



2014 TOWN OF FAIRFAX

**SELECTBOARD MEETING
MONDAY, OCTOBER 20, 2014
7:00 PM**

The drafted minutes presented below are unapproved subject to corrections and/or additions at the next Selectboard meeting. Those corrections and/or additions will be written to an amended version of the minutes, which will also be made available to the public.

Selectboard Members Present: Tom Fontaine, Chair; Chris Santee, Vice-Chair; Randy DeVine, Leebeth Ann Lemieux and Peter King.

Staff Present: Deb Woodward, TC & Treas.; Amy Sears, Utility Manager; Katrina Antonovich, Recreation Director.____

Public Present: Sheriff Robert Norris and Detective Corporal Will Ruprecht, FCSD; John Townsend and Darlene Witte, Eastfield Condominiums; Mary Kay Raymond and Cathy Larsson, Recreation Committee; Molly Rosesco, resident and LCATV.

Call to Order: Tom called the meeting to order at 7 PM.

Minutes:_____

October 6, 2014: *Pete made the motion to adopt the minutes as written seconded by Chris. The motion carried with a vote of 5-0 in favor.

October 13, 2014: *Chris made the motion to approve the minutes as written seconded by Randy. The motion carried with a vote of 5-0 in favor.

Orders & Payroll: Randy reviewed the town orders and payroll, which were in order. Peter reviewed the Utility Department's payroll and orders, which were also in order.

Public Comment: Please see the Franklin County Sheriff's Department notes.

Agenda:

Amy Sears, Utility Manager:

Water Allocations: Randy and Amy worked on generating a water allocations list. Amy will contact Ken Yelsey, State Hydrologist, regarding the state's recommendations for gallons of water per bedroom. The state's current recommendation for water ratio to a bedroom is 150 gallons. She is looking to see if 135 gallons per bedroom would be sufficient. On a normal day the well pump has the capacity to safely deliver 60,000 gallons in a seventeen hour period. If you go over that it stresses the pump. A larger pump might help to alleviate any stress as well as deliver more water. Randy and Amy will look into the cost of a new pump.

10.20.14 Minutes Cont.

Sewer Rates: Amy was in last month and proposed going from \$35.00 to \$40.00 for a base per quarter. She checked with other towns to see what they were charging. She stated we were giving our sewer away. Amy's proposing that we go from \$35.00 to \$42.50 on the base rate starting January 1, 2015. This would equate to a yearly increase of approximately \$30.00 per unit. *Leebeth made the motion to raise the sewer flat rate from \$35.00 to \$42.50. Randy seconds the motion. The motion carried with a vote of 5-0 in favor.

Amy will return to discuss water allocations at a later date.

Pete talked to Amy about insurance companies not paying for personal vehicles used for public work starting January 2015. He's thinks that possibly leasing a truck for the Utility Department would be an option.

Deviation of Agenda:

Franklin County Sheriff's Department: Sheriff Robert Norris and Detective Corporal Will Ruprecht are here this evening to discuss an activity report submitted to the Board prior to this meeting. The report shows arrests, burglaries, total incidents and total tickets issued from April 1st through September 30, 2015.

The terms of the upcoming renewal of the sheriff's contract was discussed as well as coverage for a schedule of "special events" with a four hour minimum for coverage. A list of "special events" will be sent to Sheriff Norris. No action was taken at this time on renewing the contract.

Residents were able to ask Sheriff Norris questions. Darlene Witt and John Townsend asked about clarity in what to do in an emergency situation. She was instructed to dial 911. Darlene also asked about a program offered by the FCSD called residence check. Molly Rosesco stated that she has had break-ins at her house as well as people speeding on the road in front of her house. Darlene will pass the information along to her neighbors.

Chris thanked the FCSD for all they do.

Leebeth would like the town to be pro-active in helping residents to be aware of what to do if they see suspicious activity, or think that something illegal is amidst and how to be a good witness. The town's website has a section which addresses crime prevention.

Katrina Antonovich, Recreation Director, Mary Kay Raymond, Vice-Chair of the Rec. Dept. and Cathy Larsson

Katrina comes in tonight to address a problem she's had with a credit card statement being paid late and subsequently charged a late fee. She supplied a packet of information to the SB regarding this at a previous meeting. She's looking for answers on how to resolve the issue at hand. Katrina will contact the bank to possibly adjust the due date as well as making sure that the bill gets handed in on time for payment.

10.20.14 Minutes - Recreation Department Cont.:

Katrina was concerned with moving "Special Accounts" into the General Fund. Deb talked to the auditors as well as Ernie Saunders with NEMRC to find out how to handle special accounts. Deb stated that it doesn't show up in the Profit & Loss statement that there's another printout for this information. Mary Kay would like clarity with the ability to see a printout which itemizes these accounts separately. Katrina mentioned that money was spent on the special accounts by purchasing separate checks and a stamp that are now irrelevant. Deb stated that Ernie is coming back in and a spreadsheet will be generated of the special accounts. Mary Kay will send the questions the Rec. Dept. would like answered to Deb who in turn will contact Ernie/NEMRC to find out why the accounts are set up this way.

Katrina wanted to clarify her budget to the Board and the accounts - which she reviewed with them.

Katrina stated that the 100 acre recreation trail grant, which is a federal loan, has to go through an archeology study. The State of Vermont hired an archeological company from Maine. Katrina met with a woman from the firm at the 100 acre woods in North Fairfax and walked the trail system. The woman stated that she didn't see anything significant and asked Katrina if she would hire their company to perform the study. The report received from the company in Maine stated that there were three sensitive areas, two of which Katrina did not walk with the woman. Katrina contacted the State of Vermont with concerns. A letter will be generated from the SB to the State of Vermont addressing why we are using a company from Maine and not Vermont.

Other Business:

1. Access Permit Application submitted for CH0464, three pictures were provided by the applicant as well as Road Foreman, D. Jay Leach's comments reviewed. *Pete made a motion to approve the APA in the Town of Fairfax. The motion was seconded by Chris. The motion carried with a vote of 5-0.
2. A meeting to continue the 2015 budget review will be held on Monday, October 27, 2014 at 6 PM.
3. Deb Woodward, TC & Treas. is working on transferring the Records Reserve Fund into our New Fund Accounting.
4. The SB will meet on Monday, October 27th @ 6 PM for a continuation of the 2015 budget review.

Adjourn:

9:20 PM - Randy made the motion to adjourn seconded by Leebeth; all members in favor 5-0.

The minutes were respectfully submitted by Stacy Wells, Adm. Asst. to the Selectboard.

Tom Fontaine, Chair
Town of Fairfax Selectboard
TF/sw

The minutes are a synopsis of what took place during the meeting. You are welcome to attend Selectboard meetings, or view a recording of the meeting at: [LCATV.org Meeting/Selectboard/Fairfax](http://LCATV.org/Meeting/Selectboard/Fairfax) and click on the date.