



## 2015 TOWN OF FAIRFAX

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**SELECTBOARD MEETING**  
**Monday August 17, 2015**  
**7:00 p.m.**

The drafted minutes presented below are unapproved subject to corrections and/or additions at the next Selectboard meeting. Those corrections and/or additions will be written to an amended version of the minutes, which will also be made available to the public.

**Selectboard Members Present:** Tom Fontaine, Chair, Lauri Fisher, Vice-Chair, Randy DeVine, Leebeth Ann Lemieux and Keith Potvin.

**Public Present:** Bob Shea, James (Sam) Thompson, Kevin Boutin and LCATV.

**Staff Present:** Skip Taylor, Z.A., Amber Soter, Asst. Zoning Asst., Deb Woodward, TC & Treas.

**Call to Order:** Tom called the meeting to order at 7:03 p.m. Attention to the revised agenda was noted.

**Minutes: 7.27.15**

\*Leebeth motioned to accept the minutes as written - seconded by Randy. Motion carried, vote 3-0 (Tom, Leebeth and Randy).

**Minutes: 8.3.15**

\*Keith motioned to accept the minutes as written - seconded by Randy. Motion carried, vote 4-0 (Tom, Lauri, Randy and Keith).

**Payroll and Order Warrants:** Leebeth reviewed the payroll and order warrants for the Town. Keith reviewed the payroll and order warrants for the Utility Department. The warrants were approved by the Board.

**Public Comment/Correspondence:** Bob Shea introduced himself and expressed his interest in the position of Grand Juror. Bob was informed that Peter King, although resigned from the Board, continues to hold the appointment. Bob wanted to serve notice to the SB that I request to be informed when that position is vacant and he has a standing volunteer to occupy that position. He asked if the appointment becomes open if we would notify him by mail. Bob asked for the Fairfax website address. Bob also asked if anyone on the Board looked upon his request negatively. The Board weighed in on the process of being appointed.

SB Meeting 8.17.15 Cont.

James (Sam) Thompson and Kevin Boutin are in this evening asking about what happens to the fill from the ditching of the roads by the highway department. Sam and Kevin are interested in obtaining some of the fill. Sam stated that he has talked to the road foreman on several occasions throughout the years. They would like the filled dumped in their driveway as they are making a road out through the woods. Randy will talk to D. Jay, Road Foreman, in regards to the request. Randy will report the outcome of his conversation with D. Jay to Stacy who in turn will get in touch with Sam and Kevin on the outcome.

**Skip Taylor, Z.A. and Amber Soter, Asst. Zoning**

Skip had submitted an "options for retirement" memo to the Board on August 4, 2015. Amber and Skip are here to discuss the two options listed on the memo for filling his position after he retires (December 1st). In the memo Skip listed the possible pros and cons of both options. Amber's ideal situation would be to step into Skip's position while combining the zoning assistant's duties for a total work week of 30-35 hours per week. Skip stated that he's not leaving Fairfax and if Amber needs some help he would be available.

The Board asked Amber to return in a month with her salary requirements, proposed hours of operation, protocol on sick and vacation and a new combined job description. Amber is proposing to start the position January 1, 2016.

Amber informed the Board that they are applying for a Municipal Planning Grant for Route 104 gateway street scape enhancement study.

**Other Business:**

1. A "Sewer Allocation Application Permit" was reviewed for MA1224. By consensus of the Board approval was given.
2. Auditor quotes - The quote from A. M. Peisch was reviewed and accepted.
3. Mudgett Cemetery quotes - We received three quotes ranging from \$3,000 to \$5,000.00 to perform the survey for a maintenance road. No action taken.
4. Two Error and Omissions letters were received from the lister's office for approval. The changes were approved by the Board for properties CF0103 and SL0021.
5. Deb Woodward addressed the Board concerning direct deposit. Time sheets are due Monday at 9 a.m. Starting 9.2.15, the office payroll checks will be distributed on Wednesday.
6. A memo will be sent out to the various departments asking for their preliminary budget proposals by October 5<sup>th</sup>.
7. Electrical Room: A 9,000 btu air conditioner has been purchased to help alleviate some of the heat generated by the equipment at a cost of approximately \$500.00.

**Final Comments from the Board:**

**Keith** proposed contacting the VSP and FCSO for a joint meeting with the community to discuss matters affecting the town i.e. break-ins, neighborhood watch, etc. The meeting is tentatively scheduled for September 2<sup>nd</sup>.

SB Meeting 8.17.15 Cont.

**Lauri** asked about a grant, which the town received for the study of the emerald ash borer last year, and what the status was of the grant and the work that was performed. Lauri wanted following up on the conversation at the last meeting on the offer that Skip transported in here from Mr. Handy to the Board. Lauri wants it be clear on the record, I think that we all understood now that Mr. Handy made a counter offer to what he perceived that we somehow made an offer - Lauri wants to make it clear that there was no offer made to Mr. Handy to purchase that property. The discussion that we were going to have it as to whether or not we would want to make an offer to him and what the stipulations would include. Skip reported to Mr. Handy what we had talked about, which is all on tape. Mr. Handy took that as though it was a counter offer and had his attorney send us an offer. Lauri's position is that we have our attorney write to his attorney and say no thank you. The rest of the Board agrees. Lauri stated that Mr. Handy made it very clear that he was not going to walk away from his claim to the water allocations. Lauri will reach out to the town's attorney on how to proceed. Randy did not feel that Mr. Handy should use Skip as a messenger.

**Leebeth** reminded the Board of the upcoming household and hazardous waste day Saturday, August 22<sup>nd</sup> from 8 a.m. to 12 noon.

**Adjourn:**

\*Lauri made the motion to adjourn the 8.17.15 SB meeting at 9:13 pm., seconded by Leebeth. The motion carried, vote 5-0.

The minutes were respectfully submitted by Stacy Wells, Adm. Asst. to the Selectboard.

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Tom Fontaine, Chair  
Fairfax Selectboard

TF/sw