enosburg Falls Economic Development Corporation (EFEDC) in an effort to complete the EFEDC Business Park. FCIDC has invested approximately \$15,000 to address permit renewals, Act 250 permit covenants and stormwater issues. The FCIDC and EFEDC were excited to see the Rick Green's Wash Facility join Vallencourt's Trucking in the Business Park.

FCIDC has also collaborated with the Georgia Industrial Development Corporation (GIDC) to upgrade the Georgia Dairy Industrial Park water treatment facility. The current facility, which supplies water and fire suppression to Perrigo, Bariatrix and Med Associates, is 32 years old and obsolete. The upgrade will produce more water to allow for future growth. GIDC hopes to break ground this spring on the \$1.9 million project.

FCIDC continues to collaborate with a variety of partners as we will be organizing the 15<sup>th</sup> Annual Franklin/Grand Isle Career/Job Expo on Thursday, March 26, 2015. At last year's event 700 high school students and 650 job seekers attended the event. In addition to the Job Expo we worked with our partners to present the 1<sup>st</sup> Annual In Good Taste event held at St. Albans City Hall in January. The tasting event showcased 30 local food producers in an effort to market our food businesses and more than 500 people attended. The second Annual event will be held on Friday, January 23<sup>rd</sup>, 2015.

FCIDC has invested significant amount of time to grow the Diversified Ag sector also known as the Local Foods movement. FCIDC in conjunction with the Northwest Medical Center received grant funds from Northwest Regional Planning Commission to hire a part-time coordinator to grow the sector. FCIDC also received a grant to purchase a small refrigerated truck to assist with local distribution of the County's local Ag products.

FCIDC is also in its third year of a contract with a Bi-lingual consultant that visits Quebec twice a month. The message which we share is: Vermont is a great place to expand, not move your business. This effort has generated some leads and a strong network, but no immediate success at this time.

Thank you for the opportunity to share a very brief overview of FCIDC's activities for 2014. Please feel free to contact the office at (802)524-2194.

Respectfully,



Timothy J Smith  
Executive Director



**GREEN UP VERMONT**  
 P.O. Box 1191  
 Montpelier, Vermont 05601-1191  
 (802)229-4586, or 1-800-974-3259  
[greenup@greenupvermont.org](mailto:greenup@greenupvermont.org)  
[www.greenupvermont.org](http://www.greenupvermont.org)

Dear Select Board/Town Clerk:

October 2014

Please consider Green Up Vermont's request for your community's financial support. We respectfully ask you to include the appropriate amount from the guide below in your budget for next year. This guide remains the same as in previous years:

For towns under 1,000 population . . . . . \$ 50  
 For towns over 1,000 and under 2000 . . . \$100  
 For towns over 2,000 and under 3000 . . . \$150  
 For towns over 3,000 and under 4000 . . . \$200  
 For towns over 4,000 population . . . . . \$300

Sincerely,  
 Melinda Vieux  
 President

**PLEASE NOTIFY US IF YOU REQUIRE A SECOND REQUEST LETTER FOR FUND DISTRIBUTION.**

**Annual report information - Green Up Day, May 3, 2014**

(This is available as a downloadable word document on the "About Us" page of our website).

Green Up Day celebrated 44 years in 2014! Green Up Vermont is the not-for-profit 501(c) (3) organization responsible for continuing the success of Green Up Day. **Green Up Vermont is not a State Agency!** The success of Green Up for Vermont depends upon two essential ingredients: one is the combined efforts of individuals and civic groups volunteering to make it all possible; and two, the financial support given by the public and private sectors throughout Vermont.

With your town's help, we can continue Vermont's unique annual tradition of taking care of our beautiful landscape and promoting civic pride so our children grow up with Green Up. Our coordinators tell us that many of their volunteers are families with young children. Green Up Vermont focuses on education for grades K-12 with activities such as a curriculum for K-4, activity booklets, a story and drawing booklet, and the annual poster and writing contests for grades K-12. Please visit [www.greenupvermont.org](http://www.greenupvermont.org) to learn more.

Careful use of resources minimizes Green Up's costs. The State appropriates funds that cover about 14 percent of our budget. Last year, appropriations from cities and towns covered 18 percent of our budget. These funds pay for supplies including over 48,000 Green Up trash bags, promotion, education, and services of two part-time employees. We ask your community to contribute because when you support Green Up Vermont you are not just supporting a program but Vermont and the people who live – and visit – here.

