



2014 TOWN OF FAIRFAX

SELECTBOARD MEETING
SPECIAL MEETING "BUDGETING"
TUESDAY, JANUARY 21, 2014
6:00 PM

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Selectboard Members Present: Randy DeVine, Chair; Tom Fontaine, Leebeth Ann Lemieux. Chris Santee was present via teleconference.

Public Present: Deb Woodward, TC & Treasurer; Amy Sears, Utility Department.

Call to Order: Randy called the meeting to order at 6:10 pm.

Randy turned the Chair position over to Vice-Chair, Chris Santee.

A review of the Utility Department's proposed budget ensued. A discussion on checkbook balances, CD's in reserve, CD transfers, monies in bond reserve, and income from late fees reviewed. The sewer rate and the income from the recent increase on water rates reviewed. As well, a discussion on putting capital funds in reserve for expenditures in the future. It was directed to the Utility Department to put together a pilot plan for large expenses projects and purchases. Monies for well development were also a topic of discussion.

A discussion ensued on a member of the Utility Department becoming head of the Department. Ann said usually an accounting person is the best choice as they know the accounting/money standings in the department. Randy agreed saying that Amy and himself work closely together and he has no problem with Amy becoming the head of the department going from office manager to department manager. Debbie stated she, as the Town Clerk, has control over the Utility Department. The Board stated that she does not, the Utility Department is a user system and does not fall under a town department and is controlled by the water commissioners. By consensus of the Board Amy was appointed as the Utility Department Manager. This ended the budget review for the Utility Department.

Chris turned the Chair back to Randy.

The budget reviewed continued.

1.21.14 Minutes - Budget

Chris Santee was excused at 9:30 pm.

10:30 pm. The Board recessed the budget process until Thursday, January 23, 2014 at 6 pm.

The minutes were respectfully submitted by Randy DeVine, Chair.

Randy DeVine, Chair
Town of Fairfax Selectboard

RLD/sw