

**Request of Gerald P. and Annelle H. Pomichter for Administrative Review of a 2 lot Subdivision of property located at 20 Butler Street (BT0020).**

**Members Present: Jason Heyer, Nick Hibbard, Martha Varney, Michelle Dufresne, Claude Rainville**

**Public Present: Skip Taylor, ZA, Patricia Shea**

**GENERAL MINUTES:**

**7:00 PM- J. Heyer** called the meeting to order.

The Board Briefly discussed future projects and the upcoming meeting schedule. The next meeting tentatively will be April 15, 2015 if deemed necessary.

**7:07 PM- M. Varney** moved to approve the minutes from January 7, 2015. **N. Hibbard 2<sup>nd</sup>**. All in favor

**7:15 PM – S. Taylor** presented the Administrative Review. **S. Taylor** gave a brief introduction regarding the 2-Lot Subdivision and stated that the Subdivision meets all requirements of the Fairfax Development Regulations and recommended approval. There was some discussion regarding the building envelope and the future of development of the property although there is none currently planned. It was confirmed that if development was proposed the owners of the lot would need to obtain Site Plan approval through the DRB.

**Open to the Public:**

**P. Shea** had questions on the future development and also brought up the possibility of needing a garbage shelter for the neighborhood to help maintain littering along River Road.

**7:35 PM – M. Varney** moved to accept the Zoning Administrator’s recommendation for approval of the project; **C. Rainville 2<sup>nd</sup>**. All in favor.

**Maps/Mylars:**

None

**7:40PM- M. Dufrense** moved to adjourn; **M. Varney 2<sup>nd</sup>**. All in favor.

Respectfully submitted,  
Amber Soter,  
Zoning and Planning Assistant

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
For the Development Review Board

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*These draft minutes are unofficial until approved at the next regularly scheduled meeting. All motions were unanimous unless otherwise indicated.*