



## 2016 TOWN OF FAIRFAX

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**SELECTBOARD MEETING  
TUESDAY SEPTEMBER 6, 2016  
7:00 PM**

The drafted minutes presented below are unapproved subject to corrections and/or additions at the next Selectboard meeting. Those corrections and/or additions will be written to an amended version of the minutes, which will also be made available to the public.

**Selectboard Members Present:** Lauri Fisher, Vice-Chair, Randy DeVine, LeeBeth Ann Lemieux and Duane Leach. Tom Fontaine arrived at 7:45 pm.

**Staff Present:** D. Jay Leach, Sheri Rainville, Colin Santee, Robin Chapman and Patricia McNall.

**Public Present:** Mike Ingalls, Robby Rodimer, Mary Beerworth, Amanda Holland, NRPC and Danielle Owczarski, VT DEC, Barbara Murphy, State Representative Franklin 2. Roy, from LCATV videotaped the meeting. Please see sign-in sheet.

**Call to Order:** Lauri called the meeting to order at 7:00 pm.

**Minutes:**  
8.15.16: Duane motioned to approve the minutes as written seconded by Randy. Motion so moved, vote 4-0.

**Accounts Payable & Receivable Warrants:** LeeBeth reviewed the orders with a question concerning a salary position - the warrants were approved.

**Public Comment:**  
Michael Ingalls a resident who resides on the corner of Main Street and Rocky Ridge Road. He has been away for two months during which time the totes were delivered. He comes in this evening with a concern over the number of garbage and recycling totes at the end of the road. There are eight families that live on Rocky Ridge Road equating to sixteen totes being left at the corner of his property. Mike feels that the totes are too large for some of the residents to bring the totes down to the end of the road and take back up to their residents after the trash has been picked up.  
Action: We will contact Bob Perry with Casella to see what can be done to solve the problem.

SB Meeting 9.6.16  
Public Comment Cont.:

Pat McNall and Robin Chapman, Listers, are here to present a mapping proposal to the Board from NEMRC. This will be a one-time conversion of the property map data which will be linked to the grand list by either parcel code or SPAN number. Once the conversion process is complete NEMRC will work with the town to determine a suitable map layout and the layers that will be shown on the paper map. The quote received from Adam Saunders, NEMRC, is for \$2,846.63 with a proposal start date of September 14<sup>th</sup>. As it's a NEMRC program it will be compatible with the software currently used in the office.

\*Randy motion that we accept the NEMRC property map conversion submittal. The motion was seconded by LeeBeth. The motion - so moved, vote 4-0.

Robin informed the Board that she and Tamsin Coon will be attending an IAAO class in October. It's a five day course being held in St. Johnsbury for lister's to become certified appraisers. The state has been asking that the Lister's become certified. Robin is asking if there's a policy for traveling expense and meal reimbursement. We will check the handbook to see if it addresses this and let Robin know. Mileage is currently paid for by the town according to the rate set by the IRS.

The Listers are asking for the Board's approval to make the following change on the 2016 Grand List using Title 32 V.S.A. § 4261, Errors and Omissions, for parcel ID S00585. The Board, by consensus, signed the letter.

**Correspondence:**

1. A letter has been received from Michael and Martha Leech in regards to receiving two full sets of totes from Casella. Casella was called to pick up the extra set of totes, which they did pick up. Michael and Martha have an apartment in their home. Michael states in the letter that no one has ever occupied the apartment. When the property was assessed, it was assessed as having an apartment. In order to make any changes the Leech's will have to come into the office and discuss this with the Listers.

2. An email has been received from Kyle Metayer, Library Trustee. Due to the school's expansion of hours, the trustees have decided to expand the hours that a town employee is staffing the library to include all days from 8:30 am., except for Saturdays when the library opens at 9:00 am. As a result of this they will incur additional salary costs above what was originally budgeted. They would ensure that the overall impact is budget neutral by being under budget by the same amount in different categories.

By consensus of the Board, they approved the Library to proceed and reallocate the monies. Lauri will email Kyle and let him know that they are good to go.

