



2016 TOWN OF FAIRFAX

**SELECTBOARD MEETING
MONDAY MAY 16, 2016
7:00 PM**

The drafted minutes presented below are unapproved subject to corrections and/or additions at the next Selectboard meeting. Those corrections and/or additions will be written to an amended version of the minutes, which will also be made available to the public.

Selectboard Members Present: Tom Fontaine, Randy DeVine, Leebeth Ann Lemieux and Duane Leach.

Staff Present: Deb Woodward, TC & Treasurer, Amber Soter, Zoning Administrator, Amy Sears, Utility Manager, David Raymond and Tom Snyder, Fire Department and Stacy Wells, Adm. Asst.

Public Present: Barbara Young, Kyle Minckler, Sam Harris and Edmund Harris. Please see sign-in sheet.

Call to Order: Tom called the meeting to order at 7:00 pm.

Minutes:

5.2.16: Randy motioned to accept the minutes as written; Duane seconded. The motion - so moved, vote 3-0. Leebeth, Randy and Duane.

Orders & Payroll: Duane reviewed the orders for the Utility Department and Randy reviewed the Town - which were approved by the Board.

Public Comment: N/A

Correspondence: N/A

Deviation of agenda:

7:02 PM - Executive Session:

I, Leebeth Ann Lemieux, motion to enter into executive session to discuss legal issues where premature general public knowledge of the subject matter would place the town at a substantial disadvantage.

I, Leebeth Ann Lemieux, motion to enter into executive session to discuss legal, personnel and contractual issues under the provisions of Title 1, section 313(a)(1) of Vermont Statutes. The motion was seconded by Duane - motion so moved.

7:20 PM - Exit Executive Session: Leebeth moved to exit executive session seconded by Duane. Motion so moved. Action: Pending a phone call.

SB Minutes 5.16.16 Cont.:

Amber Soter, Zoning Administrator

The PC plans is ready for the public hearing on the revisions to the Development Regulations as well as the Solar Array Siting Standard bylaws June 21st. The SB will also need to entertain a hearing as part of the process tentatively scheduled for their July 18th meeting. Amber will supply the Board with a copy of the changes prior to the hearing.

Amber handed out her Activity Report to date, which was reviewed.

Amy Sears, Utility Department

Amy has been in contact with John Mitchell, who is part of the Focus Group, working on the financials for the Utility Dept. Randy is looking for water leaks; he thinks he has found two and feels that there may be more.

Barb Young is here this evening with Amy. Barb would like to know how many w/s allocations she has on her property located at TU0015. Amy handed out a timeline of activity from 2001 - 2005 on the property. Barb and Larry are looking into possibly selling the property. Randy and Tom agreed that she maintains the five sewer allocations and allocations for water based on 15 bedrooms. Barb asked if the allocations went with the 3.5 acres & house, or with the 40 acre field. (The properties are contiguous.) Barb also is inquiring if the allocations would transfer to a new owner. Tom felt that it wasn't for the SB to make that decision that it would be the DRB's responsibility. Tom also felt that the Board needed to do some investigation into this matter. Amy will send a letter to the Young's clarifying the terms and conditions.

Edmund Harris, Sam Harris and Kyle Minckler

Edmund, Sam and Kyle are here this evening to discuss the upcoming Ohana Festival, which will be held in Fairfax, on Tabor Hill Road, July 7-10. The Board asked to see a site plan, emergency plan, traffic control, parking plan and security. David Raymond, Battalion Chief and Tom Snyder, Fire Chief, Fairfax Fire Department was in attendance. David is also the Town's Health Officer. David was concerned with the impact on the area and how many people they thought would be in attendance. Kyle stated that there was a cap of 2,000 people throughout the festival. David asked about the electrical being inspected, stage set-up and ADA compliant. David was also concerned, from a Health Officer's perspective, with the port-o-potties, potable water, gas/oil leaking and if pets are brought onto the property that the owners have the appropriate paperwork for rabies. David asked if they had reached out to the rescue for which they stated they had not at this point. Tom was concerned with an emergency lane, state electrical inspector and fire marshal sign-off.

Kyle stated that the music starts at 12 noon and that the live band music would end at midnight. There will be a DJ tent, at 2 amps, which will end at 2 am.

The Board felt that there were still pending issues that needed to be addressed prior to the event. We will ask Edmund, Sam and Kyle to come back in before the date of the event to finalize the plans.

SB Minutes 5.16.16 Cont.:

Deborah Woodward, Town Clerk & Treasurer

Deb is here to talk to the Board in regards to the payroll audit held last week by VLCT. During the audit the topic of a non-work agreement was discussed and workman's compensation for contractors considered non-essential. Deb will draft a letter to be sent out to any subcontractor, or non-essential, in regards to workman's compensation prior to being hired.

Other Business:

1. Randy brought up the fact that the storage building needs to be moved. He will contact Andre's and have them come and move the shed and put it on blocks.

Adjourn:

8:45 PM: Leebeth motioned to adjourn; seconded by Randy. Motion so moved.

The next regularly scheduled SelectBoard meeting will be Monday June 6th at 7 pm.

The minutes were respectfully submitted by Stacy Wells, Adm. Asst. to the Selectboard.

Tom Fontaine, Chair
Fairfax Selectboard