



2015 TOWN OF FAIRFAX

**SELECTBOARD MEETING
MONDAY MAY 18, 2015
6:30 PM**

The drafted minutes presented below are unapproved subject to corrections and/or additions at the next Selectboard meeting. Those corrections and/or additions will be written to an amended version of the minutes, which will also be made available to the public.

6:30 PM - Parks & Recreation Director Position

Selectboard Members Present: Tom Fontaine, Chair, Lauri Fisher, Vice-Chair, Peter King, Randy DeVine, and Leebeth Ann Lemieux.

Public Present: Cathy Larsson, Mary Kay Raymond and Mark Hitchcox, Recreation Committee

Call to Order: Tom called the meeting to order at 6:30 pm. The business at hand is to discuss appointing a parks & recreation director as the Board received a letter of resignation effective June 1, 2015 from the current director. There are two interested candidates in the position from the round of interviews held in February. A discussion ensued with the Recreation Commission on the two candidates. A vote was taken with one candidate receiving 5 votes in favor, the other candidate received 1 vote in favor and two people voting had "no choice" on a candidate. The candidates will receive a call from Tom Fontaine on the results of the vote.

A discussion ensued on various subjects concerning the Rec. Department i.e. upcoming events, grants, finishing the pavilion etc.

Adjourn: This portion of the meeting adjourned at 7:10 pm. with Leebeth making the motion to adjourn, Laurie seconded. The motion carried with a vote of 5-0.

The minutes were respectfully submitted by Stacy Wells, Adm. Asst. to the Selectboard.

Tom Fontaine, Chair
Fairfax Selectboard

TF/sw

**SELECTBOARD MEETING
MONDAY MAY 18, 2015
7:11 PM**

The drafted minutes presented below are unapproved subject to corrections and/or additions at the next Selectboard meeting. Those corrections and/or additions will be written to an amended version of the minutes, which will also be made available to the public.

Selectboard Members Present: Tom Fontaine, Chair, Lauri Fisher, Vice-Chair, Peter King, Randy DeVine, and Leebeth Ann Lemieux.

Public Present: Lisa Griswold, Al Daniels and Kevin Brown. LCATV videotaping.

Staff Present: Skip Taylor, Z.A., Deb Woodward, TC & Treas. and Stacy Wells, Adm. Asst.

Call to Order: The meeting was called to order at 7:11 pm. by Tom Fontaine, Chair.

Minutes:

5.4.15 - Peter made the motion to accept the minutes as written, seconded by Lauri. The motion carried with a vote of 5-0.

Payroll and Order Warrants: Randy reviewed the warrants for the town office, which were approved. Peter reviewed the warrants for the Utility Department, which were approved.

Public Input:

Kevin Brown is here to find out information regarding the discontinuance of a portion of Bessette Road. He had questions on the process and what it entailed. The Board gave him information on the process as well as the time and date of the site visit and hearing. (The site visit will take place on Tuesday June 9th at 3 pm. with a hearing taking place 6 pm.

Lisa Griswold and Al Daniels are here to discuss a concern they have with Cherrierville Road and the amount of dust being generated from the farm equipment traveling on the road. Mr. Daniels stated that the size of the farm has increased over the years making the problem unbearable as well as a health risk. Lauri asked if the timing of the town grading the roads, and the farm trucking component, added to the problem. The plan of action is to communicate with the farm owner, as well as the road foreman, to see if by coordinating the timing of grading and the trucking, if this will help to alleviate some of the traffic resulting in decreasing the dust. If this doesn't seem to improve the situation other options will be entertained.

Skip Taylor, Zoning Administrator:

Skip is here this evening to review the activity in the zoning department for the timeframe of April 20 through May 18, 2015. He informed the Board of his vacation plans as well as transitioning into retirement in the fall. Skip stated that Amber would be interested in working more hours eventually having only one person working in the zoning department. The pros and cons of only having one person in the zoning office were discussed.

SB Minutes 5.18.15 Cont.

Skip presented the Board with a nomination letter from Wilson Greg Heyer, Chair of the Development Review Board, dated 5.1.15, to re-appoint Skip as the Fairfax Zoning Administrator (a three-year term).

*Leebeth made the motion to appoint Skip to a three year term for the Zoning Administrator seconded by Peter. The motion carried with a vote of 5-0.

Skip would like Amber to have the authority to sign permits on Wednesday's when he's not here as well as the three weeks he on vacation.

*Peter made the motion allowing Amber to sign permits on Wednesdays and while Skip's on vacation. Lauri seconded the motion. The motion carried with a vote of 5-0. Note: Skip stated that in his absence Amber would be the acting ZA. The motion was amended.

Skip would like the Board to review changes made to the fee schedule. Skip feels the current fees no longer cover the expense for the hearing(s). The Board reviewed the proposed changes. The mailing cost per abutter will remain the same at \$5.00.

*Randy made the motion to approve the changes to the DRB fee schedule in regard to the hearing costs, as submitted by the ZA, seconded by Leebeth. The motion carried to approve the changes to the fee schedule 5-0.

Other Business:

1. **Road Closure Policy:** *Lauri moved to adopt the Road Closure Policy in its final form, seconded by Peter. The motion carried, vote 5-0.
2. **Trash Stickers:** The quotes for trash stickers received were reviewed. It was by consensus to go with Regal Arts in St. Albans. 500 stickers will be ordered.
3. **Liquor license:** An application for a liquor license was received for the Carriage House Family Restaurant, AKA the Country Pantry. The Board reviewed the license and a discussion ensued. The license will be returned due to a location condition approving alcohol being served outside in the parking area and field. Tom will contact the applicant.
4. **AOT Financial report for the Toof Road Project:** By consensus of the Board the report was signed by all board members.
5. **Hatin Lease Agreement:** By consensus of the Board Tom signed the agreement.
6. **SB resignation:** Peter King has submitted his resignation effective 7.1.15. Letters of interest to be on the selectboard will be accepted until 12:00 noon on June 29th. A replacement will have to be found to replace Peter as Grand Juror as well as someone to handle the town ordinance tickets with the Vermont Judicial Bureau.
7. **Baptist Building:** Lauri sent a copy of the Memorandum of Understanding to Peggy Gilbert, Baptist Trustee.
8. **Sewer Allocation Permit:** A permit was received for renewal. The site location is CN0001. *Peter made the motion to renew the allocation for CN0001; seconded by Leebeth. The motion carried with the vote 5-0.

SB Minutes 5.18.15 Cont.

Adjourn:

8:57 PM - *Peter made the motion to adjourn the meeting, seconded by Lauri. All were in favor vote 5-0.

The minutes were respectfully submitted by Stacy Wells, Adm. Asst. to the Selectboard.

Tom Fontaine, Chair
Fairfax Selectboard

TF/sw