



2014 TOWN OF FAIRFAX

**SELECTBOARD MEETING
MONDAY, JUNE 16, 2014
7:00 PM**

The minutes presented below are unapproved subject to amendments at the next Selectboard meeting. Those corrections and/or additions will be written to the original minutes. If you, the viewer, wish to personally see those changes, you will need to go to the Fairfax Town Office to view those changes as written on the original paper copy.

Selectboard Members Present: Tom Fontaine, Chair (7:28 PM); Chris Santee, Vice-Chair; Randy DeVine, Leebeth Ann Lemieux and Peter King.

Public Present: Steven Towne, Michael Kulikowski, Tom St. Gelais and Paul Bean.

Staff Present: Deb Woodward, TC & Treas.; Skip Taylor, Z.A.; Stacy Wells, Adm. Asst. and LCATV videotaping.

Call to Order: In Tom's absence, Chris called the meeting to order at 7:00 pm.

Minutes 6.2.14: Peter made the motion to approve the minutes with two amendments seconded by Randy. The motion carried with a vote of 4-0.

Orders & Payroll: Leebeth reviewed the orders and payroll.

Public Comment/Correspondence: N/A

Deb Woodward, TC & Treas.: Deb presented a liquor license for Tim's Shop II, owner Tim Lemnah, at 997 Main St., Suite 104. The Board reviewed the license. *Peter made a motion approving the license seconded by Leebeth. All in favor 4-0. The license was signed.

Deb handed out an updated 2014 budget. A Description Report, Fund Listing report was also handed out. Special accounts were transferred into the Fund Listing. This will expedite processing the orders. The legal settlement from last year is in this list as well.

Steven Towne, Resident: Mr. Towne presents this evening with a concern of speed on Buck Hollow Road. He lives in a subdivision off of Buck Hollow and states that when entering/or coming out of the subdivision it's very dangerous. The speed limit is posted at 50 mph. Mr. Towne stated it's a family neighborhood and is concerned with someone getting hurt. Peter explained the traffic study with the last one performed in 2009.

6.16.14 Minutes Cont.:

NWRP is currently conducting new studies. Peter gave an example of how long it takes to react when someone is traveling 50 mph. as well as the time it takes to come to a complete stop. Peter stated he will contact the sheriff's office with the concern of speed. We will ask the Road Foreman, D. Jay Leach, to perform roadside mowing in that area. Michael Kulikowski, also a resident of the subdivision, thought a no passing zone sign might be helpful. Mr. Towne thanked the Board for hearing his concern.

Tom arrived at 7:28 pm. relieving Chris of the Chair seat.

Skip Taylor, Z.A.: Skip is here this evening to discuss with the Board about granting a request for a refund on an application fee for a DRB hearing.

In early May Skip learned that a property located at ML0041 was renting one or more rooms in a permitted single family dwelling. Skip contacted the homeowner, which resulted in the individual applying for DRB approval to change the use of his home to a Rooming and Boarding House. Skip advised him to stop renting rooms by June 1st, until the DRB approved his change of use. Late in May the owner learned that the Covenants to his development specifically prohibit a Rooming and Boarding House as well as other lodging establishments. At this point, he requested to withdraw his application and receive a refund. Skip outlined an estimate of what has been expended thus far with a total of \$171.19 out of the \$325.00 hearing application. He suggests that the maximum refund should be \$153.81.

*Chris made a motion to refund the difference of \$153.81 to ML0041 being itemized as a \$325.00 deposit minus \$171.19 expended. Randy seconded the motion. The motion carried with a vote of 4 in favor of a refund and 1 abstained.

Skip handed out a letter regarding intent to issue a notice of violation. A notice of alleged zoning violation will be sent to ML0041.

Skip handed out the amended development regulations to each Board member. The PC has completed its public hearing on the proposed amendments to the Development regulations. The PC empowered Skip to hand them off to the SB. A public hearing will need to take place no sooner than 15 days from now and no later than 120 days from now. A meeting with the PC will take place on June 30, 2014 at 7:15 pm. The Lister's will be invited as well for their input.

Skip discussed vacation plans with the Board and coverage in the Zoning Office.

Other Business:

1. **2004 Ford 450:** *Peter made a motion to approve the purchase of the truck from Clark's Truck Center for a total of \$20,056.00, (the 2000 Chevy model C35 was traded in) \$10,000.00 coming from the new equipment fund and the remainder coming from the impact fees for the highway.
2. **Roadside mowing,** two RFQ's were received. Randy stated that he thought the discussion to hire someone to mow the roadsides was a discussion to obtain quotes to budget monies for 2015. Tom will work with D. Jay to see if there are monies in this year's budget for this.

6.16.14 Minutes Cont.

3. **Delinquent Dogs:** The Board gave permission for the ACO to go to the homes of the people on the list. **Dog Fees:** We will place this on the 6.30.14 agenda for discussion.
4. **Sheriff's schedule:** Chris will talk to the FCSO about adding another day of coverage. He will gather information on stats for break-ins etc. to see if it's advantageous to have another day added.
5. **Private Road:** A resident on Wiggin's Road inquired about the town taking over a private road and what it would entail for the homeowners. We will add this to the agenda for 7.7.14 for discussion with the Road Foreman.
6. **Landscaping:** Leebeth talked about future landscaping plans at the town office and setting a deadline for the department heads to conduct employee evaluations and setting up dates for budgeting.
7. **Copier:** Tom contacted Marty Derda, Canon Solutions America, Inc., to inquire about purchasing a copier for the Conference Room at a price of \$1300.00. *By consensus of the Board the purchase was approved.
8. **Gutters:** Tom will contact Verdon to install the rest of the gutters on the town office building. *By consensus of the Board the gutters were approved.
9. **Road Blocking** during construction of a building was discussed. Peter will work with Skip, Z.A. on implementing verbiage on the building permit. Chris felt that the Fire Department should be notified as well as notifying residents on the road which will be affected.
10. **Orders/Payroll:** The Board reviewed the schedule for payroll and orders through July 21st. Deb Woodward, TC & Treas. will be informed of the schedule.
11. **Road Salt:** The purchasing of salt was discussed. We are on the State's list.

Adjourn:

*Peter made the motion to adjourn the meeting at 8:30 pm. seconded by Chris. The motion was unanimous.

The next Selectboard meeting will be held on the 3rd Monday of the month June 30, 2014 at 7 pm.

The minutes were respectfully submitted by Stacy Wells, Adm. Asst. to the Selectboard.

Tom Fontaine, Chair
Town of Fairfax Selectboard
TF/sw