**Mark your calendars for the next Green Up Day, May 2, 2015, celebrating 45 years! Get together with family and friends and clean up for Green Up Day, always the first Saturday in May.**

## **THE VERMONT CENTER FOR INDEPENDENT LIVING TOWN OF FAIRFAX SUMMARY REPORT**

Since 1979, The Vermont Center for Independent Living (VCIL) has been teaching people with significant disabilities and the Deaf how to gain more control over their lives and how to access tools and services to live more independently. VCIL employees conduct public education, outreach, individual advocacy and systems change advocacy to help promote the full inclusion of people with disabilities into community life.

Final numbers for our FY'14 (10/2013-9/2014) show VCIL responded to over **2,383** requests from individuals, agencies and community groups for information, referral and assistance and program services for individuals living with a disability. VCIL Peer Advocate Counselors (PACs) provided one-on-one peer counseling to **304** individuals to help increase their independent living skills (including **12** peers who were served by the AgrAbility program and **6** peers who received specialized Benefits to Work Counseling). VCIL's Home Access Program (HAP) assisted **215** households with information on technical assistance and/or alternative funding for modifications; 51 of these received financial assistance to make their bathrooms and/or entrances accessible. Our Sue Williams Freedom Fund (SWFF) provided **125** individuals with information on assistive technology; 36 of these individuals received funding to obtain adaptive equipment. **447** individuals had meals delivered through our Meals on Wheels (MOW) program for individuals with disabilities under the age of 60.

VCIL's central office is located in downtown Montpelier and we have five branch offices in Bennington, Chittenden, Lamoille, Rutland and Windham Counties. Our Peer Advocate Counselors and services are available to people with disabilities throughout Vermont.

During FY '14, **11** residents of **Fairfax** received services from the following programs:

- Home Access Program (HAP)  
(resident on waiting list for home modifications in FY'15)
- Meals on Wheels (MOW)  
(over **\$2,300.00** spent on meals)
- Peer Advocate Counseling Program (PAC)
- Information, Referral and Assistance (I,R&A)

To learn more about VCIL, please call VCIL's toll-free I-Line at:  
**1-800-639-1522**, or, visit our web site at **www.vcil.org**.

## Vermont Center for Independent Living

Approved FY 2015 Budget

INCOME	Approved FY2015	EXPENSES	Approved FY2015
Unrestricted Donations: (Indiv. & Corp.)	\$ 25,000	<b>SPECIFIC ASSISTANCE</b>	
Unrestricted Donations: Cities & Town	\$ 40,000	VHCB (Home Modifications)	\$ 382,500
Income Other	\$ 5,000	Meals on Wheels (MOW)	\$ 365,600
Misc. Income (subscriptions/reimbursements)	\$ 3,500	SILC Grant	\$ 35,000
Grants: Aging & Disability Resource Connection	\$ 29,780	USDA (new)	\$ 54,516
Grants: DAILVR (SILC- Includes SWFF)	\$ 201,250	<b>Total Specific Assistance</b>	<b>\$ 837,616</b>
Grants: DAILVR (WIPA- now VocRehab)	\$ 31,000	<b>OPERATIONAL EXPENSES</b>	
Grants: NIDRR	\$ 22,000	<b>Personal Services</b>	
Grants: Wellness Workforce Coalition (formerly VT Peer Network)	\$ 150,000	Salaries	\$ 880,019
Grants: United Way - Rutland	\$ 3,500	Fringe Benefits	\$ 349,540
Grants: USDOE 704N	\$ 585,094	<b>Total Personal Services</b>	<b>\$ 1,229,559</b>
Grants: USDOE 704S	\$ 254,667	<b>Agency Operating Expenses</b>	
Grants: VT Housing Conservation Board/DAIL	\$ 575,000	Professional Services	\$ 76,319
Grants: Meals on Wheels	\$ 457,000	Board expenses	\$ 4,000
Grants: USDA (new)	\$ 65,926	Occupancy	\$ 75,520
Grants: USDA (AgrAbility)	\$ 107,399	Travel, Conference & Meetings	\$ 54,877
		Printing & Publication	\$ 7,200
		Telecommunications	\$ 26,823
		Supplies	\$ 24,000
		General Insurance	\$ 28,103
		Postage	\$ 10,000
		Equipment Repair, Lease & Maintenance	\$ 23,200
		Advertising & Outreach	\$ 51,688
		Dues & Subscriptions	\$ 7,500
		Training	\$ 9,214
		Depreciation Expense	\$ 33,436
		Wellness Workforce Coalition Training	\$ 57,061
		<b>Total Direct Expenses</b>	<b>\$ 488,941</b>
		<b>Total Projected Expenses</b>	<b>\$ 2,556,116</b>
<b>Total Income</b>	<b>\$ 2,556,116</b>		



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