**D. Jay Leach, Road Foreman:**

Charbonneau is trucking in stone at 14.38/yard to the shop. The quarry in Georgia is closed. He's needs to truck in about 1500 yards of sand for this winter. He brought in a price quote for a complete plow set up for the new truck as he will have to have a new body and chassis for next year. He would like to buy the set-up this year. There was also a price quoted for uninstall if the town does the work. D. Jay will also get a quote from TANCO to compare prior to approval by the Board.

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D. Jay Leach, Road Foreman Cont.:

While the Board was looking at the quote, Lauri went through the feasibility study for Swamp and Wilkins Road with D.Jay. Lauri feels that we should consider proceeding with the project and budget for it in the next budget cycle. D. Jay said that he will have Joey Pigeon look at the site and establish a cost sheet for the project.

Randy asked D. Jay if he has approved a road closure for an upcoming 5K fundraiser to be held on October 2<sup>nd</sup> from 12 pm. to 2 pm. D. Jay stated that he made his recommendations and gave his approval providing that emergency vehicles will be able to pass through.

The easement at the 100 acre woods was discussed. Colin Santee had a map and the deed to the property. Mary Beerworth stated that the road was in rough shape. The deed stated that the town has the right to use the easement. Tom and D. Jay will be assessing road conditions this week and will take a look at this area.

**Colin Santee, Parks and Recreation Director:**

Colin is here this evening to update the Board on what's going on in the rec. department. He has communicated with two archeological survey companies on work that needs to be done at the 100 acre woods lot. He plans on scheduling with the VYCC for trail work in the spring 2017. He decided to cancel the Hometown Throwdown as he couldn't guarantee it would be a profitable event. With so many events taking place this summer, the target market has exhausted much of their dispensable income and are less likely to attend. Colin will take the work already done for this event and shift it towards a similar type event in the spring of 2017. With more advertising and sponsors, the expense of the necessary equipment will be minimized to a point where the event will be profitable.

Colin requested to enter into executive session to discuss a personnel matter.

**Enter into Executive Session:**

\*Lauri moved to enter into Executive Session to discuss a personnel issue where premature general public knowledge would place the town at a substantial disadvantage. The motion was seconded by LeeBeth - motion so moved. The Board entered into Executive Session at 8:05 pm.

**Exit Executive Session:**

LeeBeth motioned to exit Executive session at 8:35 pm. seconded by Duane. The motion so moved.

**Amanda Holland, Northwest Regional Planning Commission:**

Amanda is here this evening to discuss Act 64, the Vermont Clean Water Initiative which creates a new permit process for municipalities aimed at addressing stormwater run-off from roadways, both paved and unpaved. A slide presentation was given as well as informational materials handed out. The Vermont Department of Conservation (DEC) and VTrans are developing new financial and technical assistance programs to aid municipalities in their efforts to comply with this new mandate.

**Danielle Owczarski, Vermont DEC:**

Danielle is here to discuss stormwater mapping. She is responsible for the Lamaille Water Shed Basin. The plan is to identify high priority water quality problems, is there an issue where the water used to be very clear, a lot of chloride going into the water, are there no longer fish where there used to be fish. The goal is to maintain and restore areas affected.

Under the DEC inventory of the roadways and identifying connections to surface waters; implementing solutions such as stone-lined and u-shaped ditches, turnouts, check dams, road crowning and grass-lined drainage ditches; upgrading drainage culverts and stabilizing culvert outlet where erosion is present.

The Board thanked Amanda and Danielle for coming in.

**Other Business:**

1. We will send out RFQ's for legal services. Lauri will provide a list of recipients.
2. Budgeting letters will go out to the various departments in preparation for an 18 month transition cycle by October 3<sup>rd</sup>.
3. Rowell fuel submitted a contract for propane with a 40 cent over cost/gallon covering the period of July 1, 2016 through June 30, 2017. Tom will sign the contract.

**Adjournment:**

9:45 PM: Laurie moved to adjourn the 9.6.16 meeting seconded by LeeBeth. The motion so moved.

The next scheduled meeting will be held on Monday, September 19, 2016.

The minutes were respectfully submitted by Stacy Wells, Adm. Asst. to the Selectboard.

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Lauri Fisher, Vice Chair  
Fairfax Selectboard