



2015 TOWN OF FAIRFAX

SELECTBOARD MEETING
MONDAY July 6, 2015
7:00 PM

The drafted minutes presented below are unapproved subject to corrections and/or additions at the next Selectboard meeting. Those corrections and/or additions will be written to an amended version of the minutes, which will also be made available to the public.

Selectboard Members Present: Tom Fontaine, Chair, Lauri Fisher, Vice-Chair, Randy DeVine and Keith Potvin.

Public Present: Robbie Rodimer and Tim, LCATV.

Staff Present: Deb Woodward, TC & Treasurer, D. Jay Leach, Road Foreman, Amy Sears, Utility Manager and Colin Santee, Parks & Rec. Director.

Call to Order: Tom called the meeting to order at 7:03 p.m.

Opening Statement: The Board welcomed Keith Potvin, the newly appointed Selectboard member, to his first Selectboard meeting.

Minutes: 6.29.15

*Randy motioned to accept the minutes of 6.29.15 as written - seconded by Lauri. Motion passed with a vote of 3-0 (Lauri, Tom and Randy)

Payroll and Order Warrants: Lauri reviewed the payroll and order warrants. She had a question concerning an invoice from Pike which seemed higher than what it should be. D. Jay weighed in on the invoice with the difference being the Toof Road project. The orders were approved.

Public Comment: Deb Woodward: When she came into the office this morning she didn't have internet due to a power outage on Saturday. She called Scott Bureson from RailCity, our IT support. Scott was able to fix the problem. Scott pointed out that the electrical room was too warm for the equipment contained in the room. Tom will call Bourne's for cooling options to alleviate the risk to the equipment.

Deb asked about a stipend position and if it was alright to pay the first half of the stipend for the year. The Board by consensus approved the biannual payment of the stipend.

SB Minutes 7.6.15 Cont.

D. Jay Leach - Highway Department

Bethany Remmers, NWRPC, is scheduling a "High Risk Rural Roads" site visit on Buck Hollow at the intersections with Mead and Carroll Hill Roads. She would like D. Jay as well as a SB member to be in attendance. Randy and D. Jay will meet Bethany on Wednesday, July 15th at 1:30 pm. Keith asked to be filled in on the Bessette Road site visit and hearing coming up on July 27th. Tom gave Keith a brief description of what's taking place. D. Jay said that there have been a couple of close calls when they are out working on the roads. We will try to coordinate with the FCSD to patrol the area where the men are out working. We have taken ownership of the new loader which is working well. They are stock-piling sand and have purchased 100 ton of salt at last year's price.

Tom will get with Dave Raymond to construct an RFQ for the Fire Department paving of the parking lot.

Deb Woodward, TC and Treasurer:

Deb asked the Board members planning on attending the BCA meeting July 8th to please sign the sign-up sheet. Deb handed out a letter regarding the funds needed from the "2015 Tax Revenues for the Municipal Budget" and the "Warned Items" approved at Town Meeting in March. The letter was reviewed with the proposed municipal tax rate and the veteran's tax rate (local agreement rate). Deb will return to the Board in two weeks with any changes. Once the Board approves the rate, the tax bills will be printed and mailed out.

Amy Sears, Utility Manager:

Amy provided the Board with a copy of an invoice received from the town's attorney as well as a Profit and Loss Budget from January through December 2015. She would like the Board to review the town's attorney invoice as she feels it's too high. The invoice was reviewed with some areas of the invoice questioned. Tom will make a call to the attorney's office to see if he would attend a meeting to explain the charges. It was discussed to possibly put the attorney service out to bid in the future.

Amy told the Board that she has received an invoice for a pair of safety boots/shoes. She asked if the guys in the plant are covered for work boots/shoes. The Board asked Amy if it had been put in the Utility budget - which it had not. The topic will be brought before the Board at the next round of budgeting in the fall.

Randy DeVine, W/S Superintendent:

Randy passed out a sewer discharge - 12 month average report as well as the monthly operations report from the Vermont Environmental Conservation; these were reviewed by the Board. Randy informed the Board that there was a glitch at the water control building due to an electrical surge which burned out a chip in the computer. Randy called in a tech to repair the problem. The CCR (Consumer Confidence report) has been completed and delivered to the users.

Keith was asked if he would like to be the liaison to the Utility Department, for which he accepted.

SB Minutes 7.6.15 Cont.

Colin Santee, Parks and Recreation Director: __

The Board commended Colin on a job well done on the success of the July 4th festivities/Community Day. He has identified his priorities with his next focus on reimbursement paperwork. The Egg Run is the next big event coming up in August. He has a contract with Run Vermont for the timing of the race. He is seeking out companies for screen printing t-shirts and graphics quotes. He's interested in a company called "New Duds" for the t-shirts. He has met with Keegan Tierney, Director of Operations for the VYCC and Hutch for the archeological assessment of the 100 acre woods. The pavilions will be sided next week and the bathrooms are ready for paint.

It was discussed to have a set routine schedule established for the grounds-keeper.

Other Business:

1. Roberta Rodimer would like to request another speed limit sign on Carroll Hill Road. D. Jay stated that there are two signs currently there. Robbie would like another sign added. D. Jay will check to make sure that both signs are still there and add more signage if needed.
2. Baptist building Memorandum of Understanding discussion meeting has been postponed to September 7th.
3. Mudgett Cemetery: Lauri met with Skip in regards to a change of access to Wilkins Road. We will contact a surveyor to map out the proposed area of access as well as notify Jim Minor, Cemetery Commission. See SB minutes 6.29.15 on the waiving of DRB fees if any are incurred.

Adjourn:

*Lauri made the motion to adjourn the meeting at 9:17 pm., seconded by Randy. The motion carried with the vote 4-0.

The minutes were respectfully submitted by Stacy Wells, Adm. Asst. to the Selectboard.

Tom Fontaine, Chair
Fairfax Selectboard

TF/sw